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INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD  
Office of the Dean (Academic)

No: IIT(ISM)/DAC/1073

02 January 2026

**NOTICE**

**Submission of Ph.D. Thesis upon completion of 03 years**

Keeping in view the academic interests of the Institute as well as timely career progression of the Ph.D. scholars, the minimum residency period required as eligibility criterion for submission of Ph.D. thesis for evaluation was reduced to 03 years from the date of admission, subject to fulfilment of other eligibility criteria.

In this context, all scholars who joined the Institute in the year 2022 and before, who have fulfilled the pre-submission criteria, are requested to submit their duly completed PH 6 Form through proper channel in academic section **by 15 January 2026** so as to obtain timely clearance to deliver their pre submission seminar.

All Ph.D. scholars who have completed 03 years of academic program are also required to submit the required publication / patent details through the google form link given hereunder **positively by 15 January 2026** -

[https://docs.google.com/forms/d/e/1FAIpQLSfaH6FMyxbe\\_IQHoMteyqHrPAHonBtLVwSQO\\_CxG99xbOYfAg/viewform?usp=header](https://docs.google.com/forms/d/e/1FAIpQLSfaH6FMyxbe_IQHoMteyqHrPAHonBtLVwSQO_CxG99xbOYfAg/viewform?usp=header)

The respective Supervisors are also requested to ensure timely submission of the above-mentioned information by their Ph.D. scholars (i.e. positively by 15 January 2026).

  
Dean (Academic)

Copy through Institute email to –

1. Director / Dy. Director
2. Registrar
3. Assoc. Dean (PG)/ All HoDs
4. JR (Acad) / AR (PG)
5. All Ph.D. scholars
6. All Faculty Members

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**  
**OFFICE OF THE DEAN (ACADEMIC)**

No. IITISM/DAC/1074

06.01.2026

**NOTIFICATION**

**REGARDING CONDUCT OF TUTORIAL CLASSES**

Apart from developing the problem-solving skills, the tutorial classes should also focus on idea generation and product/process development in the areas related to the course.

The idea is to foster innovation resulting in tangible impact on fundamental, applied and or translational/societal aspects etc.

The students' ideas selected and endorsed by the course instructors for further exploration/hand holding/research/development etc, should be enlisted and shared with the respective HoDs.

The respective HoDs will consolidate the department wise list of endorsed ideas for onward submission to Dean (IIE) / Dean (R&D) as deemed appropriate.

  
Dean (Academic)

Copy to: Director / Dy. Director / RG  
All Deans, Assoc. Deans and HoDs  
JR (Acad) / DR (UG) / AR (PG)  
All students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 1080

8th Jan 2026

NOTIFICATION

MODALITIES IN LEAVE RULES FOR UG STUDENTS

The Senate in its 39<sup>th</sup> meeting modified the leave rules for UG students for the following leaves:

- i. **Short leave:** To increase from 5 working days to 10 working days in the regular semester and to increase from 3 working days to 5 working days in the summer semester.
- ii. **Medical leaves:** To increase from 5 working days to 10 working days in the regular semester and to increase from 3 working days to 7 working days in the summer semester.

  
Dean (Academic)

Copy to:

1. Director/ Dy. Director
2. Registrar
3. All Deans/ Associate Deans/ PIC (Automation)
4. All HODs
5. JR (Acad)/ DR (UG)/ AR(PG)/ AR(SW)/AR(ODSW)
6. UG students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 1081

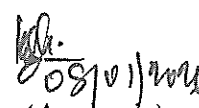
8th Jan 2026

NOTIFICATION

MODALITIES OF INDUSTRIAL INTERNSHIP IN THE WINTER BREAK

The Senate in its 39<sup>th</sup> meeting approved the following modalities regarding industrial internship in winter break:

1. The Industrial Internship may be allowed during the Winter Break to the Post Graduate students irrespective of their current status of the semester.
2. The request of the Industrial Internship should be submitted to the Office of Dean Academic through proper channel, as mandated in the PG8 form.
3. The Institute's Fellowship may be continued to the eligible M.Tech students in case of no Financial Assistantship is provided by the Organization/Institution where the student joins the Industrial Internship.
4. For the students of Department of Applied Geology and Applied Geophysics, the field training during winter break must be completed first before going on industrial internship during winter break.

  
Dean (Academic)

Copy to:

1. Director/ Dy. Director
2. Registrar
3. All Deans/ Associate Deans/ PIC (Automation)
4. All HODs
5. JR (Acad)/ DR (UG)/ AR(PG)/ AR(SW)/AR(ODSW)
6. PG students

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**

**OFFICE OF THE DEAN (ACADEMIC)**

No. IITISM/DAC/ 1086

13th Jan, 2026

**NOTIFICATION**

**MODALITIES REGARDING SUMMER SEMESTER**

The Senate in its 39<sup>th</sup> meeting has recommended the following modalities for summer semester examinations:

- Only End-semester examination of 50% weightage will be conducted in the summer semester. Marks of mid-semester examination (30% weightage) and quizzes (20% weightage) will remain same as obtained in the regular semester. Further, grading range will also remain same as was followed for the course in the regular semester.
- Students who withdraw from a course or who drop a course in a semester will not be allowed to take that course in Summer Semester.
- Maximum grade allowed will be restricted to B.

  
13/01/2026  
Dean (Academic)

**Copy to:**

1. Director/ Dy. Director
2. Registrar
3. All Deans/ Associate Deans
4. HODs/Faculties
5. JR (Acad)/ DR(UG)/ AR(PG)
6. All Students

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**  
**OFFICE OF THE DEAN (ACADEMIC)**

No. IITISM/DAC/1087

15.01.2026

**NOTIFICATION**

**CLARIFICATION REGARDING COMPLETION OF ACADEMIC PROGRAM WHILE  
BEING ON FULL-SEMESTER INTERNSHIP ALLOWED IN LIEU OF UG PROJECT 2**

UG students who have been allowed to enroll for full semester internship in the final semester may note that all academic requirements need to be fulfilled by them for timely completion of their academic program. The same was mentioned in the UG2/UG1 form submitted by them as well as in the NoC issued to such students.

In this regard, it is clarified that apart from being present for examinations, all such students need to be present for project / internship report presentation and evaluation scheduled by their respective departments as per the schedule given in the academic calendar. Failing to do so will lead to the extension of the academic program to the next semester/ academic year.

  
15/01/2026  
Dean (Academic)

Copy to: Director / Dy. Director / RG  
All Deans, Assoc. Deans and HoDs  
JR (Acad) / DR (UG) / AR (PG)  
All UG students