Form No: PG1

**INDIAN INSTITUTE OF technology (INDIAN SCHOOL OF MINES) DHANBAD**

**OFFICE OF THE DEAN (ACADEMIC)**

**FORM FOR CLAIMING ARREAR OF ASSISTANTSHIP / SCHOLARSHIP**

|  |  |  |
| --- | --- | --- |
| **Academic Session:** |  | **Semester:**  |

|  |  |  |
| --- | --- | --- |
| 1. | Name of Student |  |
| 2. | Admission No. |  | Department  |  |
| 3. | Program |  | Branch (if any) |  |
| 4. | Institute Email ID |  |
| 5. | Contact Number |  |
| 6. | CGPA (Previous Semester) |  | CGPA (Current Semester) |  |

7. Details of the Arrear of Assistantship / Scholarship:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **SEMESTER** | **Period** | **Reason for which Assistantship/****Scholarship was not paid** |
| **From** | **To** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

**Undertaking:** I hereby assure that if any extra amount is paid to me and the same come to the notice any time in future, I will be liable for refunding the extra amount, failing which the Institute will have the right to withhold my degree and other academic credentials.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature of the Student)

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| --- |
| **Recommended by the Head of the Department / Convener, DPGC:** The student was eligible for getting the Assistantship / Scholarship during the period mentioned in the form: **YES NO**Date:\_\_\_\_\_\_\_\_\_\_\_ (Signature of HOD / Convener DPGC)  Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**FOR OFFICE USE ONLY**

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| --- |
| **VERIFICATION**: The student had registered and paid the Registration Fees**:**  **YES NO****Observations, if any:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_ Signature of Dealing Assistant  |

AR (Academic - (UG/ PG) / DR (Academic) Associate Dean (Academic – PG) / Dean (Academic)