LIST OF IMPORTANT NOTIFICATIONS ISSUED IN 2023

Sl. No.	Notice No.	Subject
1	No-IIT(ISM) DAC/396	Modification in the existing clause 3.5 (Change of Registration from Full-Time to Part-Time External Ph.D) of the Ph.D. Manual
2	No-IIT(ISM) DAC/397	Amendment in the existing course structure of MBA and MBA BA programs
3	No-IIT(ISM) DAC/398	Application forms (PG 2 & PG 8) to be used for applying to pursue Internship (Research / Industrial) or Academic work elsewhere
4	No-IIT(ISM) DAC/399	Changes in the academic roadmap of the candidates of the M.Tech program sponsored by R&D organization Industry
5	No-IIT(ISM) DAC/400	Modification in the Ph.D. course structure with credit distribution applicable w.e.f. MS 2023-24
6	No-IIT(ISM) DAC/401	Amendment in the existing percentage of the sanctioned seats allotted for candidates sponsored by Industry / Organizations in M.Tech
7	No-IIT(ISM) DAC/402	Waiving off of the non contact course (Internship / Vocational Training) registered in MS 2022-23 by final year UG/PG students graduating in 2023.
8	No-IIT(ISM) DAC/403	Waiver of fulfilling pre-requisites before pre-registration for any elective course
9	No-IIT(ISM) DAC/404	Amendment in the final selection criteria of MBA and MBA BA programs.
10	No-IIT(ISM) DAC/427	Modalities for Assigning Tutors Instructors in Large classes
11	No-IIT(ISM) DAC/433	Last opportunity for reinstatement of the academic program of Ph.D scholars of 2015 & onward.
12	No-IIT(ISM) DAC/437	Modalities for admission to M.Tech and Ph.D under quality improvement program (QIP)
13	No-IIT(ISM) DAC/438	PhD Admissions throughout the year for externally funded fellows and its standard operating procedure.
14	No-IIT(ISM) DAC/440	Modalities for admission to 2 years MA program in Digital Humanities in Social Sciences.
15	No-IIT(ISM) DAC/441/2	Revised notification in template(s) forms for PG dissertations for all the PG courses including Dual Degree.
16	No-IIT(ISM) DAC/442	Responsibility of Ph.D and PG supervisors.
17	No-IIT(ISM) DAC/443	Following guidelines for setting question Papers.
18	No-IIT(ISM) DAC/453	Attendance requirement for processing of fellowship of full time PhD scholars & assistantship of M.Tech/5th year Dual Degree/Int. M.Tech.
19	No-IIT(ISM) DAC/456	Procedure for applying for make up examination in case of missed examination due to medical reasons.
20	No-IIT(ISM) DAC/461	Submission of application for issuance of minor Certificate.
21	No. IIT(ISM)/JEE/1-2023	Notice for Applying for Change of Branch
22	No-IIT(ISM) DAC/539	Updated PG/PG/PhD Manual after incorporation of approvals accorded on various matters by the Senate.
23	No-IIT(ISM) DAC/543	Submission of application form for changing the registration from PG to Integrated post graduate for obtaining both degrees.
24	No-IIT(ISM) DAC/559	Academic Reforms (PhD) wef 2023-24
25	No-IIT(ISM) DAC/560	Proposed Academic Reforms (all students) wef 2023-24
26	No-IIT(ISM) DAC/561	Revised Academic Reforms (PG) wef 2023-24
27	No-IIT(ISM) DAC/562	Academic Reforms (UG)
28	No-IIT(ISM) DAC/643	Academic Reforms from AY 2024-25 for all students.
29	No-IIT(ISM) DAC/644	Proposed Academic Reforms from(UG)
30	No-IIT(ISM) DAC/645	Proposed Academic Reforms from(Ph.D.)
31	No-IIT(ISM) DAC/646	Proposed Academic Reforms from(PG)
32	No-IIT(ISM) DAC/648	Last opportunity to complete the terminated PhD program
33	No-IIT(ISM) DAC/649	Equivalence certificate to be issued, upon students' request to the B.Tech (Mineral Engg.) Students

34	No-IIT(ISM) DAC/650	Nomination of chairpersons and two senate nominees each for SPGC and SUGC.
35	No-IIT(ISM) DAC/651	Discontinuing The Use Of The Word 'Parent Department' On The Certificates Of Double Major Students
36	No-IIT(ISM) DAC/652	Conversion of externally funded Ph.D scholars admitted under DST Inspire fellowship category to Institute fellowship category in case their final proposal gets rejected by DST after the provisional offer.
37	No-IIT(ISM) DAC/653	Reservation policy of GOI in admission to executive MBA from session 2024-27.
38	No-IIT(ISM) DAC/654	Routine academic matters dealt with by Office of Dean Academic
39	No-IIT(ISM) DAC/655	New DC course of Deptt. Of MNE for PhD scholars
40	No-IIT(ISM) DAC/656	New audit course of Deptt. Of MNE
41	No-IIT(ISM) DAC/657	Providing attendance relaxation of 10% to certain students.
42	No-IIT(ISM) DAC/660	Revision of fellowship of JRF/SRF PhD scholars of the institute.
43	No-IIT(ISM) DAC/667	Department Wise Details Of New M.Tech Programs To Be Offered /Old M.Tech Programs To Be Continued/Discontinued From The Academic Year 2024-25
44	No-IIT(ISM) DAC/675	Course work regime to be followed in case of PhD scholars admitted before MS 2023-24.
45	No-IIT(ISM) DAC/676	Minimum duration required to complete Phd
46	No-IIT(ISM) DAC/677	Change in Grading Template in case of Courses with less than 20 registered students

