

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
Indian Institute of Technology (Indian School of Mines),
Dhanbad

No. 1560/2023

October 27, 2023

NOTIFICATION

Subject: Research Internship Scheme

On the recommendation of the 28th Financial Committee (item no. 28/5) dated 29th September 2023, the Board of Governors in its 28th meeting held on 29th September 2023, has approved the Research Internship Scheme.

Guidelines on the subject are mentioned hereunder:

Category-I: BTech Summer/Winter Research Internship Scheme

Types of funding

- Institute funded [3 in each department]
- Project funded [As per availability]
- Self-funded [As per requirement of the department]

Application timeline: *1st March to 15th April* for summer; *1st October to 21st November* for winter.

Duration: Maximum two months (or minimum one month)

Application Fee: Rs. 500/-

Assessment and certificate: Interns must give an end-term presentation after completing the internship in front of the review committee. The recommendation of the review committee and the student attendance need to be sent to the office of the Dean (R&D) by the internship guide through E-Office for issuing the internship certificate.

Review Committee: Head of the Department/Centre, Internship Guide, DUGC Convener.

Accommodation: Based on availability.

- *Institute funded Intern will be paid a scholarship of Rs. 5000/- per month for a maximum period of 2 months.*
- *Project-funded Intern will be paid a scholarship (if available) as per the terms & conditions of the funding agency.*

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Category-II: PG Students (only for MA/MSc/MTech/MBA)
Summer/Winter Research Internship Scheme

Types of funding

- Institute funded [3 in each department]
- Project funded [As per availability]
- Self-funded [As per requirement of the department]

However, the PG students getting fellowship will not be entitled to separate monetary support under the Research Internship Scheme.

Application timeline: *1st March to 15th April* for summer; *1st October to 15th November* for winter.

Duration: Maximum two months (or minimum one month)

Application Fee: Rs. 500/-

Assessment and certificate: Interns must give an end-term presentation after completing the internship in front of the review committee. The recommendation of the review committee and the student attendance need to be sent to the office of the Dean (R&D) by the internship/project guide through E-Office for issuing the internship certificate.

Review Committee: Head of the department/Centre, Internship Guide, DPGC Convener.

Accommodation: Based on availability.

- *Institute funded Intern will be paid a scholarship of Rs. 5000/- per month for a maximum period of 2 months.*
- *Project-funded Intern will be paid a scholarship (if available) as per the terms & conditions of the funding agency.*

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Category-III: Long Term Research Internship Scheme
(For BTech/MTech/MSc/MBA)

Types of funding

- Project funded
- Self-funded (Maximum 5 interns in each department)

Application timeline: *1st March to 30th April and 1st October to 30th November*

Duration: 6-12 months

Application Fee: Rs. 500/-

Onetime internship fee: Tuition fee (On actual) per semester

Assessment and certificate: Long term interns are required to give a mid-term presentation preferably after 2 months of joining to a review committee. The review committee will give feedback and suggests possible improvements in the work. At the end of the program, all the Interns must make a presentation of the work carried out to the review committee. The recommendation of the review committee, copy of internship report and the student attendance need to be sent to the Dean (R&D) office by the internship guide through E-Office for issuing the internship certificate.

Review Committee: HOD, Internship Guide, DPGC/DUGC convener, Project guide from the parent institution

Accommodation: Based on the availability.

NOC from the parent institute is needed for the Long-Term Research Internship

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Terms & Conditions:

The applications received by the Office of Dean (R&D) will be forwarded to the RIS Committee of the Department to recommend the applications. The RIS Committee of the Department is a three-member committee: Head of the Department as Chairperson, Convener DPGC/DUGC and One more faculty member from the Department. Applications other than RIS need to be shortlisted by the Department with a three-member committee: Head of the Department as Chairperson, Convener DUGC/DPGC and One more faculty member/Guide from the Department.

Guidelines for Selecting the Interns under Short Term/Long Term RIS

- The RIS committee may give preference to pre-Final year students.
- The candidate selection is based on the CGPA, publications, awards, research proposal, the student's college, and letters of recommendation.
- Following minimum CGPA criterion will apply:
 - i. CGPA \geq 7.5 for IITs/IISc/IIMs/NITs/IISERs/NISERs/IEST/CUs/ GFTIs
 - ii. CGPA \geq 8.0 for students of other institutes
- Students with backlog and/or disciplinary action are not eligible.
- Maximum one student per faculty can be funded from Institute Funded Category. The **maximum number of Institute funded** interns per department in Category-I & II **are three**, out of which **one intern would be from IIT(ISM) Dhanbad**.
- The Intern must bear the living expenses. Interns are not entitled to the hostel facility. However, the hostel facility (on payment basis) may be provided to a few students based on availability.
- All NON-IIT (ISM) interns will be issued a temporary institute ID to avail the library, sports, medical, computer centre, internet, and other institute and departmental research and recreation facilities. She/he will be required to abide by the conduct rules of the institute, failing which the internship will be terminated, and the intern will be asked to leave the campus.
- Applications need to be submitted through an email (srip@iitism.ac.in). The applications are to be forwarded by the Head of Department stating that there is no backlog and/or disciplinary action against the said student.
- Interns will be provided free OPD facility and medicine available in the Health Centre of the Institute. Indoor hospitalization facility will also be provided in the health Centre if necessary.



Dean (R&D)

Dean (Research & Development)
Indian Institute of Technology
(Indian School of Mines)
Dhanbad - 826004 (INDIA)

Copy to :

- : Director / Deputy Director / RG
- : All Deans / All Associate Deans / All HODs
- : Faculty Members
- : All DRs / ARs



Office of the Dean (Research and Development)

IIT(ISM) Dhanbad

Jharkhand, India-826004

Research Internship Scheme (RIS) Application Form-202__

Application Date:						Insert Passport size photo
1) Name of the Applicant:						
2) Department Applied for:						
3) Application Category:		A [Institute Funded] B [Project Funded] C [Self-Funded]				
4) Address Details:		Address for Correspondence		Permanent Address		
5) Contact Details:		Mobile No.: Email Id:		Contact no. of parent:		
6) Category-I: BTech Summer/Winter RIS Category-II: PG Summer/Winter RIS Category-III: Long Term RIS (For BTech/MTech/MSc/MBA) <i>(Strike out, whichever is not applicable)</i>						
7) Educational Qualification:						
Examination Passed	Board/ University	Year	Subjects/ Discipline/ Specialization	Division/ Class	%Marks /CGPA / Equivalent (Till last completed semester)	
10 th						
(10+2) th						
BTech/MTech/MSc /MBA/MA Semester wise						
8) Publication in referred Journals (if any):						
9) List of Attachments: (i) Resume (ii) Bonafide Certificate (iii) Identity Card (iv) Recommendation letter from Head of the Department/T&P In-Charge (v) Research Proposal (500 words):						
10) Name and Communicating Addresses of Three Referees:						

Signature of the Applicant (With date)

Certified that there is no back log/disciplinary action against the applicant.

Head of the Department (Signature with date)

For Office Use

Signature
27/10/23