

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD**
OFFICE OF THE DEAN (ACADEMIC)**REMUNERATION BILL FOR SUMMER SEMESTER**

Session _____

Date _____

1. Name of Faculty Member: _____ Emp. Code. _____

2. Department: _____

3. No. of Instructors in case of Multiple Instructors teaching the same course in a section: _____

4. Details of classes taken and amount claimed:

Sub. Code	Sub. Name	Nature of classes (Noncontact /contact)	Type of classes (Theory & Tutorial Classes / Practical session)	No. of Hours/ Sessions	n*	m*	C1*	C2*	Total

*Where, C1 - Amount per lecture hour, m - No. of lectures, C2 - Amount per Registered Students,
n - No. of Students registered

Total amount $\{(C1*m) + (C2*n)\}$: _____

Signature

Notes: 1. Please attach the signed copy of attendance sheet as downloaded from MIS.**2. Please attach Form F4 too if TA was required.**

Total amount recommended for reimbursement is: _____

HOD/

Dated: _____

For Office use only

Bill forwarded for ₹ _____ and entered in the remuneration bill register at Sl. No. _____

Page No _____

Jr. Superintendent

Dy. Registrar (Acad)

Dean (Acad)

The honorarium for Summer Semester may be paid as per the following formula:

$$\text{Honorarium} = (C1 * m) + (C2 * n)$$

Where, C1 = Amount per lecture hour & m = lectures

C2 = Amount per registered student & n= no. of students registered

Type of Courses	C1	C2
Theory & Tutorial Classes	₹ 1500/- per lecture hour	₹ 2000/- per registered student
Practical Session	₹ 1500/- per session	₹ 2000/- per registered student
Non-contact Classes	Nil	₹ 4000/- per registered student

Lower and upper cap to get honorarium for a course is ₹ 25,000/- per course and ₹ 2,00,000/- per course, respectively. The honorarium amount exceeding ₹ 1,00,000/- shall be credited to the PDF of the concerned faculty member.

For faculty engaged with multiple courses, the honorarium shall be calculated on individual course basis. In case a course is shared between more than one instructor/tutor, the honorarium and PDF will be splitted according to their teaching loads.

One TA may be allowed for 30 students. TAs will be paid an honorarium of ₹ 7000/- in a course.

* * * * *