Modification in the existing clause 3.5 (Change of Registration from Full-Time to Part-Time External Ph.D) of the Ph.D. Manual

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/396 02 January 2023

NOTIFICATION

MODIFICATION IN THE EXISTING CLAUSE 3.5 "CHANGE OF REGISTRATION FROM FULL-TIME TO PART-TIME / EXTERNAL PH. D. PROGRAM" OF THE PH. D. MANUAL.

The Senate in its 25th meeting held on 14th December 2022 has approved the following modification in the existing clause 3.5 "Change of registration from Full-time to Part-time / External Ph. D. program" of the Ph. D. manual:

The existing clause 3.5 of the Ph. D. manual i.e. is modified by incorporating the following point suitably in the first paragraph:

> The Full-time Ph. D. scholar will be allowed to pursue his/her Ph. D. program after joining a job only if s/he completes all the processes for changing the registration from Full-time to Part-time and obtain the permission from the competent authority **prior to joining the job.** Otherwise, if any scholar joins a job before conversion of the status of the Ph. D. registration from Full-time to Part-time, his/her academic program will be terminated automatically and no excuse will be entertained.

This shall be applicable with immediate effect.

02/1/23

Associate Dean (Academic) (PG)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. DR(Academic), AR(PG)
4. All Scholars
5. Webmaster

Amendment in the existing course structure of MBA and MBA BA programs

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/397 02 January 2023

NOTIFICATION

AMENDMENT IN THE EXISTING COURSE STRUCTURE OF THE PROGRAMS MBA AND MBA IN BUSINESS ANALYTICS (BA) OF THE DEPARTMENT OF MANAGEMENT STUDIES AND INDUSTRIAL ENGINEERING.

The Senate in its 25th meeting held on 14th December 2022 has approved the amendment in the existing course structure of the 3rd and 4th Semesters of the programs MBA and MBA in Business Analytics (BA) of the department of Management Studies and Industrial Engineering.

The course structure approved is as cited below:

MBA		MBA (BA)	
3rd Semester	4th Semester	3rd Semester	4th Semester
DEPG1 / OEPG1	DEPG5 / OEPG5	TU1	DEPG1 / OEPG1
DEPG2 / OEPG2	DEPG6 / OEPG6		DEPG2 / OEPG2
DEPG3 / OEPG3	DEPG7 / OEPG7		DEPG3 / OEPG3
DEPG4 / OEPG4	DEPG8 / OEPG8		DEPG4 / OEPG4
TU1	TU1		DEPG5 / OEPG5
			DEPG6 / OEPG6
			DP5

This shall be applicable from Winter Semester 2022-23.

02/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Deans, All Faculty Members
3. DIS for necessary changes in MIS
4. DR(SW), DR(Academic)
5. All Students/ All Scholars
6. Webmaster

Application forms (PG 2 & PG 8) to be used for applying to pursue Internship (Research / Industrial) or Academic work elsewhere

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/398 02 January 2023

NOTIFICATION

APPLICATION FORMS PG2 AND PG8 TO PURSUE INTERNSHIPS (RESEARCH / INDUSTRIAL) / ACADEMIC WORK ELSEWHERE.

The Senate in its 25th meeting held on 14th December 2022 has approved the following two forms applicable for obtaining permission to pursue Internships (Research / Industrial) or Academic Work elsewhere during the Summer Semester/Winter break as applicable:

1. Application form for pursuing Research Internship / Academic Work (elsewhere) **[PG2]**
2. Application form for pursuing Industrial Internship **[PG8]**

The approved PG2 and PG8 application forms to be used now onwards are attached herewith.

