

**Indian Institute of Technology (ISM), Dhanbad**  
**Office of Dean (Students' Welfare)**

DSW/IIT(ISM)/PR/Winter Semester/2022-23/091/02

Date: - December 22, 2022

**Notice**

**Subject: Physical Registration (Reporting) of Existing students & Ph. D. scholars admitted (WS-2022-23) (Except 1<sup>st</sup> year UG students admitted through JEE (Advanced) 2022.**

Physical Registration of Existing students and Ph. D. scholars admitted in Winter Semester 2022-23 is scheduled to be held from **02<sup>nd</sup> January to 07<sup>th</sup> January 2023** at New Lecture Hall Complex. Students must carry their Institute Identity Card. Newly admitted students must carry their Registration certificate at the time of Physical Registration. Please ensure that you have already paid the Winter Semester (2022-23) fee.

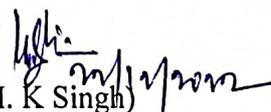
**Schedule for Physical Registration in person at New Lecture Hall Complex (NLHC) – Third Floor Computer Lab.**

Sl. No.	Date	Details of students	Reporting time*
1	02.01.2023	All Ph. D. Students (Newly Admitted in Winter Semester 2022-23)	9:00 am to 6:30 pm Venue- During office hours at the office of DSW
2	03.01.2023	Full Time Ph. D Scholars (up to 19DR students)	9:30 am to 1:00 pm
		All Full Time Ph. D Scholars (From 20DR to 22DR)	3:00 pm to 6:30 pm
3	04.01.2023	All M. Tech. Students.	9:30 am to 1:00 pm
		All 5 <sup>th</sup> Yr. Int. M. Tech. and 5 <sup>th</sup> Yr. Dual Degree Students	3:00 pm to 6:30 pm
4	05.01.2023	All M.Sc., M. Sc. Tech Students	9:30 am to 1:00 pm
		All MBA Students	3:00 pm to 6:30 pm
5	06.01.2023	All 3 <sup>rd</sup> year (B. Tech and Int. M. Tech. Students)	9:30 am to 1:00 pm
		All 4 <sup>th</sup> year (B. Tech and Int. M. Tech. Students)	3:00 pm to 6:30 pm
7	07.01.2023	All 2 <sup>nd</sup> year (B. Tech and Int. M. Tech. Students)	9:30 am to 1:00 pm
8	17-31 January, 2023	Part Time/ External Ph. D Scholars	Venue- During office hours at the office of DSW

\*Lunch Time - from 01:00 pm to 03:00 pm.

All HODs are requested to please depute at least one faculty members as per above mentioned schedule, at NLHC during the Physical Registration.

Students are requested to please fill up the enclosed form and produce at the time of Physical Registration.

  
(M. K Singh)  
Dean (Students Welfare)

Cc: Director/Dy Director/All Deans/All Associate Deans/RG

: All HODs for information to the Faculty Advisors and Students.

: Webmaster, IIT(ISM) Website: for uploading the notice to IIT(ISM) website.

: All notice boards including Hostel Notice Boards.

: DR (SW) / AR (SW)

: DR (Acad) /System Engineer

  
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**Indian Institute of Technology (ISM), Dhanbad**  
**Office of Dean (Students' Welfare)**

**Student Copy**

Please keep it for future purposes

**Subject:** Physical Registration of Winter Semester 2022-23

I, Name of the student (Capital Letter) \_\_\_\_\_

Admission No. \_\_\_\_\_ reported on (Date) \_\_\_\_\_ for Physical Registration for the Winter Semester at (2022-23) NLHC.

Signature of the student

Admission No.

Date:

Seal & Signature of the official of DSW

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**Office copy**

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