

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

MINUTES OF THE 23<sup>rd</sup> MEETING OF THE BOARD OF GOVERNORS HELD  
ONLINE ON SEPTEMBER 28, 2022 AT 3.00 PM

**Members Present:**

Prof PremVrat, Chairperson, BOG, IIT (ISM)	: Chairperson
Prof Rajiv Shekhar, Director, IIT (ISM)	: Member
Prof Shailendra Singh, IIM Lucknow	: Member
Prof G Udayabhanu, IIT (ISM)	: Member
Prof Sarat Kumar Das, IIT (ISM)	: Member
Dr. Arun Kumar, Formerly Director Department of Higher & Technical Education, Govt. of Jharkhand	: Member
Prof Dheeraj Kumar, Deputy Director, IIT (ISM)	: Special Invitee
Shri P R K Sinha, Registrar (Actg.)	: Secretary

**Leave of absence:**

Shri Rakesh Ranjan, Additional Secretary (TE), MOE, GOI	: Member
Prof Pallab Banerji, IIT Kharagpur	: Member
Shri Gautam N Mehra, CMD, Savita Oil Technologies Ltd	: Member

The Chairperson welcomed the members of the BoG. The Chairperson apprised the Board about his visit to the Institute during the 41<sup>st</sup> Convocation and expressed his appreciation for a well-managed Convocation. He also desired the Institute to work towards improvement in NIRF rankings and also requesting the MoE to expedite the process of approval for Visitor's nominees to facilitate selection of Professors.

No comments from MoE were received on the agenda item till the closure of BoG meeting. However, comments of MoE on FC and BoG agenda have been received vide email dated 29.09.2022. Appropriate comments on the same have been mentioned in the minutes in Italics.

The following agenda items were deliberated:

**23/1 Confirmation of the Minutes of the 22<sup>nd</sup> Meeting of the BOG of IIT(ISM) held on 28.06.2022**

The minutes of the 22<sup>nd</sup> BOG meeting held on 28.06.2022 were circulated to all the members. Since no comments were received or offered on the floor by any member, the BOG confirmed the minutes.

**23/2 Actions taken on the decisions of the 22<sup>nd</sup> Meeting of the BOG held on 28.06.2022**

Actions taken on the decisions made in the 22<sup>nd</sup> meeting of the BOG held on 28.06.2022 were noted by the Board of Governors.

**23/3 A report on pending actions on the decisions taken by the Board of Governors in its previous meetings**

The agenda item on pending actions was presented and noted by the Board.



**23/4 To review the Status Report of various ongoing construction works undertaken by CPWD at IIT(ISM)**

Superintending Engineer, IIT (ISM) presented the status of construction activities of ongoing infrastructure projects undertaken by CPWD in the Institute. The Board noted the same and advised the Institute to ensure the completion of the pending projects within the proposed timeline by CPWD. It was also advised to take necessary measures to complete the pending works by CPWD without further delays.

**23/5 Director's Report on the progress of various activities**

Prof. Dheeraj Kumar briefly presented the planned activities (Developing Innovation & Startup Ecosystems, Capacity Building, and setting business excellence centres with other industry partners) at the Industry Institute Interaction Facility (IIF) Centres in Kolkata and Delhi through TEXMiN Foundation; the Mining Technology Innovation Hub set up by DST, Govt. of India at IIT (ISM). Prof. Rajiv Shekhar also briefed about the proposed online long-duration programmes at these centres for industry personnel in Energy Leadership, Tunnelling & Underground Space Technology, Geomatics, etc., apart from the scheduled professional development programmes. Chairman, BoG appreciated the same and advised TEXMiN and the Institute to set timelines for achieving the planned activities, including laying the Key Performance Indicators (KPIs) for the sustainable usage of these Centres as per the objectives.

The Director presented the performance of the Institute during the last three months in respect to various key indicators, viz. teaching / non-teaching appointments, sponsored research projects etc. The BOG noted the same.