02/01/2023

Dean (Academic)

Attachment: as above

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. All Students
4. Webmaster

Form No: PG2

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
OFFICE OF THE DEAN (ACADEMIC)

APPLICATION FOR PURSUING RESEARCH INTERNSHIP / ACADEMIC WORK

[Not applicable for the Industry Internship which is dealt by the CDC]

Academic Session			**Semester**	Monsoon		Winter		Summer	
1.	Name of Student								
2.	Admission No.			Department					
3.	Program			Branch (if any)					
4.	Semester			Institute Email ID					
5.	Contact Number			Current CGPA					
6.	Academic Status (if applicable)	Warning		Academic Probation					
7.	Backlog, if any	Fail Backlog Count		Fresh Backlog Count					
8.	Research Proposal Seminar delivered satisfactorily			Yes		No			
9.	Name of the Supervisor								
10.	Applying for	Research Internship		Academic Work					
11.	Brief Information about Research Internship / Academic Work *(A separate sheet may be used)*:								

Name and address of the Institute/Organization where Research Internship / Academic Work will be pursued:			
Within Country (Attach copy of offer letter)		**Abroad** (Attach copy of offer letter)	
Period of Research Internship / Academic Work			
From	DD/MM/YYYY	To	DD/MM/YYYY
Financial Assistance			
Whether it is a paid Research Internship / Academic Work:	Yes		No
	If Yes, duration		

Undertaking: I hereby assure that on pursuing the above cited research internship / academic work, I will not make any claim for PG degree without completing all the research work as per the delivered Research Proposal Seminar or any kind of academic adjustment for completion of my PG program. If required, I will extend my stay beyond the specified duration but not more than maximum specified duration to complete all remaining work.

Date: _____ Signature of Student: _____

Documents to be attached:

1. Copy of Offer letter
2. Copy of Passport (in case of going to abroad)
3. Recommendation letter for Fellowship, if any.
4. Statement of purpose

Consent of Supervisor:	**Recommendation of Thesis Evaluation Committee (TEC):**
Date: _____ Signature: _____	Date: _____ Signature of Thesis Evaluation Committee Members: 1. 2. 3. 4.
Recommendation of DPGC: Whether IIT (ISM) scholarship is to be paid: **YES** ☐ **NO** ☐ Date: _____ Signature: _____	**Forwarded by Dean, IRAA** *(In case of pursuing Research Internship /Academic Work abroad):* Date: _____ Signature: _____

Note:

1. **Based on the recommendation of the DPGC, HoD may issue NOC.**
2. On approval of the Research Internship / Academic Work request, the HoD will forward a copy of entire documents (along with NOC) to AR (PG) for issuing an Office Memorandum.
3. **The student will be entitled to leave the institute and join the other institute/organization for research internship / academic work only after issuance of the Office Memorandum (OM) from the Academic Section.** If any student leaves from the Institute before issuance of the OM then it will be considered as an unauthorized absence.
4. On return, the student must report in writing to the concerned Supervisor and Convener, DPGC, with a copy to Academic Office.
5. If the duration of the Research Internship/Academic Work is extended beyond the approved duration, whatever the reason may be, prior permission needs to be obtained from the approving authority through the Supervisor/Convener, DPGC. Otherwise it will be considered as unauthorized absence which may result in the termination of the academic program automatically.

Checked & verified by Assistant Registrar (PG):	**Approved by Associate Dean (PG) / Dean (Academic):**
Date: _____ (Signature) Remarks, if any: _____	**APPROVED** ☐ **NOT APPROVED** ☐ Date: _____ (Signature)

Form No: PG8

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
OFFICE OF THE DEAN (ACADEMIC)

INTIMATION ABOUT THE INDUSTRIAL INTERNSHIP

Academic Session			**Semester**	Monsoon		Winter		Summer	
1.	Name of Student								
2.	Admission No.			Department					
3.	Program			Branch (if any)					
4.	Semester			Institute Email ID					
5.	Registration Status the Scholar	Full Time		Part Time		External			
6.	Contact Number			Current CGPA					
7.	Academic Status (if applicable)	Warning		Academic Probation					
8.	Backlog, if any	Fail Backlog Count		Fresh Backlog Count					
9.	Research Proposal Seminar Delivered Satisfactorily			Yes		No			
10.	Name of the Supervisor								
11.	Internship Offer Received	Through CDC		Self					
12.	Details of Industrial Internship:								

Name and address of the Industry where Internship will be pursued:			
Within Country		**Abroad**	
Period of Internship			
From	DD/MM/YYYY	To	DD/MM/YYYY

Undertaking: I hereby assure that on pursuing the above cited industrial internship, I will not make any claim for PG degree without completing all the courses and research work as per the delivered Research Proposal Seminar. I will also not claim for the assistantship during the entire period of Industrial Internship. On continuation of my internship beyond the summer semester, I agreed to extend my stay beyond the specified duration but not more than maximum specified duration to complete the PG program. I will also not make any claim for the financial assistance, if any, from the institute during the extended duration.

Date: _____ Signature of Student: _____

Documents to be attached:
1. Copy of Offer letter 2. Copy of Passport (in case of going to abroad)

Endorsed by the Chairman, CDC (if offer is given through CDC):	Forwarded by Dean, IRAA *(In case of pursuing internship abroad)*:
Date: _____ Signature: _____	Date: _____ Signature: _____
Forwarded by the Supervisor:	**Forwarded by Convener, DPGC:**
Date: _____ Signature: _____	Date: _____ Signature: _____

Note:

1. **No financial assistance will be provided during the period of Industrial Internship.**
2. **If the internship period extends beyond the summer semester, then it will be mandatory to take a semester leave of that particular semester and that semester will be treated as an idle semester.** The registration of that semester by paying the applicable fees prescribed for idle semester will be mandatory failing which s/he will be considered as an unregistered student which may result in the termination of the academic program automatically.
3. **Student will be allowed to avail only one semester leave for pursuing the Industrial Internship.** After completion of one semester no further extension will be given and student will not be allowed to join the Institute after commencement of the classes whatever the reason may be.
4. **The student will be entitled to leave the institute and join the industry for internship only after issuance of the Office Memorandum from the Academic Section.**
5. On return, the student must report to the concerned Supervisor and Convener, DPGC, with a copy to Academic Office.
6. As per provision, no financial assistance is given if the duration for completion of the academic program is extended, whatever the reason may be.

