



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद
धनबाद- 826 004 (झारखण्ड), भारत

Indian Institute of Technology (Indian School of Mines), Dhanbad
Dhanbad – 826 004 (Jharkhand), India

No. 411002/ 8/2024-Estt.

Date: 19.12.2024

ADVERTISEMENT

Sub: Engagement of Counselor on Purely contractual basis in IIT(ISM), Dhanbad-regarding.

The Indian Institute of Technology (Indian School of Mines), Dhanbad invites applications for engagement of Counselor on purely contractual basis, for one year initially and renewable on year to year basis up to five (05) years or till the joining of the regular employee, whichever is earlier, subject to satisfactory performance to be evaluated by the Competent Authority.

The details regarding eligibility criteria, terms of references etc. are as under:

Name of the Post	Position	Qualification
Counselor (on contract)	01 (One)	M.A/M.Sc. in Psychology /Clinical Psychology and Graduation in Psychology / Clinical Psychology with at least 55% marks from a recognized University/Institute. AND Experience: 05 years' relevant experience of counselling services, preferably in an Educational/Counselling Centre. Require good oral, written skills, ability to communicate adequately with diverse students and employ population.

Age Limit:

Below 60 years of age. Retired Counselor from Govt. /PSU /Autonomous Body/Reputed Private Hospitals are also encouraged to apply for engagement upto maximum age of 70 years.

Remuneration:

The Counselor (On contract) will be paid a consolidated monthly remuneration of Rs.81,000/- per month. No other facility, allowance etc. shall be admissible.

Increment:

If the period of Contract is extended beyond one year, an annual increment of 3% on the monthly remuneration shall be admissible.

General Terms and Conditions:

- The engagement would be purely on contractual basis for a period of one year initially and further extendable subject to satisfactory performance, at the sole discretion of this Institute.
- Any claim for absorption at the regular position in the Institute will not be entertained at any point of time.
- The selected candidate shall be eligible for 2.5 days of leave for each calendar month (monthly accrual basis and maximum 30 days in a year). This leave will not be carried forward in case of termination of contract/ renewal of contract/ end of the calendar year by this Institute. Also, no payment in lieu of unutilized leave will be paid by this Institute at the time of expiry of contract.
- The selected candidate, engaged on contract basis, may continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Counselor (On contract). This engagement will not be considered as a case of re-employment.
- The selected applicant shall have to attend office six days (Monday to Saturday) a week.
- The applicant will be required to attend duty on Sundays and other Gazetted Holidays or may be asked to extend working hours, in case of exigencies. No extra remuneration will be admissible for the same.
- The applicant should be able to communicate in English and Hindi.
- The applicants will be shortlisted for Personal Interview for selection, as decided by the Institute.
- No TA/DA shall be admissible to the selected applicant for joining the assignment. The selected applicants will not be allowed any foreign travel at Institute's expenses. However, he/she may be allowed TA/DA for travel inside the country in connection with official work assigned to him/her.
- IIT(ISM) will not issue any postal letter(s) in respect of this advertisement. All communication will be made through IIT(ISM) website only. Applicants are requested to check IIT(ISM) website regularly.
- The Institute may terminate the services of the selected applicant in case he/she is unable to achieve the assigned works within the time-frame or the work assigned to him/her is not satisfactory to the Institute.
- The Institute shall also reserve the right to terminate the services of the selected applicant at any time without giving any notice and also without assigning any

reason. The engagement of the selected applicant will not confer any right on the part of individual for permanent appointment to the post.

- The selected applicants willing to relinquish his/her engagement, will have to give one month notice and handover all data/information available with him/her to the competent authority or the person authorized by the competent authority or have to deposit one month salary in lieu of the notice period.
- The Headquarters of the selected applicant will be at Dhanbad.
- Any resultant dispute shall be settled within the jurisdiction of Dhanbad.

How to Apply:

Interested and eligible candidates may submit their applications along with all relevant documents in support of qualification and experience through their registered email to E-mail Id recruitment_nonfaculty@iitism.ac.in in the prescribed proforma, duly filled in.

Applications received after the closing dates and incomplete applications (incomplete information, without relevant supporting and complete documents) will be summarily rejected.

A single pdf containing the proof of all requisite educational qualifications and experience must be provided with the application.

All details furnished in the application will be treated as final and no changes shall be entertained later. Applicant will be solely responsible for the entries made in the application form.

Applicants are advised to fill their correct and active mobile number and e-mail address in the application form.

Verification of original documents/certificates enclosed with the application form showing the required qualification and experience will be done at the time of Selection process.

The last date of receipt of applications is **18th January 2025** till 06.00 PM.

REGISTRAR

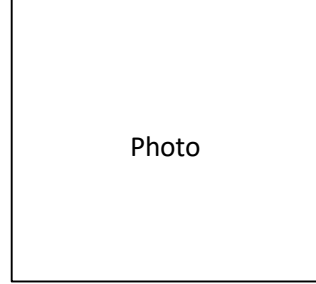


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Indian Institute of Technology (Indian School of Mines), Dhanbad
Dhanbad – 826 004 (Jharkhand), India

Application Form for engagement of Counselor (on Contract) at IIT(ISM), Dhanbad

1. Name: _____
2. Father's Name: _____
3. Date of Birth: _____
4. Date of Retirement (if in Govt. Service): _____
5. Domicile: _____
6. Category: _____
7. Nationality: _____
8. Residential Address: _____
9. Permanent Address: _____
10. E-Mail: _____
11. Mobile No. _____ Res. Tel. No. _____



12. Educational Qualifications:

- i. All Educational Qualifications starting from highest qualification up to Matriculation to be mentioned.
- ii. Copy of duly signed certificate and marks-sheet of each qualification is to be enclosed.
- iii. In case of GPA, please enclosed the appropriate GPA conversion table.

Sl. No.	Examination Passed	School / College	Board / University	Year	%	Class Division
1.						
2.						
3.						
4.						

13. Position held since entry into service:

Sl. No.	Organisation/Address	Designation	Pay Scale with grade pay(if any)	Period		Nature of Work Performed/Experience
				From	To	

14. Any other specific information, if any, in support of your suitability for the said engagement (Use separate sheets, if required).

Declaration:

“I, hereby declare that all the information submitted by me in the application form are correct, true and valid. I will present the originals of supporting documents as and when required. In the event of failure to do so, my candidature is liable to be rejected”

Signature of the Applicant

Place:

Date: