



# INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

## OFFICE OF THE DEAN (ACADEMIC)

### Request for the Clearance of Comprehensive Viva

(To be submitted after the completion of all the recommended DC/DE/OE course works, but before the Comprehensive Examination)

<b>Academic Session:</b>				<b>Semester:</b>			
1.	Name of Scholar						
2.	Admission No.		Date of Ph.D Admission DD/MM/YYYY				
3.	Registration Status of the Scholar (Put √ Mark)		Full-Time		Part-Time		External
4.	Department		Branch (if any)				
5.	Qualifying Degree during Ph.D Admission						
	Was PG Degree in the relevant field? (Put √ Mark)		Yes		No		Not Applicable

Date: \_\_\_\_\_

Signature of the Scholar: \_\_\_\_\_

#### 6. List of Courses proposed by the DSC:

Course Code	Course Name	Course Type	Grade Obtained
	Thesis	Thesis	OPTIONAL
	Research & Technical Communication	DC	OPTIONAL
	Research Methodology	DC	OPTIONAL
	DC/DE/OE - Course 1	DC/DE/OE	
	DC/DE/OE - Course 2	DC/DE/OE	
	DC/DE/OE - Course 3	DC/DE/OE	
	DC/DE/OE - Course 4	DC/DE/OE	
	DC/DE/OE - Course 5 [Additional course for students admitted with B.Tech degree / M.Tech in non-relevant field]	DC/DE/OE	
	DC/DE/OE - Course 6 [Additional course for students admitted with B.Tech degree / M.Tech in non-relevant field]	DC/DE/OE	

Add more rows, if required

#### NOTE:

1. Thesis, Research & Technical Communication (RTC), Research Methodology (RM) are compulsory for each scholar. RTC and RM courses can be completed either by registering the courses in regular semesters or by fulfilling the publication criteria.
2. Students with M.Tech Degree in relevant fields need minimum four DC/DE/OE courses and students with B.Tech degree or M.Tech in non-relevant fields require two additional courses.
3. The recommended courses should be of level five. However, maximum one level four course can be recommended.
4. The supervisor, in consultation with DSC and the scholar, may recommend additional courses if required (such as for improving CGPA/requirement of more relevant subject knowledge for doing the research/non-offering of the course by the department/ dropping of the course due to less number of participants etc). However, all the courses must be completed within next four full regular semesters from the date of admission.
5. Minimum 6.5 CGPA is required for appearing in the comprehensive viva.
6. A copy of the grade sheet to be attached.

Signature of DSC Members:

Name (Department)	Position	Signature	Name (Department)	Position	Signature
	Supervisor			Chairperson	
	Co-Supervisor (if any)			Member (Sister Dept.)	
	External Co-Supervisor (if any)				

Forwarded by Convener, DPGC (Name & Signature): \_\_\_\_\_

**For Office Use only**

Verified the Qualifying Degree of the scholar during Ph.D Admission	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Proposed course work is a per template	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Observations, if any		

Dealing Assistant

AR (Academic - (PG) / DR (Academic)

Approved / Not Approved

**Associate Dean (Academic – PG) / Dean (Academic)**

Date: \_\_\_\_\_