Checked & verified by Assistant Registrar (PG):	Approved by Associate Dean (PG) / Dean (Academic):
Date: _____ _____ (Signature)	**APPROVED** ☐ **NOT APPROVED** ☐
Remarks, if any: _____ _____	Date: _____ _____ (Signature)

Changes in the academic roadmap of the candidates of the M.Tech program sponsored by R&D organization Industry

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/399 02 January 2023

NOTIFICATION

CHANGES IN THE ACADEMIC ROAD MAP OF THE CANDIDATES OF THE M. TECH. PROGRAM SPONSORED BY THE R&D ORGANIZATIONS / INDUSTRIES

The Senate in its 25th meeting held on 14th December 2022 has approved the following changes in the academic road map of the candidates of the M. Tech. program who are sponsored by the R&D organizations / industries for pursuing their program:

Subject, in brief	Two-Year M.Tech. Program (For SPONSORED candidates)
Eligibility Criteria	• B. Tech. in Engineering or M. Sc. • Minimum Two years employment in the sponsored organization. • 60% Marks or CGPA 6.0 (10 point scale) SC/ST 55% or CGPA 5.5. • Through written examination or Interview. • GATE score is not mandatory. **[Refer Clause 1.2.1.1 of the PG Manual]**
Number of Seats	• As per the sanctioned strength of the regular M. Tech. Additional seats, if required then the same may be approved by the Senate.
Admission Procedure:	• Admission through Common Offer Acceptance Portal (COAP). AND/OR • As per MoU between Institute and PSU/R&D/Industry. **[Refer Clause 1.2.2.3 of the PG Manual]** • NOC from the company/organization will also be required.
Academic Program Duration:	• Same as 2-Year M.Tech. Program (Regular)
Fee Structure:	• As per the existing fee structure.
Registration: **(Academic as well as Physical Registration/Reporting)**	• Registration is mandatory in each semester till the completion of the academic program. • Physical Registration and Reporting as per the schedule to be prescribed in Academic Calendar. • Registration in Summer Semester will be mandatory for Research Proposal submission. • In Summer Semester, students will have the option to clear two DEPG/OEPG courses in advance which are prescribed for 4th semester in the course structure.
Course Structure:	• Same as 2-Year M. Tech. Program (Regular)
Mode of Theory Classes:	• Same as 2-Year M. Tech. Program (Regular)
Mode of Practical Classes:	• Same as 2-Year M. Tech. Program (Regular)
Examination	• Offline Mode at IIT(ISM) Campus.
Evaluation of Thesis	• Presentation of research work for evaluation on Offline Mode at the end of the relevant semester within the specified duration given in the Academic Calendar.
Duration of Semester:	• Same as 2-Year M. Tech. Program (Regular)

Subject, in brief	Two-Year M.Tech. Program (For SPONSORED student)
Allotment of Supervisor	• Same as regular M. Tech. program.
Academic Road Map:	• All the courses needs to be cleared as per the prescribed course structure applicable for 2-Year M.Tech. Program except the 4th semester. • The students will have the option to clear the two DEPG/OEPG courses of 4th semester either by taking one extra course in 1st and 2nd semester or in Summer Semester. ➢ 1st & 2nd Sem – (5 to 6) Theory & 2-3 Practical Courses per semester. ➢ Summer Sem – (0 to 2) Theory courses. ➢ 3rd Sem – Thesis ➢ 4th Sem – Thesis ➢
Provision for giving a Certificate, if any candidate leaves without completion of the program	• No (in line with the regular 2 Year M.Tech Program)
Provision for giving a PG Diploma, if any candidate leaves without completion of the program, subject to fulfilment of certain conditions	• Yes (same as regular 2 Year M.Tech Program)

This shall be applicable from Monsoon Semester 2023-24.

02/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. All Students
4. Webmaster

Modification in the Ph.D. course structure with credit distribution applicable w.e.f. MS 2023-24

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/400 02 January 2023

NOTIFICATION

MODIFICATION IN THE PH. D. COURSE STRUCTURE WITH CREDIT DISTRIBUTION.

