

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD  
OFFICE OF THE DEAN (ACADEMIC)****APPLICATION FOR PURSUING INTERNSHIP/ACADEMIC WORK  
(FOR B.TECH STUDENTS)**

Academic Session		Semester		Monsoon	Winter	Summer		
1.	Name of Student							
2.	Admission No.			Department				
3.	Program			Branch (if any)				
4.	Institute Email ID							
5.	Contact Number			Current CGPA				
6.	Academic Status (Tick if applicable)	Warning	Please Tick		Academic Probation	Please Tick		
7.	Backlog, if any	Fail Backlog Count			Fresh Backlog Count			
8.	Details of Internship / Academic Work: (Copy of the Offer letter to be attached)							
	<b>Name and address of the Institute/Organization where Internship / Academic Work will be pursued:</b>							
	<b>Period of Internship</b>							
	From	DD/MM/YYYY	To	DD/MM/YYYY	From	DD/MM/YYYY	To	DD/MM/YYYY

**Undertaking:**

1. I hereby assure that on pursuing the above cited internship / academic work, solely I will be responsible for timely completion of my academic program.
2. I will complete the registration along with other academic and administrative requirements in the Institute, as per the timeline mentioned in the academic calendar, during the period of my internship.

Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

**Documents to be attached:**

1. Copy of Offer letter
2. Copy of Passport (in case of going to abroad)

OFFICE USE ONLY

<p><b>1. To be Approved by the Head of Department (in all cases):</b></p> <p>Whether Recommended:</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Reasons (if not recommended):</p> <p>_____</p> <p>_____</p> <p>Date: _____</p> <p>_____</p> <p>Signature</p> <p>Copy of the approved form needs to be forwarded to AR (Acad-UG) – arug@iitism.ac.in for necessary information and record.</p>	<p><b>2. To be Forwarded by AD, IRAA (In case the work of place is not in India):</b></p> <p>Whether Recommended:</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Date: _____</p> <p>_____</p> <p>Signature</p>
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