**23/6 Performance evaluation against the parameters of the MoU signed between IIT (ISM) Dhanbad and MoE**

Prof. Dheeraj Kumar presented the performance of the Institute against each parameter of the MoU on August 30, 2022. The Board expressed satisfaction over several parameters where the Institute has performed well. However, concerns were raised on the parameters related to the NIRF ranking, faculty-student ratio, revenue generations through consultancies, extramural grants through R&D funding, percentage of students admitted from other countries, alumni donations, etc., wherein the achievements so far were quite below the target. The Institute was advised to take the necessary steps to achieve the targets as laid in the MoU.

**23/7 Ratification Items**

The BOG ratified the approvals accorded by the Chairperson, BOG, as mentioned from Sl. Nos. 1 to 12 under heading 'A', 1 to 14 under heading 'B'. The BOG also ratified the following additional item:

1. Approved minutes of the Institute Standing Committee for consideration of recommendations of the Departmental Faculty Screening Committee, Department of Applied Geophysics, on the application of **Dr. Giri Yellalaheruvu for Visiting Faculty Position** on contract (at the level of Assistant Visiting Professor) in the Department of Applied Geophysics [Approval dated 26.09.2022].

2. Approved minutes of the meeting of the Institute Standing Committee for consideration of the application of **Prof. Jairam Manam** for his post-retirement engagement as Emeritus Fellow in the Deptt. of Physics. [ Approval dated 26.09.2022]

**23/8 To receive and consider the recommendations made by the 23<sup>rd</sup> Finance Committee, meeting held on 28.09.2022 at 10.30 AM.**

Recommendations made by the Finance Committee in its 23<sup>rd</sup> meeting held on 28.09.2022 were received by the Board of Governors. The Board of Governors approved the recommendations of the Finance Committee with the following observations:

FC Agenda Item No.	Particulars	Observations/ Recommendations of the Finance Committee	Observations/ Decisions of the BoG
23/4	The budget proposal for Revised Estimates, 2022-23 and Budget Estimates, 2023-24	<p>The Budget proposal for Revised Estimates, 2022-23 and Budget Estimates, 2023-24 were presented by Shri Prabodh Pandey, Joint Registrar (Finance &amp; Accounts). The Finance Committee made the following observations:</p> <p>i) AS&amp;FA, IFD, MoE observed that the proposed RE and BE are recommended, subject to the availability of resources. If the proposed increase in the RE is not possible, the same may be met from IRG.</p> <p>ii) The Chairperson advised the Institute to take necessary measures to increase the IRG component.</p> <p>With the above observations, the Finance committee recommended the proposal for Approval by the Board of Governors.</p>	The BoG approved the proposal as recommended by the Finance Committee.

*Handwritten signature/initials*

23/5	<b>Consideration of representation for restoration / disbursement of pension/conversion of CPF to GPF</b>	<p>The Finance Committee deliberated the proposal and observed that the Institute could not take any action on the representations at this stage. However, the representations of the aggrieved retired employees may be referred to the Deptt. of Higher Education, MoE for further directions, if any.</p> <p>With the above observations, the Finance committee recommended the proposal regarding referring the matter to the MoE for further directions</p>	<p>The BoG approved the recommendations of the Finance Committee for referring the matter to the MoE for further directions.</p> <p><i>[As per MoE's comments as the matter is subjudice the Institute may take necessary action accordingly.]</i></p>
23/6	<b>Amendment in essential qualification for the post of Junior Assistant (Hospitality) [Pay Level-3] and Senior Assistant (Hospitality) [Pay Level-5]</b>	<p>The proposal was considered and deliberated by the Finance Committee. The Finance Committee recommended the same for Approval of the Board of Governors. The Finance Committee also advised the Institute that DoPT guidelines should be adhered to. The recommended revised RRs are annexed as <b>Annexure-I</b>.</p>	<p>The BoG approved the proposed amendments in the RRs for the posts of Junior Assistant (Hospitality) and Senior Assistant (Hospitality) as recommended by the Finance Committee.</p> <p><i>[With respect to MoE's comments regarding dilution of requisite experience from 5 years to 2 years, this is to submit that for the post of Jr. Supdt. (Hospitality) [Pay Level-6] {Annexure-III}; the required experience for Diploma holders is 4 years. JA (Hospitality) is a lower post in Pay Level- 3 in the same cadre, the amendment in experience has been proposed as it was an evident error in the existing RR and also to bring uniformity in the requisite qualification of similar posts.]</i></p>

