

No. 605001/Acad/2018-19

July 26, 2018

NOTICE

IMPLEMENTATION OF CHOICE BASED CREDIT SYSTEM FOR STUDENTS WITH BACKLOGS

1. The year back system has been abolished.
2. To graduate, the student has to pass all the subjects prescribed by the respective departments with the minimum CGPA/OGPA.
3. The failed subjects and the current semester subjects which the student is unable to register in will be considered as backlog.
4. Backlogs can be cleared in regular (winter/monsoon) and summer semesters as and when offered.
5. The total number of subjects for a semester will remain the same as approved by the departments even if the student is having backlogs of previous semesters. However, sessional/ practical backlogs can be taken as overload if there is no time table clash.
6. In a semester, the student will first register for backlog subjects being offered, starting with the earliest backlogs. Any remaining slot will be filled by the current semester subjects.
7. It is the responsibility of the student to ensure that there is not a single hour of time-table clash between all the registered subjects. In case of clashes, the student will have two options:
 - a) To drop a subject of current semester to clear the backlog first.
 - b) To carry the backlog further in the coming regular (winter/monsoon) semesters as and when offered by the department.
8. If the student registers for subjects with time-table clashes, only one of the subjects will be permitted. The remaining subjects with time table clashes will be dropped by the HOD of the respective departments, which will be reported to Dean (Academics).
9. Backlogs can also be cleared in Summer Semester, if the subject is being offered by the department.
10. For students with backlogs, the duration of stay in the Institute may increase beyond the normal duration for B.Tech., Dual Degree, Integrated M.Tech., M.Tech., and 3 year MSc Tech. programs, M.Sc. and MBA subject to maximum permissible duration of the respective programme.
11. Attendance is MANDATORY, according to Institute rules, for all subjects registered as backlogs. The provision of only appearing in the examinations of carry over subjects has been abolished.
12. Registration for students with backlogs will be done manually in the respective departments in a semester registration form latest by 29.07.2018. The semester registration form for backlog student is attached herewith. The students will be required to submit the form in duplicate with the department concerned and keep one copy with them.
13. The fee structure for graduating/outgoing students with backlog is attached herewith. The other students will have to pay regular semester registration fee as applicable.
14. Some of the details of these students will not be available on MIS for the backlog registration.
15. Attendance of students in backlog subjects should be maintained manually by the instructors.

Illustration

Consider the subjects of a student who will be currently registering in Semester –III.


Semester	Subject	Subject	Subject	Subject	Subject	Backlogs
Semester-I*	I1-P*	I2-P	I3-F*	I4-P	I5-P	I3
Semester-II	II1-P	II2-P	II3-P	II4-F	II5-F	I3, II4, II5
Semester-III	I3	III1	III2	III3	III4	II4, II5, III5
Semester-IV	II4	II5	IV1	IV2	IV3	IV4, IV5

*: (i) P = Pass, (ii) F = Fail (iii) Odd semester = Monsoon semester, (iv) Even semester = Winter semester.

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- a) The student has failed in the following subjects: (i) I3 in semester-I, (ii) II4 and II5 in semester-II. Thus the student has one backlog I3 at the end of semester-I and three backlogs I3, II4 and II5 at the end of semester-II.
- b) Since I3 is being offered in semester-III, the student first registers for subject I3 and then four of the remaining subjects of semester-III, namely, III1, III2, III3, and III4.
- c) The student has to ensure that there is not a single hour time table clash between the subjects registered in semester-III.
- d) Please note that the student cannot register in subjects II4 and II5 in semester-III since they are only offered in the even (Monsoon) semester.
- e) At the end of semester-III, if the student passes all the subjects, then he/she has three backlogs: II4, II5 and III5.
- f) In semester-IV, the student will first register for backlog subjects II4 and II5 and regular subjects IV1, IV2 and IV3.
- g) If the student passes all subjects in semester IV, he/she will have courses IV4 and IV5 as backlogs at the end of semester IV.

The above order will be effective from Monsoon Semester 2018-19 onwards.


(Dr. Saumya Singh)

Associate Dean (Academic), UG

CC : Director/Dy. Director/ RG/All Deans/All Associate Deans/ CHW
All HODs for information to the faculty Advisors and students
Dr Chiranjeev Kumar, Chairman, Office Automation committee – for information
Assistant Registrar (Exam & Academic) *- for opening of MIS semester registration link as per above dates.
Deputy Registrar (Finance & Accounts)- for making necessary arrangements to collect fee.
Webmaster, IIT(ISM) Website-for uploading the notice on IIT(ISM) website.
All Notice Boards including Hostel Notice Boards.

