

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD  
OFFICE OF THE DEAN (ACADEMIC)**

No. IIT/DAC/335

25.05.2022

**Notice for Pre-Registration for 2022-23 Monsoon Semester  
(Only for 2<sup>nd</sup> Semester UG Students of 2021)**

It is intimated to all 2nd semester UG students that the registration process for Monsoon Semester 2022-23 will commence as per the schedule given below:

- A. **Pre-registration** through Parent Portal from **01 June 2022** to **10 June 2022**.
- B. **Payment of fee** during 04 July 2022 to 15 July 2022 [To be notified separately by the Office of Dean (Students' Welfare)].

Pre-registration is only one essential part of the registration process. Registration will be completed only upon payment of fee after doing pre-registration successfully. A late fine of Rs.5000/- will be imposed after missing each of the above mentioned deadlines.

**Guidelines for Pre-Registration:**

1. Pre-registration will be conducted through PARENT PORTAL only.
2. Students will not be able to add failed backlog courses of 1st Semester (MS 21-22), if any, during this pre-registration period. The procedure to add those courses will be informed later when the classes for the upcoming batch (2022) are about to be started.
3. In the 3rd Semester, the student will have to register for two Engineering Science Option (ESO) courses:
  - a. One of the ESO courses is compulsory.
  - b. As per the course structure, if the 2nd ESO course is not compulsory then the student will get an option to provide his/her preference list (max. 8 in the order of priority) from the offered ESO courses.
  - c. For the ESO courses preferred by the student in point b above, the allotment will take place as per Institute norms after the declaration of the current semester (WS 21-22) result.

Since Pre-registration and fee payment are essential and mandatory parts of the academic activities, all the students must complete both pre-registration and fee payment as per the given schedule, failing which, their academic program will be terminated automatically and no excuse will be entertained in future. The Academic Calendar uploaded on the Institute website may be referred to by the students in this regard.

In case of any problem in completion of Pre-registration, students must send an email latest by **09 June 2022** to **reg\_ug@iitism.ac.in** mark a copy of the email to **arug@iitism.ac.in**.

Dean (Academic)

CC: DT / Dy.DT / All Deans / All HODs / Associate Dean (PG/UG/AC)  
All Faculty Members / Concerned Students / DR (Acad) /AR (UG & PG)  
Webmaster [With a request to upload on the Institute Website]