*K. Srinivas*

23/7	<b>Amendment in Recruitment Rules for the post of Assistant Librarian in Academic Pay Level-10</b>	<p>The proposal was considered and deliberated by the Finance Committee. The Finance Committee recommended the same for Approval of the Board of Governors and sending to MoE for concurrence. The recommended revised RR is annexed as <b>Annexure II</b>.</p> <p>The Chairperson, BoG, asked the Institute to request the MoE to expedite their concurrence.</p>	The BoG approved the proposed amendments in the Recruitment Rules for the post of Assistant Librarian and asked the Institute to refer the same to MoE for concurrence and request them to expedite their concurrence.
23/8	<b>Consideration of Separate Audit Report (SAR) for the FY 2021-22 submitted by C&amp;AG (MoE),GoI</b>	<p>Shri Prabodh Pandey, Joint Registrar (Finance &amp; Accounts) presented the Separate Audit Report (SAR) for the FY 2021-22 submitted by C&amp;AG. The Finance Committee appreciated the Institute for not having any major Audit observation in the SAR and the compliances with the observations.</p> <p>The Finance Committee further recommended strengthening the Internal Audit mechanism.</p> <p>With the above observations, the Finance Committee recommended the proposal for Approval by the Board of Governors.</p>	The BoG approved the recommendations of the Finance Committee.
23/9	<b>Proposal to waive off fee for the top five JEE (Advanced) rankers admitted to the Institute starting from the Academic Year 2022-23</b>	The Finance Committee deliberated on the proposed policy and recommended the proposal for allowing full fee waiver to the top five students admitted on the basis of JEE (Advanced) and having rank upto 600 in the Common Rank List for Approval of the Board of Governors. The expenditure on this account has been recommended to be met by the IRG of the Institute/ Donations.	The BoG approved the proposal as recommended by the Finance Committee.

*Handwritten signature*

23/10	<b>Status report on implementation of reservation policy for SC, ST, OBC and EWS in Faculty Recruitment</b>	<p>A report on the status of implementation of reservations for SC, ST, OBC and EWS in faculty positions at IIT (ISM) Dhanbad was presented before the Finance Committee, and the Committee noted the same. The Finance Committee advised the following:</p> <p>i) To expedite the process of selection.</p> <p>ii) Since Visitor's nominee is necessary for the selection of Professors, MoE may be requested to provide the same at the earliest. Not having the interviews for the post of Professor is demotivating for the faculty members who have become eligible for the post of Professor.</p> <p>iii) Reminders may be sent to MoE every month to expedite the approved list of Visitor's nominee.</p>	The BoG noted the status report and asked the Institute to take action as per the Finance Committee's advice.
-------	---	--	---

**23/9 To consider and approve the revised clause 17 of the leave rules regarding special leave**

Prof Subhashis Chatterjee, Dean (Faculty), presented the matter. The proposal was considered and approved by the Board of Governors.

**23/10 Consideration of case of Prof. Tanmay Dutta, Assistant Professor, Deptt. of Mechanical Engineering (erstwhile Deptt. of Mining Machinery) for up-gradation from Academic Pay Level 11 to 12 (AGP-7000 to 8000) under IIT four-tier flexible cadre structure**

Prof Subhashis Chatterjee, Dean (Faculty), presented the matter. The BoG deliberated the proposal and approved the same.

*Krishna*

**23/11 To receive and approve the recommendations of the 24<sup>th</sup> meeting of the Senate held on 14.09.2022**

**23/11(i) Proposal for setting up of Centre for Seabed Mining (CSM):**

Prof. Sheo Shankar Rai made a presentation regarding the proposed Centre. The Board of Governors approved the proposal.

