



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

APPLICATION FOR DEPUTATION INDIA/ABROAD FOR ATTENDING
CONFERENCES/ SEMINARS / WORKSHOPS / COURSES AND FINANCIAL
ASSISTANCE THEREOF

1. Name of the Applicant :
2. Designation and Department :
3. Details of contribution of the applicant towards :
research and externally funded research projects
of IIT(ISM) during last 3 years to be attached on
separate sheet(s)
4. Purpose of visit :
5. Place of visit :
6. Period of visit :
7. Whether any paper is accepted for presen- :
tation? (If yes, attach proof)
8. Documents enclosed in support of request: Invitation/acceptance paper Copy of abstract paper
9. Financial involvement: **(Please strike out whichever is not applicable)**
 - a) Registration fee and Mode of Payment :
 - b) Address to whom the registration fee is to be
sent **(for National events)** :
 - c) Economy Class Airfare / Estimated TA, DA :
 - d) No. of days for which DA is required :
 - e) Accommodation Charges :
 - f) Visa Fees :
 - g) Travel Insurance premium :
 - h) Any other (please specify)
10. Fund – IIT(ISM)/PDA or any other (specify) :
11. Balance available under Personal Development :
Allowance till date for participation in National/
International Seminar/Conference from this Head
12. Fund available under travel head from the Project :
Head & Fund utilized till date
13. Financial assistance available from other source : Source -
Amount -
14. Provide academic/class arrangements:
15. Financial assistance sought from IIT(ISM) :

Signature of the Applicant with date

Recommended/Not recommended:

HoD/HoC

Recommended/Not recommended:

Dean (Faculty)

Approved/Not Approved:

Director