



INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD
Dhanbad 826004, INDIA
Office of Dean (Research & Development)

GUIDELINES FOR INSTITUTE POST-DOCTORAL FELLOWSHIP

The Post-Doctoral Fellowships (PDFs) are available in Institute for a maximum period of three years, with initial offer for a period of 1 year extendable on yearly basis on satisfactory progress as certified by the Performance Assessment Committee (PAC). However, on unsatisfactory progress he/she may be terminated.

The selected PDFs will be attached to regular faculty members of the Institute, who will act as mentors. They will be attached to mentors primarily for facilitating their research work. He/she will work with the mentors rather work under them. PDFs will be eligible to serve as co-guides for guiding students enrolled for projects/dissertation work along with their mentors.

Apart from the research pursued by the post-doctoral fellow, his/her services will be utilized by the Department for teaching and research assistance in the departmental work including teaching, evaluation, handling tutorials, laboratory classes and research projects execution.

Apart from research work, PDFs be encouraged to seek external funding by submitting research proposals to different funding agencies.

Eligibility

PhD holders (within 5 years of completion of Ph.D) with at least two papers (as first or corresponding author) in Journals of repute or SCI/SCIE is eligible to apply.

PhD holders of IIT (ISM) will not be eligible to apply for a period of two years from the date of award of PhD.

Age

Maximum 35 years (to be relaxed as per Government of India guidelines).

Application Processing and Interview

Applications received by the Office of Dean (R&D) will be forwarded to the concerned Departments Faculty Screening Committee for recommendation. The recommended candidates will be approved by the Central Faculty Screening Committee followed by interview. Such candidates will be reimbursed First AC to and fro fare from their place of stay by the shortest route for attending interview.

Candidates from abroad may be interviewed through Video conferencing /Skype.

Amount of Fellowship and other benefits to PDFs

Year	Consolidated Fellowship per month (inclusive of all)
1st year	Rs. 60,000
2nd year	Rs. 60,000+5% increment
3rd year	Rs. 63,000+ 5% increment
• A contingency grant of Rs.75000/= per Year	

- PDFs may be allowed to attend Conferences subject to availability of Fund in their contingency grant.
- Medical benefits: PDF and their legal dependents will be provided free OPD facility and medicine available in the Health Centre. Indoor hospitalization facilities will also be provided in the Health Centre, if necessary. However, reimbursement facility will not be provided to PDFs and their legal dependents.
- 30 days leave with fellowship will be provided per year. The leave can be availed on a pro rata basis of the fellowship completed.
- A PDF may be granted maternity/paternity leave for a period as per government policy. Leave up to 6 weeks can also be granted for miscarriage including medical termination of pregnancy, if supported by a proper medical certificate. Such leave can be combined with any other leave due and will not entail any loss of financial assistantship.

Progress Report & Performance Appraisal

PDFs shall present a progress report every six months to a Performance Appraisal Committee detailing the research work carried out and reprints/preprints/manuscripts of title papers published/accepted for publication or communicated, patents filed, external funding obtained etc. for this purpose.

Termination

If the Post-Doctoral Fellow wishes to leave the programme before the end of the tenure, he/she can do so with the prior approval of the PAC giving one month's notice. The fellowship will be terminated by the Institute if the performance/ conduct of the fellow is unsatisfactory after giving one month's notice to the Post-Doctoral Fellow.

APPLICATION FOR POST-DOCTORAL FELLOW

Photograph of
the Candidate
(self-attested)

Curriculum Vitae

Name: <<Name of the Candidate>>

Department: << Write the Name of the Department Applied for>>

PhD: << Write the Date of Award of PhD, Title of the PhD, Name of the Institute/University>>

Educational Qualification: << Write the name of degree, Year of passing, Name of the Degree awarded Institute/university, Percentage of Marks/Grade/Class>> (including marks obtained during PhD Course Work). The details to be provided from Class Xth Onwards)

Teaching/Research/Industrial Experience: << Write the number of Years of Experience for each>>

Awards & Honour:<<Name of the Award, Name of Award giving authority, Year>>

Area of Expertise: << Areas of Research >>

Major Research Achievements: <<>>

List of Publications: <<Name of the Authors as appeared in the original manuscript, Title of the Paper, Vol., Year of Publication, Name of the Journal, Name of publishers, Indexed in, Impact factor if any>>

Research Proposal (1000 Words; Proposals submitted need to be original and plagiarism in any form will not be acceptable.)

Signature
(Name of the Candidate)

[Complete application is to be sent at pdf@iitism.ac.in]