

CIRCULAR

No. Exam & Acad/2020/Final Semester/GC/PC/01

05-June-2020

1. It is intimated to all those final semester students who require their consolidated grade card as well as provisional certificate **on priority** that we have circulated a Google form on the group email id student@iitism.ac.in for applying for the same. The following is the link to the form:

<https://forms.gle/pWxFXn2k39NkGYjM7>
2. The students may complete their no-dues formalities before submitting the form, if possible.
3. The deadline to submit the online application in the shared Google form is **June 12, 2020** 09:30 am (IST). The link would be disabled after that.
4. All those students whose requests are received online through the aforementioned form would get a soft copy of their consolidated grade card as well as provisional certificate on e-mail by June 26, 2020.
5. The hard copy of the Consolidated Grade Card and Provisional Certificate would only be provided after completion of no dues formalities in due course.
6. All those students against whom a disciplinary action has been taken and a fine is pending are advised to pay the fine amount immediately and submit the proof of payment to dr_acad@iitism.ac.in by June 12, 2020, failing which their request for providing the soft copy of consolidated grade card as well as provisional certificate would not be processed.

Please note that the consolidated grade card and provisional certificate of other students (who do not apply through the above mentioned form) would also be provided through the regular mode in due course.

Dean (Academic)

Copy to –

1. Director
2. Dy. Director
3. All Deans /All Associate Deans/All HODs
4. Registrar / Librarian
5. DR (F&A) / DR (Acad) / AR (Acad) / AR (DSW)
6. All Hostel Wardens
7. Office File
8. Webmaster for uploading on the Institute website.