

# **TRAINING & PLACEMENT CELL**

## **IIT (ISM) Dhanbad**

### **Notice**

#### **to**

### **Final & Pre-Final Year Students for formation of SCPT**

The institute has decided to increase the involvement of students in the training & placement activities. After reviewing the role of SCPT at IIT(ISM) in 2017-18 placement session and analyzing the present students' team structure in the placement cells of different IITs, the T&P Cell of IIT (ISM), Dhanbad has decided to form the following structure of student's team for upcoming placement session:

- **Level 1: Students' Coordinator Placement Team (SCPT) of Institute**
- **Level 2(a): Students' Placement Representative (SPR) from Final year of each courses/branch of respective department**
- **Level 2(b): Students' Internship Representative (SIR) from Pre-final year of each eligible courses/branch of respective department**
- **Web Coordinator**

The **Students' Coordinator Placement Team (SCPT)** will comprise of:

**TWO** final year representatives from Under graduate programme (Four and Five year courses),  
**FIVE** representatives from post graduate programme (Two and Three year Full Time courses), and  
**FIVE** pre- final year representatives (3 UG and 2 PG).

The Students' Placement Representative (SPR) / Students' Internship Representative (SIR) will comprise of **ONE** member final/ Pre-final year of each courses/branch of respective department. The SPR and SIR will be nominated by the department.

The web coordinator will comprise of **TWO** pre-final year students and will be nominated by the HOD AM/CSE.

### **Responsibilities of Level 1 (Students' Coordinator Placement Team (SCPT):**

- Students' Coordinator Placement Team (SCPT) placement team members will be responsible to interact with HRs of various companies directly.
- The SCPT will keep track of Invitation to companies.
- The SCPT will help T&P administration to negotiate with HR in fixing the eligibility criteria/incorporation of other related branches along with the preferred branch by the company/CTC.
- The SCPT will help T&P Administration to coordinate with SPR & SIR.
- The SCPT member will join the faculty team to visit various cities to attract more companies.

The activities of the SCPT members will be continuously monitored by the T&P administration. *Any SCPT member can be debarred at any point of time from the T&P if found involved into any wrong activity against the norm of T&P cell. A disciplinary action may be taken against him/her at the institute level.*

### **Selection process of SCPT:**

The below mentioned steps will be followed for the formation of SCPT:-

- Applications will be invited from final and Pre-final year students (having CGPA  $\geq 7.5$ ).
- Screening of application form will be carried out by the T&P cell.
- The shortlisted candidates will go through a written test:
  - English Proficiency
  - Managerial Skills
  - Aptitude
  - Knowledge of our institute and courses.
- The applicant qualified in written test will undergo group discussion followed by personal interview.

**The training and placement cell is inviting application to form the Students' Coordinator Placement Team (SCPT). All interested and eligible students are advised to submit their application directly to [tp@iitism.ac.in](mailto:tp@iitism.ac.in) with the subject “APPLICATION FOR SCPT- (Name), (Admission No.)”.**

**The Application form is attached below.**

**LAST DATE OF APPLICATION SUBMISSION IS 7 June 2018.**



**TRAINING & PLACEMENT CELL  
INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)  
DHANBAD – 826004**

**APPLICATION FOR STUDENTS' COORDINATOR PLACEMENT TEAM (SCPT) OF IIT  
(ISM) DHANBAD**

Final Year	(Please Tick)	Pre-Final Year	(Please Tick)
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**A. Personal Details:**

Name of Applicant <i>(In Block Letter)</i>	
Admission Number	
Department	
Course	
Branch	
Email ID	
Mobile Number	

**B. Educational Qualification:**

Sl. No.	Examination Passed	School / College	Board / University	Class Division	Subject		
1.	X				NA		
2.	XII				NA		
3.	Graduation						
<b>AT IIT (ISM)</b>							
<b>Semester</b>		<b>GPA</b>		<b>Semester</b>		<b>GPA</b>	
I				II			
III				IV			
V				VI			
VII				VIII			
<b>CGPA</b>							

**Write about your active involvement in Co-Curricular activities.**

Blank writing area for student response.

**Why you want to be a part of SCPT? (Words Limit: 200)**

**What will be your approach to further improve the placement statistics of IIT (ISM)?**

**(Words Limit: 200)**

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**Declaration by the Applicant**

I hereby declare that the particulars given above are correct and that I shall abide by the rules and regulation of the T&P Cell of IIT(ISM) Dhanbad. I also confirm that no disciplinary action is ongoing or has been taken against me in the past.

Date:

Place:

Signature of the Applicant