The Senate in its 25th meeting held on 14th December 2022 has approved the modification in the Ph.D. course structure with credit distribution which are as follows:

A. Credit Distribution of Course Work:

Course Component	Min	Max	Course Credits
DCPG (*)	09	As per DSC recommendation	09
Numerical methods / modeling / simulation use of Python / MATLAB / Mathematica / Statistics / Mathematics etc.	09		09
DC / DE / OE (PG Level)	27		27
Total	--	--	**45**
Research Methodology	09		09
Research and Technical Communication	09		09 (S/X)

Minimum Thesis Credit: 216

Thesis credit may be increased beyond the minimum 216 credits, if the scholar register the thesis credits from the 1st semester upto 7th semester (4 Years) for fulfilment of the required minimum duration prescribed for the completion of the Ph. D. program.

B. Guidelines for completion of course work:

1. All the new entrants of the Ph.D. program will report, in person, at least one week before the commencement of the classes in that particular semester. [*It will be necessary for allotment of supervisor in consultation with the scholar and subsequently constitution of the DSC because the DSC will recommend the courses for the scholar.*]

2. It is mandatory for a scholar to register for the remaining course(s) if offered.

3. Department will fix one DC course (*) for each specialization.

4. Numerical methods / modeling / simulation use of Python / MATLAB / Mathematica / Statistics etc. course will be mandatory for all scholars. For HSS department, this course will be replaced with RTC.

5. Three PG Level Courses, total of 27 credits, will be assigned by the respective DSC in consultation with the scholar. The DSC may assign one UG course of nine credits of Level 4 along with two PG level courses. However, if the supervisor feels that some extra course(s) beyond the 27 credits need to be cleared by the scholar then the same to be recommended by the concerned DSC.

6. In addition, for the scholar who are admitted in Ph.D. program after B.E. / B. Tech. will take two extra PG level courses of minimum 9 credits each to satisfy the minimum credit requirement of course work.

7. Research Methodology (RM) course is mandatory. The scholar may clear it in any semester as per his/her choice but before the request for Pre-Submission Seminar is submitted.

8. Research & Technical Communication (RTC) course is mandatory with S/X mode. All scholar, except of HSS Department, may clear it in any semester as per his/her choice but before the request for Pre-Submission Seminar is submitted. This course is full credit course, with letter grade, for the HSS department and it need to be cleared within first 4 semesters. The obtained letter grade will be counted towards the CGPA calculation.

9. No waiver in the course will be given. If any scholar have cleared any of the prescribed mandatory course in her/his master degree, then the DSC will recommend a suitable substitute course for the same.

10. All the courses prescribed in the course structure, except RM and RTC (except HSS scholars) need to be completed by 4th semester with 6.5 CGPA.

11. Scholar will be given one-time opportunity to clear by repeat the compulsory course(s) and repeating / substituting the elective course if obtain 'F' grade latest by fourth semester.

12. For securing the minimum required CGPA of 6.5, the scholar will be given one time opportunity to repeat the compulsory course(s) and repeat/substitute of the elective course(s) s/he obtained the lower grade(s). If after availing this one-time opportunity, the scholar cannot secure the minimum required CGPA of 6.5, latest by fourth semester, then academic program of the scholar will be terminated automatically.

13. For registration of the minimum number of credits (i.e., 36 credits per semester), the scholar will be allowed to register required number of thesis credits along with the credits of the courses from 1st semester onwards *(See Point 10)*.

14. Scholar will be eligible for Comprehensive Examination on completion of the course work but not after the 4th semester.

15. Existing fellowship rule will be followed.

Apart from the above, the following will be the composition of DSC (Doctoral Scrutiny Committee):

(i) Chairperson from the department (need not be HoD)
(ii) One Member from sister department
(iii) Supervisor
(iv) A Co-Supervisor (Internal / External), if required and approved as per rules.

The above modifications will be effective from Monsoon Semester 2023-24.

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar, All Faculty Members, All Students
3. Webmaster

Amendment in the existing percentage of the sanctioned seats allotted for candidates sponsored by Industry / Organizations in M.Tech

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/401 02 January 2023

NOTIFICATION

AMENDMENT IN THE EXISTING PERCENTAGE OF THE SANCTIONED SEATS ALLOTTED FOR CANDIDATES SPONSOPRED BY INDUSTRIES/ORGANIZATIONS IN M. TECH. PROGRAM

The Senate in its 25th meeting held on 14th December 2022 has approved the amendment in the existing percentage of the sanctioned seats allotted for candidates sponsored by the industries/ organizations for M. Tech. program.

The following are the amendments in connection with the admissions of industry/organization sponsored M. Tech. candidates:

1. The percentage of supernumerary seats kept for sponsored candidates may be increased from 10% to 20% of the sanctioned strength of the respective department/branch.
2. If any MoU is signed between the Institute and R&D organizations/industries for giving admission to the officials of those R&D organizations/industries then the number of those admitted candidates will be totally super numeric irrespective of the percentage of the sanctioned strength.

This will be effective from the Winter Semester 2022-23.

