



INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/361

21st September 2022

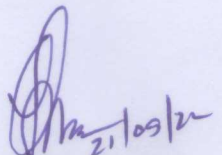
NOTIFICATION

REVISED GUIDELINES FOR THOSE STUDENTS/SCHOLARS WHO FAIL TO BE PRESENT IN PERSON ON THE SCHEDULED DATE OF PHYSICAL REGISTRATION/REPORTING.

The Senate in its 24th meeting held on 14th September 2022 has approved the revised guidelines to be followed for those students/scholars who fail to be present on the scheduled date of physical registration/reporting. The revised guidelines are given hereunder:

1. It is mandatory to do the physical registration/reporting as per the timeline specified in the academic calendar.
2. The physical registration/reporting will be permissible only during the respective slots allotted to individual batch/program, which will be notified by the Dean (SW).
3. If any student/scholar fails to report in the respective slot, they may be allowed to report late for physical registration only after payment of fine within the FIRST FOUR DAYS from the date of commencement of classes. For example, if the classes are starting on 01st August, the late physical registration with fine shall be allowed only till 05:30 pm on 04th August.
4. A fine of Rs. 5,000/- (Five thousand only) shall be imposed on all such students irrespective of the reasons for which they could not do the physical registration on time. The receipt of the same should be submitted at the time of physical registration/reporting.
5. No excuse for waiving off the late registration fine will be entertained for whatsoever reasons.
6. The student/scholar shall not be allowed to report after FIRST FOUR DAYS from the date of commencement of classes whatsoever the reason may be and the academic program of all such students/scholars will be terminated automatically.

This shall be applicable with immediate effect.


Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Deans, All Faculty Members
3. JR(F&A), DR(SW), DR(Academic)
4. All Students/ All Scholars
5. Webmaster