**23/11(ii) Proposal for the opening of the Centre for Hydrogen and CCUS Technologies (CHCCUST) at the institute level:**

Prof. Sandipan Kumar Das made a presentation regarding the proposed Centre. The Board of Governors approved the proposal.

The Board advised the Institute to follow a template for the presentations for such proposals

**23/11(iii) Proposal for changing the name from "Department of Management Studies" to "Department of Management Studies and Industrial Engineering":**

The Board of Governors approved the proposal.

**23/11(iv) Proposal to introduce new M.Tech. program in Microelectronics and Semiconductor Technology by the Department of Electronics Engineering:**

Prof. R K Gangwar made a presentation regarding the proposed program. The Board of Governors approved the proposal.

**23/11(v) Supplementary List of Graduating Students / Scholars:**

The Board of Governors approved the recommendations of the Senate.

**23/11(vi) Proposal to use scanned signatures of Chairman, BoG, Director and Registrar on the Degree, award and medal certificates:**

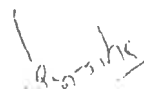
The Board of Governors approved the recommendations of the Senate.

**23/11(vii) Proposal to award PG Diploma to Late (Mr.) Shimbhu Singh Jadaun, a student of M. Tech., Department of Petroleum Engineering:**

The Board of Governors approved the recommendation of the Senate. The Board asked to ensure that in the Degree, the word "posthumously" must be written.

**23/11(viii) Proposal of New Program "M. A. in Digital Humanities and Social Sciences" by Department of Humanities and Social Science:**

Prof. Niraban Manna and Prof. Ahmed Samir made a presentation. The Board of Governors approved the proposal.



**23/12 Status report on the implementation of reservation for SC, ST, OBC and EWS in faculty positions**

A report on the status of implementation of reservations for SC, ST, OBC and EWS in faculty positions at IIT (ISM) Dhanbad was presented before the Board of Governors. The Board of Governors noted the same.

**AOB: 23/13(i): To consider the proposal for circulating the draft Annual Report of the Institute for the financial year 2021-22 to the members of the BoG for adoption.**


The Director apprised the Board that the draft Annual Report of the Institute for the Financial Year 2021-22 has been compiled recently and requested the Board to allow the Institute to circulate the same to the members for adoption. The members will be requested to provide their comments, if any, on the Annual Report within 15 days from the date of its circulation. If no comments are received, the Institute will go ahead with the submission to MoE for laying it in the Parliament. The final Annual Report will be reported to the Board in its next meeting.

The Board of Governors agreed to the proposal of the Director.

**AOB:**

(b) The Board also deliberated on the grievance redressal mechanism and advised the following:

- i. Cases of grievances where the Director is not named as a party: The Director may appoint a committee comprising of members within /outside the Institute as the case may be.
- ii. Cases of grievances where the Director is named as a party: An appropriate standing committee may be constituted by the BOG comprising of the members of the BoG and one/two external members (may be present/former Directors of other institutes/other eminent persons). Recommendations of such Committees will be presented to the BoG for its consideration.

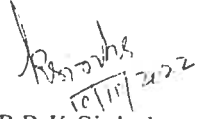




(c) The serving and retired employees of the Institute are required to follow a proper channel for representation of their case of grievances. Any such submission to the Chairman, BoG must be made through the Registrar and not directly to the Chairman, BoG.

(d) The Institute has been advised to prepare and implement a Standard Operating Procedure for Grievance Redressal Mechanism.

The meeting ended with thanks to the Chair.