02/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Chairman GATE JAM
3. All HoDs

Waiving off of the non contact course (Internship / Vocational Training) registered in MS 2022-23 by final year UG/PG students graduating in 2023.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/402 02 January 2023

NOTIFICATION

WAIVING-OFF OF THE NON-CONTACT COURSE (INTERNSHIP/VOCATIONAL TRAINING) REGISTERED IN MONSOON SEMESTER 2022-23 BY ALL FINAL YEAR UG AND PG STUDENTS GRADUATING IN 2023

The Senate in its 25th meeting held on 14th December 2022 has approved to waive-off the non-contact course (Internship/Vocational Training), to be undertaken by the final year students for a duration of 4 weeks (minimum) in the summer semester of their pre-final year. Such students register for those credits in the subsequent Monsoon Semester of their final year.

Consequently, all such students (UG and PG) registered in monsoon semester 2022-23 for such non-contact course (Internship/Vocational Training) and graduating in 2023 will be de-registered from the course, if registered. The course will be removed from the grade sheet in case of other graduating UG and PG students too who have not registered for it.

02/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. Dean (IS) - for necessary changes in MIS
4. Webmaster

Waiver of fulfilling pre-requisites before pre-registration for any elective course

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/403 02 January 2023

NOTIFICATION

WAIVER OF FULFILLING PRE-REQUISITES BEFORE PRE-REGISTRATION FOR ANY ELECTIVE COURSE

The Senate in its 25th meeting held on 14th December 2022 has approved that the condition of fulfilling pre-requisites before taking an elective course is waived off.

As a result, any student can take the offered elective courses without having to take any pre-requisite course/ without fulfilment of any pre-requisites for those elective courses.

For the information of students, the pre-requisites will however be visible on MIS at the time of pre-registration.

02/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. All Students
4. Webmaster

Amendment in the existing course structure of MBA and MBA BA programs.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/404 02 January 2023

NOTIFICATION

AMENDMENT IN THE FINAL SELECTION PROCEDURE OF MBA & MBA BA PROGRAM

The Senate in its 25th meeting held on 14th December 2022 has approved the amendment in the final selection procedure of MBA & MBA BA programs.

The final selection of candidates to MBA and MBA BA programs shall be decided by taking into consideration the following five dimensions of the candidate's performance:

Sl. No.	Dimensions	Weightage in %age
1	Personal Interview	40
2	CAT Score	35
3	Past academic records	10
4	Industrial Experience	10
5	Female Candidates	5

The rest of the eligibility & admission criteria and the application fees remains same as mentioned in the DAC minutes dated 10th November 2022.

22/01/2023

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. HoD – MS & IE
3. VC – MBA Admission
4. Dean (IS)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD
OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/427 30.01.2023

NOTIFICATION

MODALITIES FOR ASSIGNING TUTORS/INSTRUCTORS IN LARGE CLASSES

The following modalities need to be followed for assigning tutors / instructors in large classes -

The classes of Departmental Elective (DE) and Open Elective (DE) courses having student strength of more than 80 students may be handled by utilizing the services of under loaded faculty members of the department in one of the following ways -

(i) Split the course in more than one sections with separate instructors, provided the class timings of all the sections shall be the same. The originally assigned instructor shall then also be the course coordinator.

(ii) Assign faculty as tutors to assist in organizing and evaluating quizzes, examinations and project according to the following formula –

(a) For a batch strength of more than 80 students, 1 tutor can be assigned.
(b) For a batch strength of more than 150 students, 2 tutors can be assigned.
(c) For a batch strength of more than 200 students, 3 tutors can be assigned.

The concerned HoDs may do the necessary adjustments as required.

30/01/23
Dean (Academic)

CC: Director / Dy. Director
All HODs
All faculty members
Dean (IS) – For necessary action
Webmaster

Last opportunity for reinstatement of the academic program of Ph.D scholars of 2015 & onward.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No.IIT(ISM)/DAC/433 01st March, 2023

NOTIFICATION

Subject: **LAST OPPORTUNITY FOR REINSTATEMENT OF THE ACADEMIC PROGRAM OF PH.D. SCHOLARS OF 2015 AND ONWARD BATCHES WHOSE ACADEMIC PROGRAM WAS TERMINATED DUE TO VARIOUS ACADEMIC AND NON-ACADEMIC REASONS.**

Ph.D. scholars of 2015 and onward batches (who have not completed the maximum duration prescribed for completion of the program yet) whose academic program was terminated due to the following academic and non-academic reasons and was not reinstated thereafter:

1. Accumulation of 4X grades.
2. Non-completion of all the registration processes within the specified duration.
3. Unauthorised Absence.

are being provided one last opportunity for reinstatement in the academic program and submission of thesis with certain terms and conditions which are given batch-wise *(irrespective of the date of admission)* in the table given below. All such scholars, who are interested for the reinstatement in their Ph.D. program, will have to submit the documents cited hereunder to Assistant Registrar (PG) latest by **Friday, 24th March, 2023**:

- Form A17 for Offline Registration available in Academics webpage of the Institute website.
- Recommendation of the concerned supervisor and DSC as per the prescribed format attached with this notification.
- An Undertaking in the prescribed format attached with this notification.

