



Form No: F2

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD  
OFFICE OF THE DEAN (ACADEMIC)

**REPORT OF THE CONDUCT OF EXAMINATION**

[To be submitted by Course Coordinator to the Office of Dean (Academic) within 24 hours after completion of examination]

Academic Session		Semester		Monsoon	Winter	Summer
1.	Course Code	Course Name				
2.	Date of Examination			Time &Duration		
3.	Venue of Examination			No. of Halls in which Examination was held		
4.	No. of Students registered in the Course	No. of students absent		No. of students present		
5.	Name of Course Coordinator					
6.	No. of Invigilators:	Faculty Member		Research Scholars		

**Report:**

Remarks, if any

Was the seating plan announced?	Yes	No	
If the seating plan was announced, did the student sit according to the plan?	Yes	No	
Did the examination start on specified time? <i>(If No, please give reasons at the back of the sheet)</i>	Yes	No	
Was there any kind of disturbances during the examination?	Yes	No	
Whether each Hall had an invigilator? <i>(If No, the reason thereof)</i>	Yes	No	
Cases of Unfair means, if any	Yes	No	
Any other comments/ Observations:			

Signature of Course Coordinator