

**OFFICE OF THE DEAN (STUDENTS WELFARE)**  
**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD**

File No.: ADSW/Mess/Hostel/2022

Dated: 14.06.2022

**NOTICE**

**ALL SC/ST Students (Eligible: JEEA Admitted, M.Sc, M.Sc Tech & 2years MBA)**

This is for information to all SC/ST Students that the claim for mess Subsidy and Pocket allowance and refund of hostel seat rent for the period from Jan 2022 to April 2022 are to be submitted by post to the concerned Hostel Wardens office latest by 15 August, 2022 in the enclosed format along with the undertaking.

**Parents/Guardian,s income Criteria for eligibility:**

1. For reimbursment of mess bill & pocket allowance, parents/guardian's gross family income does not exceed Rs. 4.50 Lakhs per annum.
2. For refund of hostel seat rent, Prents/guardian's gross annual family income does not exceed Rs. 2.00 lakhs per annum.

It should be noted that no request for extension of last date of submission of application will be entertained.

Chief Wardens are requested to forward all the claim bill after proper scrutiny/verification of **Grade sheets, family income certificate** etc. and forward the same in a consolidated sheet along with all forms with enclosures to DSW Office latest by 31 August, 2022.

Note: Student availing this benefit will not be eligible for availing the same from any other agency.

  
( S. Soren)

Associate Dean (Students Welfare)

Cc: DSW

- : All Hostel Notice Boards
- : All Chief Hostel Wardens/Hostel Wardens.
- : Web. Master for circulation please.

**Address for submission of Application by post**

To  
The Chief Warden,  
Hostel's Name –  
Indian Institute of Technology (Indian School of Mines),

**OFFICE OF THE DEAN (STUDENTS WELFARE)**  
**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD**  
**DHANBAD-826004**

CLAIM FORM FOR REIBURSEMENT OF MESS ALLOWANCE, POCKET ALLOWANCE & REFUND OF HOSTEL SEAT RENT TO SC/ST STUDENTS FOR THE PERIOD JAN 2022 TO APRIL 2022

1.	Name of Student		2. Class/SEM	
3.	Discipline		4. Admission No	
5.	Hostel Name & Room No		6. Category	
7.	Contact No		8. Email id	
9.	Current Family annual income of Parent's/ Guardian (Original Certificate to be attached)		Rs. _____ Per Annum _____	
10.	Current annual Gross income of Father			
11.	Current annual Gross income of Mother			
12.	Father /Mother Pan No & Aadhar No			
13.	GPA/OGPA obtained in the two Semester			

14	Details of Hostel seat rent Paid (copy to be attached )							
	Semester Name & Period	Academic Year	Fee receipt No & Date	Hostel seat rent Paid	Period of claim	Hostel seat rent Claim	Mess subsidy claim	Total Claim
(i)								
			Total					
15	Bank Particulars of the Student:							
16	Bank Account No :-				IFSC Code			

I hereby certify that the Particulars furnished above are correct to the best of my knowledge and belief. I also undertake to abide by the rules & Regulation of the Scholarship awarded by IIT (ISM) from time to time.

Date: -

Signature of Student

(Attach Photocopy of SC/ST caste certificate, Parents/ Guardians original current family income certificate, issued by the competent authority on or after 01.04.2022 (Financial Year 2020-21)/OGPA /GPA Marks Sheet and Hostel rent Payment receipt.)

The above information furnished by the student, (OGPA Family income certificate etc.) has been verified and found correct. The claim for mess bill and refund of hostel seat rent is recommended & forwarded for payment.

Signature of Hostel Warden

Signature of Chief Warden

Note: - 1. For reimbursement of mess bill & pocket allowance gross annual income of the, Parents/ Guardians should not exceed Rs 4.50 lakhs per annum.

2. For refund of hostel seat rent gross annual income of Parents/ Guardian's should not exceed Rs 2.00 lakhs per annum.