After verification of the documents cited above, if the academic program of such scholars is reinstated then they'll be allowed one last chance to complete their Ph.D. program subject to fulfilment of all the terms and conditions applicable for their batch as cited hereunder:

Batch	Terms and Conditions to be fulfilled	Specified duration, if any
2015	a) Course work should have been completed within the prescribed duration with specified grade(s). b) At least one research paper have already been published as per the publication criteria specified* in the Ph.D. Manual. c) Draft copy of the thesis is ready for submission.	• After reinstatement, the scholars will be allowed to register in **Winter Semester 2022-2023**. • Submission of PH6 form *(Pre-Submission Thesis Assessment by Doctoral Scrutiny Committee)* for conduction of pre-submission seminar by **Friday, 14th April, 2023**. • Thesis will be submitted by **Thursday, 30th May, 2023** by completing all the formalities related to the submission of thesis. • The academic program of the scholar will be terminated automatically if the above mentioned timelines are not followed. Request for extension for even a single day will not be entertained.

2016	a) Course work should have been completed within the prescribed duration with specified grade(s). b) At least one research paper have already been published as per the publication criteria specified* in the Ph.D. Manual. c) Draft copy of the thesis is ready for submission.	• After reinstatement, the scholars will be allowed to register in **Winter Semester 2022-2023**. • Submission of PH6 form *(Pre-Submission Thesis Assessment by Doctoral Scrutiny Committee)* for conduction of pre-submission seminar by **Thursday, 15th June, 2023.** • Thesis will be submitted by **Monday, 31st July, 2023** by completing all the formalities related to the submission of thesis. • The academic program of the scholar will be terminated automatically if the above mentioned
		timelines are not followed. Request for extension for even a single day will not be entertained.
2017	a) Course work should have been completed within the prescribed duration with specified grade(s). b) Publication of research paper, if any, as per the publication criteria* specified in the Ph.D. Manual, before making a request for presubmission seminar.	• After reinstatement, the scholars will be allowed to register in **Winter Semester 2022-2023**. • Thesis will be submitted by **Wednesday, 31st July, 2024** by completing all the formalities related to the submission of thesis. • The academic program of the scholar will be terminated automatically if the above mentioned timeline is not followed. Request for extension for even a single day will not be entertained.
2018	a) Course work should have been completed within the prescribed duration with specified grade(s). b) Comprehensive Examination is cleared. c) Research Proposal Seminar is successfully delivered.	• The academic program of the scholar will be reinstated subject to fulfilment of the terms and condition. **However, they will be allowed to register from MS-2023-24.**
2019 onward batches	a) Course work should have been completed within the prescribed duration with 6.5 CGPA. b) Comprehensive Examination is cleared. c) Research Proposal Seminar is successfully delivered.	• Academic program will be completed within the maximum duration as specified in the Ph.D. Manual. • No extension for completion of the academic program will be given whatever the reason may be.

**** Clause 7.9.1(c) "***(c) *At least one research paper is published in Q1 or Q2 Journals as per Web of Science (WoS). For doctoral candidates of HSS Department, the journals eligible for approval of the Pre-submission Seminar should be indexed in SSCI Q1/Q2 Journals or SJR Q1 Journals. For doctoral candidates of the Department of Management Studies, at least one research article must be published either in the Q1/Q2 quartile journals of JCR, Web of Science or an article in ABDC ranked A*/A quartile journals."*

Since it will be the last such opportunity given to the Ph.D. scholars for reinstatement of their academic program, those who fail to avail the benefit of this opportunity will not be given any such opportunity again in future, whatever the reason may be.

This notification is issued after obtaining the approval of the competent authority.

Associate Dean (Academic-PG)

FORMAT FOR GIVING THE DETAILED RECOMMENDATIONS OF THE DSC ON THE RESEARCH WORK AND THE STATUS OF THE COMPLETION OF THE PH.D. PROGRAM

Name of the Scholar:_____ Admission No.: _____
Dept.: _____

Detailed information to be filled by the concerned supervisor

Sl No.	Information requires for reinstatement	Information provided by the Supervisor
1.	Actual status of the research work whether it has already been completed or not. If not then specify the percentage of the research work is left.	
2.	Whether the draft thesis is ready for submission or not? • If yes, then specify the tentative date of submission of thesis but it should not be beyond the batch-wise deadline given in the Notification. • If the thesis is not ready for submission then specify the duration which will be required for submission of thesis.	
3.	Whether the publication criteria has been fulfilled by the scholar or not.	
4.	Whether the presentation was given by the scholar on her/his research work before the DSC for giving the recommendation for reinstatement of the academic program.	
5.	To give a brief justification why the academic program of the scholar will be reinstated and giving a last chance for completion of his/her Ph.D. program within the maximum duration.	
6.	Whether the scholar is in touch with the supervisor and doing the research work during the period of termination	

Signature of DSC Members recommended for Pre-Submission Thesis Assessment:

Name (Department)	Position	Signature	Name (Department)	Position	Signature
	Supervisor			Chairperson	
	Member (Dept.)			Member (Dept.)	
	Member (Sister Dept.)			Member (Sister Dept.)	

