INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD
Office of Dean (Academic)

IIT/DAC/WS/PR/02   28 December 2020

NOTICE FOR PRE-REGISTRATION FOR WINTER SEMESTER 2020-21 FOR M.TECH/PH.D STUDENTS ADMITTED IN 2020

All those students/scholars who took admission in M.Tech/Ph.D in 2020 are required to pre-register for the Winter Semester 2020-21 from **29 December 2020** to **03 January 2021**. It may be noted that registration is mandatory for all the students/scholars in each semester irrespective of whether they're having course work/thesis credit or not. Since Pre-registration is an essential and mandatory part of the academic activities, all the students must complete the pre-registration, failing which, their academic program will be terminated automatically due to unauthorized absence and no excuse will be entertained in future.

Guidelines for Pre-Registration

1. Pre-registration will be conducted ONLY through PARENT PORTAL from **29.12.2020** to **03.01.2021**.
2. For Ph.D scholars, courses have already been prescribed by their respective DSCs. Scholars are required to choose the prescribed courses in consultation with their respective Supervisor.
3. M.Tech students are advised to check the courses available for pre-registration as per the prescribed course structure and choose the same in consultation with their respective Supervisor.
4. While choosing Open Elective courses, please make sure that there's no time table clash.
5. In case of any difficulty in pre-registration, student must send an email to **reg_pg@iitism.ac.in** / **reg_phd@iitism.ac.in** and mark CC to **arpg@iitism.ac.in** on or before 03 January 2021**.** For knowing about the Supervisor, students/scholars may write to their respective HoDs/DPGC Convener.

Final registration will be completed only on payment of fee after successful pre-registration. The dates for payment of fee shall be notified later.

Students are advised to keep themselves updated and read all the important notices and information meant for them by visiting the Institute website regularly. The institute e-mail ID of the student must also be checked daily/regularly by him/her.

                                                                                Dean   (Academic)

CC: Director / Dy. Director
   : Assoc. Dean (Acad - PG), Assoc. Dean (Acad - UG), Assoc. Dean (Acad – A&C)
   : All HoDs/ DR (F&A) / DR (Acad)/ AR (Acad - UG) / AR (Acad - PG)
   : Webmaster (for uploading on the website)