INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

OFFICE OF DEAN (ACADEMIC)

IITISM/DAC/312   26 November 2021

LIST OF DOCUMENTS REQUIRED FOR PHYSICAL VERIFICATION (IN-CAMPUS)

In continuation with the notification dated 15 November 2021 issued on this matter, all **M.Tech** Students and **Ph.D** Scholars admitted in the year **2021** are advised to come for physical verification of documents only after taking **both the doses of the Covid 19 vaccine** and also follow the covid 19 appropriate behaviour while they are in the Institute and during their travel. Wearing a mask and maintaining appropriate distance in public will be mandatory for all the students/scholars visiting the Institute.

The detail of documents to be brought by them for physical verification is enclosed herewith in -

(i)   Appendix 1 for **M.Tech** students

(ii)   Appendix 2 for **Ph.D** scholars

The students/scholars who fail to submit the required documents (except the final **degree** of the last examination held) at the time of physical verification of documents will be given one last chance to submit the required documents latest by 31 December 2021, failing which their admission will be cancelled. Their stipend / fellowship will also be kept on hold until the verification is completed in their case.

Those who have requested for change of date will be informed about the new date on 27 November 2021. In any case, the extended last date to submit all the required documents as per the detail provided in Appendix 1 / Appendix 2, as applicable, will remain as 31 December 2021.

Dean (Academic)

Copy to: Director / Dy. Director
            Chairman (GATEJAM 2021)
            All Deans, Associate Deans and HoDs
            RG / JR (F&A) / DR (Acad)/ AR (IRAA) / AR (DSW)
            Webmaster

LIST OF DOCUMENTS TO BE BROUGHT BY M.TECH STUDENTS ADMITTED IN 2021

The final admission will be subject to production of the following requisite documents for verification of the fulfilment of the eligibility criteria**:**

a) Copy of the online application form and fee receipt (Rs.56,470/- for Gen/OBC/EWS, Rs.41,470/- for SC/ST/PwD).

b) Copy of the seat allotment letter.

c) Copy of the fee payment receipt obtained after payment of fee at the acceptance of Offer.

d) One set of **self-attested copies** (both sides wherever applicable) **along with the originals** of all the documents as mentioned hereunder:

    i) Secondary/Matriculation/High School (10th level) Certificate (**for the proof of date of birth**). In case, this certificate does not bear the date of birth, the original birth certificate indicating date of birth must be produced at the time of admission.

    ii) A valid photo ID (Aadhaar/Passport / Driving Licence etc.).

    iii) Higher Secondary/Intermediate (12th level) Marks-Sheets (**for checking of subjects**)

    iv) Qualifying Degree (s) **Marks Sheets/Grade Cards** of all semesters and provisional degree (s) / degree certificate (s) for graduation as well as for post-graduation, if applicable.

    v) **Valid** GATE score card as indicated in the application form.

    vi) Certificate for degree equivalence (if applicable).

    vii) A **Medical Fitness certificate** from **Govt. Hospital** as given in Annexure-III of the Information Brochure is required to be submitted **in original**. Candidates of M.Tech. in **Engineering Geology, Geoexploration, Mining engineering, Tunneling & Underground Space Technology** and **Petroleum engineering** also have to submit a **no colour blindness certificate** in Annexure-III.

    viii) Valid Caste certificate – applicable only for SC/ST/OBC-NCL candidates. The **OBC-NCL certificate should be as per Annexure I** (in the Central Government format) of the Information Brochure and should have been issued on or after **April 01, 2020**.

    ix) A valid certificate issued on or after April 01, 2020 (in the Central Government format) for EWS candidates. Please refer Annexure II of the Information Brochure.

    x) Persons with Disability (PwD) are required to bring a certificate of disability from the **authorized medical board** attached to one of the following - Vocational Rehabilitation Centre (VRC) for Physically Handicapped persons/ Special Employment Exchange for Physically Handicapped/ Government Hospital (District and State level).

e) Migration Certificate/College Leaving Certificate of the qualifying degree **in Original**.

f) 4 passport size colour photographs.

g) A certificate of 2-years's work experience in mines for candidates of M. Tech. in **Mining Engineering** (Not applicable for candidates with B.E./B.Tech in Mining or Opencast Mining or Mining Machinery).

h) Endorsement Certificate/NoC from the present employer (for sponsored candidates only) and Undertaking regarding **not claiming assistantship / fellowship** (for sponsored candidates only). Salary Bank Account statement/Employees' Provident Fund (EPF) statement (for Sponsored candidates working in private firms/organizations).