Indian Institute of Technology (Indian School of Mines) Dhanbad

**Draft fee structure for graduating/outgoing students with backlog
Effective from Academic Session 2018-2019 for all students**

No	Particulars			
A	Annual Charges		GEN/OBC Amount (Rs.)	SC/ST/PD Amount (Rs.)
1.	Annual fee		1,000	1,000
2.	Semester rules book/diary		200	200
3.	Hostel management fund		500	500*
4.	Basant		300	300
5.	Student insurance- "UNI STUDY CARE POLICY"		1,000	1,000#
6.	Student activity fund		1,500	1,500
7.	Students Innovative project fee for encouraging research (applicable for all students)		5,000	5,000
	Total "A"		9,500	9,500
B	Other Semester Charges	Summer	Monsoon/Winter	
		GEN/ OBC/ SC/ ST/ PD	GEN/OBC Amount (Rs.)	SC/ST/PD Amount (Rs.)
1.	Medical fund	150	300	300
2.	Sports subscription fee	100	200	200
3.	Hostel seat rent	1000	2,000	2,000*
4.	Semester Registration fee	200	200	200
5.	Examination fee	1000	1,000	1,000
6.	Computer & Internet charges	500	1,000	1,000
7.	Electricity charges	250	500	500*
8.	Library fee	300	600	600
9.	Training & Placement support fee	0	1,000	1,000#
10.	Total "B"	3,500	6,800	6,800
C	Semester Tuition fee (Applicable only for backlog subjects)		GEN/OBC Amount (Rs.)	SC/ST/PD Amount (Rs.)
1 (a)	4 Yr. B. Tech / 5 Yr Integrated M. Tech / 5 Yr. Dual degree M. Tech having backlog of maximum three subjects (including theory/practical/ sessional etc). (admitted upto 2015)		20,000	0
1 (b)	4 Yr. B. Tech / 5 Yr Integrated M. Tech / 5 Yr. Dual degree M. Tech having backlog of four and more subjects (including theory/ practical/ sessional etc). (admitted upto 2015)		40000	0
2 (a)	2 Yr. M.Sc. / 3 Yr. M.Sc. (Tech.) having backlog of maximum three subjects (including theory/practical/ sessional etc).		4000	0
2 (b)	2 Yr. M.Sc. / 3 Yr. M.Sc. (Tech.) having backlog of four and more subjects (including theory/ practical/ sessional etc).		8,000	0
3 (a)	2 Yr. M. Tech having backlog of maximum three subjects (including theory/practical/ sessional etc).		7500	0
3 (b)	2 Yr. M. Tech having backlog of four and more subjects (including theory/ practical/ sessional etc).		15,000	0
4 (a)	MBA having backlog of maximum three subjects (including theory/practical/ sessional etc).		37500	0
4 (b)	MBA having backlog of four and more subjects (including theory/ practical/ sessional etc).		75,000	0
5 (a)	For Idle Semester (for UG)		10000	0
5 (b)	For Idle Semester (for PG)		5000	0
D	Total fee payable			
1	Total fee payable for Monsoon semester (A+B+C)			
2.	Total fee payable for Winter Semester (B+C): All			

Note:

*1. Students not availing hostel facility are exempted.

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**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD-826004**

SEMESTER REGISTRATION FORM ONLY FOR STUDENTS HAVING BACKLOG

(To be prepared in triplicate, Department concerned will forward first copy to the Academic Section and one copy to be retained by the Department concerned. One copy to be retained by the student concerned.)

Academic Session 2018-19 Monsoon / Winter

1. Name of student (Capital Letters):

2. Admission No.

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3. Name of Course: (Tick Mark) B.Tech (4 Yrs) /B.Tech 5 Yr Dual Degree / B.Tech 5Yr Integrated / M.Sc.
(2 Yrs) / M.Sc Tech (3 Yrs)/ M Tech/ M Tech (3 years)/ MBA/ MBA (3 years)
Discipline _____

4. (a) Registering for:Semester with backlog of Semester (b) Session: (Monsoon / Winter)

5. GPA & Results of all previous semesters:

Sem	I	II	III	IV	V	VI	VII	VIII	IX	X
Result										
GPA										
No of backlog subjects										

6. Details of backlog (failed) subjects of previous semesters:

S No	Semester	Subject Code	Subject Name	Theory/Sessional/ Practical	Failed Session/ year

7. Subject Registered for Current Semester (Including Backlog)

Sl No.	Subject Code	Semester	Subject Name	Theory/ Practical/ Sessional	Fresh / Backlog	Semester
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

8. Details of fee deposited through Internet Banking (State Bank of India i-collect scheme):
(Please attach transaction receipt)

Date of Payment	Amount Paid	Transaction ID/Reference No.	

I.....certify that above information is true/correct.

Date:

(Signature of Student)

Encl: Fee Receipt, Copy of grade cards.

Recommendation/Remark of Course Coordinator/ Time Table In-charge and HOD with signature
(*Pl verify the previous semesters grade cards before recommending the registration)

Date:

Course Coordinator/ Time Table In-charge

Head of Department

Verification by Academic/Examination section

Dealing Asstt.

Section Officer

AR (E&A)

JR (E&A)

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