  
10/11/2022

[P R K Sinha]

Registrar (Actg.) & Secretary, BOG

C.I.9-Senior Assistant (Hospitality)		
1	Name of the Post	Senior Assistant (Hospitality)
2	No. of Post(s)	As per sanctioned strength
3	Classification	Group-C
4	Scale of Pay	Level - 5
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	Not Applicable
7	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <p>Bachelor's Degree in Hotel Management and Catering Technology with 55% from any recognized institution/ university.</p> <p>OR</p> <p>Three (03) year Diploma in Hotel Management &amp; Catering Technology with 55% marks and two (02) years' experience.</p> <p><b>Desirable:</b></p> <p>Experience in a residential educational Institution.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply to the promotion	Age — No Educational Qualification: yes (for LDCE); No (for SQ)
9	Period of probation, if any	One year
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer, grades and percentage of the vacancies to be filled by various methods	<p>i. 50% by Limited Departmental Competitive Examination (LDCE)</p> <p>ii. 50% by Seniority Quota promotion.</p> <p>Failing which, by Direct Recruitment (Including Contract).</p>
11	In case of recruitment by promotion/ by deputation/ transfer, grades from which promotion/deputation/ transfer is to be made	<p><b>Internal Assessment (SQ):</b> The Junior Assistant (Hospitality) with 6 years' experience at IIT (ISM), Dhanbad will be eligible for consideration.</p> <p><b>LDCE:</b> The Junior Assistant (Hospitality) with 4 years' experience at IIT (ISM), Dhanbad will be eligible for consideration.</p>
12	If a DPC exists, what is the composition	As per the relevant provisions of Statutes applicable to IIT (ISM), Dhanbad.

**C.I.10 –Recruitment Rules for the post of Junior Assistant (Hospitality)**

1	Name of the Post	Junior Assistant (Hospitality)
2	No. of Post(s)	As per sanctioned strength
3	Classification	Group-C
4	Scale of Pay	Level - 3
5	Whether selection post or non- selection post	Selection
6	Age limit for direct recruits	30 Years
7	Educational and other qualifications required for direct recruits	<p><b>Essential:</b></p> <p>Bachelor's Degree in Hotel Management and Catering Technology with 55% from any recognized institution/ university.</p> <p align="center">OR</p> <p>Three (03) year Diploma in Hotel Management &amp; Catering Technology with 55% marks and two (02) years' experience.</p> <p><b>Desirable:</b></p> <p>Experience in a residential educational Institution.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply to the promotion	Not Applicable
9	Period of probation, if any	One Year
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer, grades and percentage of the vacancies to be filled by various methods	100% by Direct Recruitment (Including Contract)
11	In case of recruitment by promotion/ by deputation/ transfer, grades from which promotion/deputation/ transfer is to be made	Not Applicable
12	If a DPC exists, what is the composition	As per the relevant provisions of Statutes applicable to IIT (ISM), Dhanbad.

*[Handwritten Signature]*

A.I.3-Recruitment Rules for the post of Assistant Librarian		
1	Name of the Post	Assistant Librarian
2	No. of Post(s)	As per sanctioned strength
3	Classification	Group-A
4	Scale of Pay	Academic Pay Level - 10 (The incumbent will be eligible for upgradation under CAS as per UGC norms)
5	Whether selection post or non- selection post	Selection
6	Age limit for direct recruits	45 years
7	Educational and other qualifications required for direct recruits	<p>i) A Master's Degree in Library Science, Information Science or Documentation Science or an equivalent professional degree, with at least 55% marks (or an equivalent grade in a point -scale, wherever the grading system is followed)</p> <p>ii) A consistently good academic record, with knowledge of computerization of a library.</p> <p>iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be:</p> <p>Provided that the, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree, and such Ph.D. candidates shall be exempted from the requirement of NET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions subject to the fulfillment of the following conditions:-</p> <p>a) The Ph.D. degree of the candidate has been awarded in the regular mode</p> <p>b) The Ph.D. thesis has been evaluated by at least two external examiners:</p> <p>c) Open Ph.D. viva voce of the candidate has been conducted:</p> <p>d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal:</p> <p>e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored /funded/supported by the UGC/ICSSR/CSIR or any similar agency.</p> <p>Note:</p> <p>(i) The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</p> <p>(ii) <b>NET shall also not be required for candidates in such Master's Programmes for which NET is not conducted by the UGC or CSIR.</b></p> <p><b>Experience:-</b> Relevant experience of Min. 06 year's after the qualifying degree, out of which three years in PL-7 (PB-II GP 4600) or above.</p>

