

**INDIAN INSTITUTE OF TECHNOLOGY
(INDIAN SCHOOL OF MINES)**

ESTABLISHMENT SECTION

No. 411002/15/2023-NFR

Date: 15th January, 2024

NOTICE No. 06/2024

[Document verification for the post of Junior Assistant in Pay Level-3]

Ref: (i) Advertisement No. 411002/15/2023-NFR dated 08.09.2023

(ii) Notice No. 411002/15/2023-NFR dated 02.12.2023

Based upon the performance in the Written Test, held on 02.12.2023, candidates were shortlisted for Computer Proficiency Test and Typewriting Speed Test, conducted on 03.12.2023.

Now, on the basis of the performance in the Written Test, Computer Proficiency Test and Typewriting Speed Test, the following candidates for the post of Junior Assistant, in order of merit, have been provisionally shortlisted for verification of original documents pertaining to age, educational qualification, percentage of marks, experience, valid category certificate(s) etc., as mentioned in advertisement:-

Provisionally shortlisted candidates for the post of Junior Assistant						
S. No.	Application No.	Roll No.		S. No.	Application No.	Roll No.
1	NFR202315JA49353	23JA02532		16	NFR202315JA49879	23JA02754
2	NFR202315JA50619	23JA03066		17	NFR202315JA22199	23JA00214
3	NFR202315JA50114	23JA02852		18	NFR202315JA44838	23JA00842
4	NFR202315JA44276	23JA00597		19	NFR202315JA13545	23JA00061
5	NFR202315JA27685	23JA00331		20	NFR202315JA49968	23JA02789
6	NFR202315JA46788	23JA01594		21	NFR202315JA47246	23JA01781
7	NFR202315JA49385	23JA02543		22	NFR202315JA51154	23JA03307
8	NFR202315JA51773	23JA03612		23	NFR202315JA12599	23JA00047
9	NFR202315JA46615	23JA01528		24	NFR202315JA50689	23JA03098
10	NFR202315JA44976	23JA00896		25	NFR202315JA48042	23JA02073
11	NFR202315JA47690	23JA01919		26	NFR202315JA45409	23JA01065
12	NFR202315JA47101	23JA01721		27	NFR202315JA49372	23JA02537
13	NFR202315JA46712	23JA01558		28	NFR202315JA50146	23JA02867
14	NFR202315JA45016	23JA00915		29	NFR202315JA48495	23JA02224
15	NFR202315JA50143	23JA02865		*****		

Note: No candidate has been provisionally shortlisted for document verification against the remaining 02 posts reserved for PwD candidates.

The following documents will be verified from originals:

- (i) Matriculation certificate in support of Date of Birth.
- (ii) Marks sheet of Educational qualification in support of percentage of marks (in case of Grades/CGPA, the conversion formula is also to be produced)
- (iii) Educational Qualification Certificate.
- (iv) Experience Certificates.
- (v) **'No Objection Certificate'** from the present employer (in case of employed in Central Government/ State Govt./ Union Territory Administration/ Central or State Autonomous Bodies/ Central or State PSUs in support of eligibility).
- (vi) In addition, the following documents are also required to be produced for the verification:

For OBC Category: Valid OBC-NCL certificate issued by the Competent Authority in the format prescribed for appointment under Govt. of India.

For SC/ST Category: Valid caste/Tribe/Category certificate issued by the competent authority in the format prescribed for appointment under Govt. of India.

For PwDs candidates: Valid PwDs certificate issued by the competent authority in the prescribed format.

For Ex-serviceman candidates: NOC for outside civil employment certificate (in case of serving) / Ex-serviceman certificate (in case of retired) issued by the competent authority in the prescribed format.

The candidates are required to be physically present for document verification during office hours (10:00 AM – 04:00 PM) on 22nd January, 2024 at Establishment Section, Admin Block, IIT (ISM) Dhanbad. No TA/DA will be admissible for the purpose.

The candidates who fail to produce the required original documents on the date mentioned above, her/his candidature will stand cancelled. Request for change of date and time for Document Verification shall not be entertained.

Registrar