Please note that the following also needs to be brought along by all the students at the time of physical verification of documents:

Anti-ragging affidavit to be submitted by the Student and his/her Parent/Guardian

Steps to be followed to obtain the affidavit-
1. The students have to fill the online affidavit form as available at: http://www.antiragging.in/Site/Affidavits_Registration.aspx or www.amanmovement.org
2. After filling this form successfully the student will receive the Student's Anti Ragging Undertaking and the Parent's Anti Ragging Undertaking on his Email.
3. A print out of both the Undertakings, duly signed by the Student and the Parent/Guardian respectively needs to be submitted in the Institute at the time of verification of documents.
4. Kindly also note that it is also compulsory to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Indian Institute of Technology (Indian School of Mines) Dhanbad

Check List for Admission to M.Tech Programme in 2021-22

Name of the student _____ Date of Birth_____

Department_____ Discipline_____

Category_____Gender_____ Academic Qualification_____

Date of Admission_____ GATE Score / IIT Graduates' CGPA (Tick one) _____

Fee Paid Rs._____ On _____Transaction Id / UTR_____

Sl. No.	Particulars	Please Tick		Remarks
		Yes	No	
1.	Online Application form / Offer Letter	☐	☐	
2.	Valid ID proof **[Self attested copy and original for verification]**	☐	☐	
3.	All the marks sheets and certificates (10TH onwards) **[Self attested copy and original for verification]**	☐	☐	
4.	GATE Score in applicable subject/IIT Graduation Final Grade Sheet with a CGPA of 8.0 or more, as applicable **[Self attested Copy]**	☐	☐	
5.	Medical fitness certificate **[To be submitted in Original]** Candidates of M.Tech in **Engineering Geology**, **Geoexploration, Mining Engg, TUST** and **Petroleum Engg** are required to submit a proof of No Color Blindness and No Uniocularity in the same medical certificate or separately.	☐	☐	
6.	Migration / College Leaving Certificate **[To be submitted in Original]**	☐	☐	
7.	Copy of the Fee receipt for Rs. 56,470/- (Gen/OBC/EWS), Rs. 41,470/- (SC/ST/PwD). The amount includes Mess fee of Rs. 15,000/-	☐	☐	
8.	Category certificate (SC/ST/OBC-NCL/PwD/EWS) **[Self attested copy and original for verification]**	☐	☐	
9.	OBC NCL / EWS certificate has been issued on or after 01 April 2020 and is in Central Govt. format	☐	☐	
10.	PwD certificate has been issued by the authorized medical board	☐	☐	
11.	Qualifying Degree (s) subject requirement fulfilled	☐	☐	
12.	Qualifying Degree (s) CGPA / CPI / percentage requirement fulfilled	☐	☐	
13.	NOC /Acceptance of resignation letter from the employer for those who are working in Govt./Pvt. Organizations	☐	☐	
14.	Two years' experience in mines for candidates of M.Tech in Mining Engg. (not applicable for candidates with B.Tech / B.E in mining/ opencast mining/mining machinery) **[Attested Copy and Original for verification]**	☐	☐	
15.	Had Mathematics in 10+2 (for Pharmaceutical Science Candidates)	☐	☐	
16.	Undertaking in Original (If applicable)	☐	☐	

Signature of the Candidate   Signature of Dealing Assistant   Signature of Faculty member
                                                                                          Authorizing admission

