

Timing:

Half Day : 02:30 pm - 06:30 pm

Full Day : 08:30 am - 12:30 pm

02:30 pm - 06:30 pm

Fee:

Half Day : Rs. 2000/- (per Month)

Full Day : Rs. 3500/- (per Month)

Daily Basis : Rs. 200/- (per Day)



Corresponding Address

Teacher-in-charge
(Sanskar Crèche)

Scolomin Club Premises, IIT(ISM), Dhanbad

Phone: 0326-2235867

Sanskar Crèche

Nurturing the blooming buds

*An initiative of IIT (ISM), Dhanbad to
cater to the children of its employees*



SANSKAR Crèche

DAY CARE | PLAY GROUP

FLEXIBLE HOURS



Sanskar Crèche- Nurturing the Blooming buds
An Initiative by IIT(ISM), Dhanbad
FORM TO BE FILLED BY PARENTS

**Paste a
Photograph
of your
Child**

Applying for admission to: Crèche

Duration:

Half Day/ Full Day

Name of Child	
Nickname	
Gender	
Date of Birth	
Details of Parents	
Details of Mother	
Name	
Occupation	
If IIT(ISM), Dhanbad employee, EMP No	
Department	
Email	
Phone: Home	
Office	
Mobile	
Date of Joining in IIT(ISM), Dhanbad	
Details of Father	
Name	
Occupation	
If IIT(ISM), Dhanbad employee, EMP No	
Department	
Email	

Phone: Home	
Office	
Mobile	
Date of Joining of IIT(ISM), Dhanbad	
Address of parents (Residence)	
Phone number to be used in case of an emergency	
Special Needs of the child (please let us know if the child has any chronic problems like allergies, asthma, etc.)	
The following information to be provided only Crèche children (this is to get some ideas about his/her daily schedule)	
a. Normal time of getting-up in the morning	
b. Breakfast time	
c. Time of nap, if any, between breakfast and lunch	
d. Feeding time before lunch	
e. Schedule of sleep after lunch	
f. Schedule of afternoon snacks	
g. Favourite toys and games	
Signature of Parent:	

Would you allow SANSKAR to use your child's photo (in a group with other children) for media/promotional purpose of SANSKAR?

YES ☐

NO ☐

UNDERTAKING BY PARENTS

1. Waiver of Liability, Release, and Assumption of Risk & Indemnity Agreement Notice: This is a legally binding agreement. I understand that by signing this Waiver of Liability agreement, I release and hold harmless IIT (ISM) Creche and its owners, directors, officers, advisors, employees, agents, instructors, volunteers, childcare workers, and all other persons or entities acting for them from any and all claims, demands, suits, cost and charges, in connection with or arising out of IIT (ISM) Creche facilities and the childcare service, including but not limited to, personal injury, bodily harm, injury, or property damage occurring while the above child/children is / are in the care at IIT (ISM) Creche. I understand that if any child should become inconsolable during the class session, I am responsible to leave class and attend my child. I will be responsible to feed my child and have my child use the restroom prior to start of class time to the best of my abilities. I understand I must remain in the IIT (ISM) campus to attend any emergencies related my child.
2. It is understood that in spite of the adequate continuous care by the care givers, use of child friendly play equipment and overall safe environment in the Centre, children may face accidents as they are prone to accidents and unaware of the consequences of their over active behavior. The Centre will always give its best effort to minimize such incidents, but still such incidents may occur once in a while.
3. I will pay the designated fee to the Creche by / before the designated date of the month.
4. I will be responsible for leaving and collecting the child from the Creche at the designated pace and time.
5. I will be responsible for providing the necessary feed, drinks, clothes/towels change, dippers, changed bedrolls etc as required by my child in a usable condition along with him / her duly tagged for identification.
6. Necessary medical advice with medicine (if required) will also be made available by me.
7. I will interact as required with the Creche teacher to discuss physical and mental progression of the child.
8. Any suggestion / complaint or difference of opinion will be brought to the knowledge of the Chairperson of the Creche Committee rather than arguing with Creche teacher.
9. Any unforeseen and unfortunate occurrence/incident/accident at the Creche premises to the children will be taken with due seriousness by the Committee. Any difference of opinion / perception between the teachers / helpers and the parent in this required will be resolved by the Creche Committee and decision of the Committee will be final and binding on both i.e. the parent and the teacher / helper with no option of any other administrative / legal recourse to any party.

Signature of Parent:

For office use:

Date of Registration	
Date of Joining	
Signature of Coordinator/ Teacher	

Sanskar Crèche- Nurturing the Blooming buds

Child Care Centre of IIT(ISM), Dhanbad

INFORMATION FOR PARENTS/GUARDIANS

The Centre timing is 2.30PM to 6.30PM

It is best if children reach the centre at latest by 3.00PM in the afternoon.

Please pick up your child on time at 6.30PM

If the child is to be picked up by any person other than the parents or the known babysitter, please inform the Coordinator in advance. We will not send the children with any unknown persons

Every child must carry:

Water bottle

Tiffin box with a snack

Napkin

Some drink other than water, juice, milk horlicks, etc.

Please put name tag on water bottle, juice bottle and bag.

All the Crèche children must keep their bed role with name tag in the Centre. Every alternate week, bed roles will be returned for washing.

All children should bring a change of clothes with them. If the child is in diapers, two spare diapers and a towel should also be sent with the child. If the child is toilet-trained and accustomed to being washed after every visit to the toilet, a towel must be sent with the child. A box of wet tissue in the school bag will be highly appreciated.

We shall be trying to have the children eat independently under supervision; so please ensure that your child will be able to eat the food you send by her/him.

Please do not send your child to Centre if she/he is ill

Children should come to Centre in clothes and shoes appropriate to running and playing. Do not send any chocolate, toffees, chewing gum, etc.

If your child's birthday falls on a school day and you would like to send a treat for her/his school-mates, please discuss your plans with the teacher beforehand.

Parents must personally meet the Coordinator / teacher(s) at least once a week to learn about their child's progress. This meeting can take place while picking up the child from the Centre.

Please feel free to talk about any problems you face with the Centre, or offer your suggestions, at any time.

Admission norms (2019-20 Session)

1. Admission to the Centre is open to children of age from 1.5 year to less than 8 years.

The Crèche is for babies who is one-and half year old or above. A child can join the Crèche for a half day (2.30PM to 6.30PM). Full day: 8:30am to 12:30 pm, 2:30 pm to 6:30pm.

2. Children of the following categories can be considered for admission to the Centre.
 - Children of Institute employees and students of IIT(ISM), Dhanbad.
 - Children of projects employees of IIT(ISM), Dhanbad can be considered subject to availability of seats.
 - Grand children of IIT(ISM), Dhanbad employees subject to availability of seats
3. Fee structure: Half day (2.30PM to 6.30PM): Rs. 2000 per month
Full day: Rs.3500/-, Daily basis: Rs.200/-