INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

No. 411002/1/2019-Estt.   Dated: 04th February, 2021

NOTICE

The candidates shortlisted for the post of Junior Assistant are hereby informed that the modalities for Screening Test, Written Test, Computer Proficiency Test and Typewriting Speed test for the posts of Junior Assistant shall be as under:

Date and Time	Test	Time and Venue
06.03.2021 (Saturday)	**Screening Test: (One hour duration)** 100 marks = 1x100 objective type questions on: **General Intelligence and Reasoning**: 25 marks [Classification, analogy Coding-Decoding, Paper Folding Method, Matrix, Word Formation, Venn Diagram, Direction and Distance, Blood Relations, Series, Verbal Reasoning, Non-verbal reasoning.] **General Awareness**: 25 marks [Static General Knowledge, General Science, Current Affairs, sports, Books and Authors, Important Government Schemes, Portfolios, People in the news, History, Geography, Economy, Indian Polity.] **Quantitative Aptitude**: 25 marks [Number System, Percentage, Discount, Simple and Compound Interest, Profit & Loss, Ratio and Promotion, Problems on algebraic equations, Time and work, Mensuration, Simple Trigonometry, Sets Theory, Statistics & Probability, Data interpretation, Geometry] **General English**: 25 marks [Comprehension, Cloze test, Spellings, Idioms & Phrases, One Word substitution, Jumbled sentences, Common errors, Preposition, Voice, Narrations etc.]	**Reporting time** 08:00 am **Time of Test** 09:00 am to 10:00 am (**Venue:** New Lecture Hall Complex (NLHC), IIT(ISM), Dhanbad)
Note: Screening test will have no weightage in the preparation of final merit list. Candidates shortlisted on the basis of Screening Test shall be called to appear in the Written test, Computer Proficiency Test and Typewriting Speed Test. List of such candidates shall be displayed on NLHC Notice Board at 03:00 PM on 06.03.2021.		
06.03.2021 (Saturday)	<u>**Part- A:**</u> **Written Test [subjective type] (80 marks): (2 hours duration)** **English Language and Comprehension (50 marks)** [Comprehension, Short Essay, Letter Writing, Precis Writing, Idioms and Phrases, Sentence Correction, Story Writing.] **Data Analysis and Quantitative Aptitude (30 marks)** [Number System, Percentage, Discount, Simple and Compound Interest, Profit & Loss, Ratio and Promotion, Problems on algebraic equations, Time and work, Mensuration, Simple Trigonometry, Sets Theory, Statistics & Probability, Data interpretation, Geometry.]	05:00 pm to 07:00 pm **Venue:** New Lecture Hall Complex (NLHC), IIT(ISM), Dhanbad

07.03.2021 (Sunday)	**Part – B: Computer Proficiency Test: (30 minutes Duration) [20 marks]** MS-Word, Excel, Power Point **Typewriting Speed Test: (10 minutes duration) –** Qualifying nature.	Batch-I: 08:30 to 10:30 am Batch-II: 11:30 to 01:30 pm (30 minutes per batch for Computer Proficiency Test **and** 10 minutes per batch for Typewriting Speed Test) **Venue:** 4th Floor, New Lecture Hall Complex (NLHC), IIT(ISM), Dhanbad.
Note: Merit list of the candidates who qualify in the typewriting speed test shall be prepared on the basis of their performance in the written test and computer proficiency test. Final Selection shall be on the basis of performance in the written test and computer proficiency test.		

The following lists have been uploaded on the website of the Institute:

1. **List of candidates shortlisted for the post of Junior Assistant -** The candidates will be provisionally allowed to appear in the tests, subject to submission of requisite testimonials, viz., Mark sheet and Certificates of educational qualification, experience certificates, Caste Certificate, Valid non-creamy layer certificate, No Objection Certificate or any other relevant certificate relating to their candidature. If at any stage the candidate is found not meeting the requisite criteria for the post his/her candidature shall be cancelled.

   No admit card is being issued to any candidate. The candidates appearing in the tests shall be required to bring with them a photo identity card viz., Adhar Card, Pan Card, Driving License or any other I-card issued by any Government Organization, at the time of test(s) for verification, failing which they may not be allowed to appear in the test(s).

2. **List of candidates who are not eligible –** The reason for non-eligibility is indicated in the list.

3. **List of candidates who did not submit hard copy of the applications by the due date –** Candidature of these candidates have not be considered.

Registrar

Webmaster, IIT(ISM), Dhanbad – for uploading on the website