Indian Institute of Technology (Indian School of Mines) Dhanbad

Admission to M.Tech Programme in 2021-22

<u>UNDERTAKING</u>

I_____Son/Daughter of_____, have been admitted provisionally to the 2 year M.Tech Programme of Indian Institute of Technology (Indian School of Mines), Dhanbad for the Academic year 2021-22. As per the prior information provided in the Information Brochure, I was required to submit all the documents to the Institute by 01 September 2021 but I failed to submit the document(s), as mentioned below, in time and now undertake to produce these document(s) to the office of the Assistant Registrar (Academic - PG) latest by the extended deadline of **31 December 2021** on the email arpg@iitism.ac.in and in hard copy (as required).

I understand and agree that if I fail to submit the said document(s) by 31 December 2021, IIT (ISM), Dhanbad will have full rights to cancel my admission without any further notice and no further correspondence will be initiated from my side or replied to by the Institute in this regard.

Document to be produced by me on or before 31 December 2021:

1._____   2._____

3._____   4._____

(   )

Signature of the Candidate

Name_____

Adm.No._____

Discipline_____

LIST OF DOCUMENTS TO BE BROUGHT BY PH.D SCHOLARS ADMITTED IN 2021

The final admission will be subject to production of the following requisite documents for verification of the fulfilment of the eligibility criteria**:**

a) Copy of the online application form and fee receipt (Rs.35,000/- for Gen/OBC/EWS, Rs.29,000/- for SC/ST/PwD).

b) Copy of the seat allotment letter.

c) One set of **self-attested copies** (both sides wherever applicable) **along with the originals** of all the documents as mentioned hereunder:

   i) Secondary/Matriculation/High School (10th level) Certificate (**for the proof of date of birth**). In case, this certificate does not bear the date of birth, the original birth certificate indicating date of birth must be produced at the time of admission.

   ii) A valid photo ID (Aadhaar/Passport / Driving Licence etc.).

   iii) Qualifying Degree(s) **Marks Sheet(s)/Grade Card(s)** (All semesters/Consolidated) for Proof of FIRST CLASS/the minimum prescribed percentage/ grade point average, and provisional degree / degree certificate.

   iv) GATE score card or/and CSIR/UGC/NTA/ NET certificate or/and CAT/GMAT Score card or/and DST Inspire/PMRF certificate or/and Appropriate National level exam certificate or/and final marks sheet of bachelors/masters degree from IIT with CGPA of 8.0 or above as indicated in the application form.

   v) Certificate for degree equivalence (if applicable).

   vi) A **Medical Fitness certificate** from **Govt. Hospital** in original.

   vii) A **Medical certificate** separately from Chief Medical Officer (CMO) or Equivalent of a Government Hospital, indicating **no colour blindness** for candidates of Ph.D. in **Applied Geology, Mining engineering** and **Petroleum engineering** in original.

   viii) Valid Caste certificate – applicable only for SC/ST/OBC-NCL candidates. The **OBC-NCL certificate should be as per Annexure I** (in the Central Government format) of the Information Brochure and should have been issued on or after **12 August 2020**.

   ix) A valid certificate issued in the Central Government format for **EWS** candidates.

   x) Persons with Disability (PwD) are required to bring a certificate of disability from the **authorized medical board** attached to one of the following - Vocational Rehabilitation Centre (VRC) for Physically Handicapped persons/ Special Employment Exchange for Physically Handicapped/ Government Hospital (District and State level).

   xi) NOC (Original)/ Copy of the Acceptance of Resignation letter from the employer irrespective of the nature of appointment (temporary / adhoc / permanent/ contract etc.) from the working candidates.

d) Migration Certificate/College Leaving Certificate of the qualifying degree **in Original**.

e) 4 passport size colour photographs.

