



**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
OFFICE OF THE DEAN (ACADEMIC)**

APPLICATION FOR REINSTATEMENT IN PROGRAM

[Please send the duly filled-in form with enclosures to appeal@iitism.ac.in]

Dean (Academic)
IIT (ISM) Dhanbad

Dear Sir/Madam:

This has reference to the letter issued by the Dean (Academic) by which I have been informed that my Academic Program has been terminated due to academic/non-academic reason, I wish to apply for reinstatement in my academic program. Details for the same furnished below:

Name: _____ Year of Admission: _____ Admission No.: _____

(Block Letters)

Academic Program: _____ Branch: _____

Contact No. _____ Institute Email Id: _____

Semester when Academic Program was terminated: _____

Academic Program was terminated due to (Mark with a tick ✓ as appropriate):

Academic : (Inadequate Academic Performance such as number of backlogs and below the required SGPA/CGPA)

Non-Academic: (Unauthorised Absence, such as not registering in a semester/Disciplinary Action-Violation of the Code of Conduct by an individual or a group of students)

Academic Status SGPA/CGPA (Last two consecutive Semesters): _____

Number of Backlogs (Fail/Fresh with Course Code): _____

Earlier any academic deficiency: Warning/Academic Probation/Discontinuation: YES/NO, (Mark, tic ✓ as appropriate): _____

Specify the main points (in brief) of your Appeal for reinstatement along with future plan for completion of your academic program: (for substantiating the reason documents may be attached)

Documents, if any, may be attached,

Yours sincerely,

(Signature of Student)

FOR OFFICE USE ONLY

(If any discrepancy is observed between the information provided by the student and the records of Academic Office, then specify): **No. of Backlogs:** _____ **Earlier Deficiency, if any,** _____

Checked and Verified Academic Records of the student by:

Name: _____ Signature: _____ Dated: _____

Recommendations & Feedback on the Appeal

<p align="center">Feedback from Supervisor <i>(PG/Ph.D student Only)</i></p>	<p align="center">Details of the Recommendation of DUGC / DPGC (UG, PG and Ph.D Student)</p>
<p align="center">(_____) Signature of Supervisor</p>	
<p align="center">Recommendation of DSC <i>(Ph.D student Only)</i></p>	
<p>Recommended / Not Recommended</p> <p align="center">(_____) Signature of Chairperson, DSC</p>	<p align="right">(_____) Signature Date: _____ of Convener, DUGC/DPGC</p>

Forwarded by the concerned HoD of the department: _____

Date:

Signature of HoD

Recommended/Not Recommended

Associate Dean (Academic-PG/UG)

ACCEPTED/NOT ACCEPTED

Dean(Acad)