8	Whether age and educational qualifications prescribed for direct recruits will apply to the promotion	Age — No Educational Qualification: yes (for LDCE): No (for SQ)
9	Period of probation, if any	One year
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer, grades and percentage of the vacancies to be filled by various methods	i. 75% by Direct Recruitment/ Deputation-cum-absorption/ Contract ii. 25% by Internal Assessment (Limited Departmental Exam, APARs, Seniority etc.), failing which, by Direct Recruitment/ Deputation/ Contract.
11	In case of recruitment by promotion/ by deputation/ transfer, grades from which promotion/deputation/ transfer is to be made	<b>Internal Assessment (SQ):</b> Superintendent (Library) in the Grade Pay of Rs. 4600/- (Pay Level — 7) who have rendered at least 08 years of regular clean service as Superintendent (Library) in IIT(ISM), Dhanbad.  <b>LDCE:</b> For Limited Departmental Exam the Residency period (5 years in Pay Level 7) and Educational Qualification shall be same as that for Direct Recruitment.  <b>Deputation/ Deputation-cum-absorption/ on contract basis:</b> Officers from the Library of Central/ State Governments or Institutes of national importance or Universities/ Deemed University level Institution or PSU/ Industry:  i) Holding analogous post or with at least 8 years' service in posts carrying Pay Level – 7 (PB-II, Grade Pay of Rs 4600/-) or its equivalent and having experience in management of a library of similar magnitude.  ii) Possessing educational qualification as prescribed in Col. 7.
12	If a DPC/ Selection Committee exists, what is the composition	As per the relevant provisions of Statutes applicable to IIT (ISM), Dhanbad.

*Handwritten signature*

<b>B.I.10-Recruitment Rules for the post of Junior Superintendent (Hospitality)</b>		
1	Name of the Post	Junior Superintendent (Hospitality)
2	No. of Post(s)	As per the sanctioned strength
3	Classification	Group-B
4	Scale of Pay	Level - 6
5	Whether selection post or non- selection post	Selection
6	Age limit for direct recruits	35 years
7	Educational and other qualifications required for direct recruits	<p><b>Essential:</b> Bachelor's Degree in Hotel Management/Hospitality or equivalent degree from a recognised institution with at least 55% marks or equivalent grade with relevant experience of two years after the Degree in reputed Organisations.</p> <p style="text-align: center;">OR</p> <p>Three year Diploma in Hotel Management &amp; Catering Technology from a recognised institution with at least 55% marks or equivalent grade with relevant experience of four years after the Diploma in reputed organisations.</p> <p><b>Desirable:</b> Experience of Hospitality/Catering in reputed residential educational institutions.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply to the promotion	Age - No Educational Qualification: yes (for LDCE); No (for SQ)
9	Period of probation, if any	One Year
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer, grades and percentage of the vacancies to be filled by various methods	<p>i. 50% by Direct Recruitment (Including Contract)</p> <p>ii. 25% by Limited Departmental Competitive Examination (LDCE)</p> <p>iii. 25% by Seniority Quota Promotion</p> <p>Failing which, by Direct Recruitment (Including Contract)</p>
11	In case of recruitment by promotion/by deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made	<p><b>By Internal Assessment (SQ):</b> Senior Assistant (Hospitality) working in IIT(ISM), Dhanbad who have rendered at least 06 years of regular clean service in IIT(ISM), Dhanbad in the Pay Level - 5 ( Pre-revised Pay Band - 2 Grade Pay: Rs. 2800/-).</p> <p><b>LDCE:</b> For Limited Departmental Exam the Residency period and Educational Qualification shall be same as that for Direct Recruitment</p>
12	If a DPC exists, what is the composition	As per the relevant provisions of Statutes applicable to IIT (ISM), Dhanbad.

*[Handwritten Signature]*