Please note that the following also needs to be brought along by the scholars at the time of physical verification of documents:

Anti-ragging affidavit to be submitted by the Scholar and his/her Parent/Guardian

Steps to be followed to obtain the affidavit-

1. The scholars have to fill the online affidavit form as available at:
   http://www.antiragging.in/Site/Affidavits_Registration.aspx or www.amanmovement.org

2. After filling this form successfully the scholar will receive the Student's Anti Ragging Undertaking and the Parent's Anti Ragging Undertaking on his Email.
3. A print out of both the Undertakings, duly signed by the Scholar and the Parent/Guardian respectively needs to be submitted in the Institute at the time of verification of documents.
4. Kindly also note that it is also compulsory to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Indian Institute of Technology (Indian School of Mines) Dhanbad
Check List for Admission to Ph.D Programme 2021-22

Name of the Scholar _____ Date of Birth_____

Department_____ Discipline_____

Category_____Gender_____ Academic Qualification_____

Date of Admission_____ Full Time / Part Time / Sponsored_____

GATE/NET/CAT/GMAT Score/DST Inspire/ PMRF/ IIT Graduate (Tick one) _____

Fee Paid Rs._____ On _____Transaction/UTR/Ref No_____

Sl. No.	Particulars	Please Tick Yes	No	Remarks
1.	Online Application form / Offer Letter	☐	☐	
2.	Valid ID proof **[Self attested copy and original for verification]**	☐	☐	
3.	One set of all marks sheets and certificates (10th to last qualification) **[Self attested and original for verification]**	☐	☐	
4.	NET/GATE/CAT/GMAT Score card or DST Inspire / PMRF Letter /Final Marks sheet for IIT Graduates/Post graduates with 8.0 or more CGPA **(Copy and original)**	☐	☐	
5.	Medical fitness certificate **[Original]** Candidates for Ph.D in **Applied Geology**, **Mining Engg** and **Petroleum Engg** are required to submit proof of No Color Blindness in the same medical certificate or separately.	☐	☐	
6.	Migration / Transfer Certificate **[Original]**	☐	☐	
7.	SBI-collect fee receipt copy towards payment of fee & other charges Rs. 35,000/-(Gen/OBC/EWS), Rs. 29,000/-(SC/ST/PwD) The amt. excludes Mess Fee.	☐	☐	
8.	Category certificate (EWS/SC/ST/OBC NCL/PwD) **[Self attested copy and Original for verification]**	☐	☐	
9.	OBC NCL certificate issued on or after 12 August 2020 /Valid EWS Certificate (in central govt. formats)	☐	☐	
10.	PwD certificate has been issued by the authorized medical board	☐	☐	
11.	Qualifying Degree (s) subject requirement fulfilled	☐	☐	
12.	Qualifying Degree (s) percentage/CGPA/Class/Division requirement fulfilled	☐	☐	
13.	NOC (Original) / Copy of Acceptance of resignation letter from the employer for those who are working in Govt./Pvt. Organization.	☐	☐	
14.	Undertaking Submitted (If applicable)	☐	☐	

Signature of the Candidate   Signature of Dealing Assistant   Signature of Faculty member
                                                                                                            Authorizing admission

Indian Institute of Technology (Indian School of Mines) Dhanbad

Admission to Ph.D Programme in 2021-22

<u>UNDERTAKING</u>

I_____Son/Daughter of_____, have been admitted provisionally to the Ph.D Programme of Indian Institute of Technology (Indian School of Mines), Dhanbad for the Academic year 2021-22. As per the prior information provided in the Information Booklet, I was required to submit all the documents to the Institute by 12 August 2021 but I failed to submit the document(s), as mentioned below, in time and now undertake to produce these document(s) to the office of the Assistant Registrar (Academic - PG) latest by the extended deadline of **31 December 2021** on the email arpg@iitism.ac.in and in hard copy (as required).

I understand and agree that if I fail to submit the said document(s) by 31 December 2021, IIT (ISM), Dhanbad will have full rights to cancel my admission without any further notice and no further correspondence will be initiated from my side or replied to by the Institute in this regard.

Document to be produced by me on or before 31 December 2021:

1._____   2._____

3._____   4._____

(   )

Signature of the Candidate

Name_____

Adm.No._____

Discipline_____