	Co-Supervisor (if any)			External Co-Supervisor (if any)	

Forwarded by Convener, DPGC (Name & Signature):_____

UNDERTAKING

(Prescribed Undertaking Form (to be considered as an affidavit), to be submitted in a non-judicial stamp paper of Rs100/- by the ***2015 and 2016 batches of scholars*** *who may be reinstated for completion of his academic program).*

I, Mr./Ms. _____ (Admission No._____

Name of the Scholar

a Ph.D. scholar of the _____Department

Department/Branch

do hereby undertake solemnly declare that all the terms and conditions laid down in the **Notification no. IIT(ISM)/DAC/433 issued on 1st March, 2023** for giving last opportunity of reinstatement in the academic program and completion of my Ph.D. program within the prescribed duration given in the said notification will be followed by me. I do hereby agree that if I could not submit all the required documents within the specified duration given in the Notification, then I will not have any right to make any request neither for reinstatement nor giving the extension for completion of my academic program.

I do hereby declare that all the research work of my thesis has already been completed and my thesis is ready in all aspects for submission within the duration batch-wise specified in the Notification no. IIT(ISM)/DAC/433 dated 01.03.2023 given to me failing which I will not make any appeal for reinstatement of my academic program for completion of my Ph.D. program and this undertaking to be considered as my declaration for withdrawing from my academic program with effect from **Friday, 24th March, 2023** i.e., the last date of submission of the relevant document, as specified in the Notification. I will abide by all the terms and conditions specified in the Notification no. IIT(ISM)/DAC/433 dated 01.03.2023 for availing the last opportunity which has been given to me.

I do admit hereby that I will be entirely responsible for not completing my academic program. Hence, I do promise that I will submit my thesis by fulfilling all the procedural aspects related to submission of thesis within the specified duration given in the Notification for completion of my academic program.

I am also declaring that if I do not fulfil all the terms and conditions given in the said notification no. IIT(ISM)/DAC/433 dated 01.03.2023, based on which I have been allowed for submission of my thesis within the specified duration, then the Institute will have the right to terminate my academic program with immediate effect. Since I have been given ample of time for completion of my Ph.D. program, if my academic program is terminated whatever the reason may be then I do promise that I will not submit any appeal in future for reinstatement of my academic program.

Date: _____

(Signature of the Ph.D. Scholar)

Please Note: The Affidavit which will be submitted should be notarized by the Notary.

UNDERTAKING

*(Prescribed Undertaking Form (to be considered as an affidavit), to be submitted in a non-judicial stamp paper of Rs.100/- by the **2017 batch of scholars** who may be reinstated for completion of his academic program).*

I, Mr./Ms. _____ (Admission No._____

Name of the Scholar

a Ph.D. scholar of the _____Department

Department/Branch

do hereby undertake solemnly declare that all the terms and conditions laid down in the **Notification no. IIT(ISM)/DAC/433 issued on 1st March, 2023** for giving last opportunity of reinstatement in the academic program and completion of my Ph.D. program within the prescribed duration given in the said notification will be followed by me. I do hereby agree that if I could not submit all the required documents within the specified duration given in the Notification, then I will not have any right to make any request neither for reinstatement nor giving the extension for completion of my academic program.

I do admit hereby that I will be entirely responsible for not completing of my academic program within the specified duration cited in the Notification. Hence, I do promise that I will complete all the academic requirements and procedural aspects related to completion of my Ph.D. program within the maximum duration prescribed for completion of the Ph.D. program.

I am also declaring that if I do not fulfil all the terms and conditions given in the said notification no. IIT(ISM)/DAC/433 dated 01.03.2023, based on which my academic program will have to be reinstated for completion of my Ph.D. program within the specified duration, then the Institute will have the right to terminate my academic program with immediate effect.

Since I have been given ample of time for completion of my Ph.D. program, if my academic program is terminated whatever the reason may be then I do promise that I will not submit any appeal in future for reinstatement of my academic program.

Date: _____

(Signature of the Ph.D. Scholar)

Please Note: The Affidavit which will be submitted should be notarized by the Notary.

UNDERTAKING

*(Prescribed Undertaking Form (to be considered as an affidavit), to be submitted in a non-judicial stamp paper of Rs. 100/- by the **2018 and onward batches of scholars** who may be reinstated for completion of his academic program).*

I, Mr./Ms. _____ (Admission No._____

Name of the Scholar

a Ph.D. scholar of the _____Department

Department/Branch

do hereby undertake solemnly declare that all the terms and conditions laid down in the **Notification no. IIT(ISM)/DAC/433 issued on 1st March, 2023** for giving last opportunity of reinstatement in the academic program and completion of my Ph.D. program within the prescribed duration given in the said notification will be followed by me. I do hereby agree that if I could not submit all the required documents within the specified duration given in the Notification, then I will not have any right to make any request neither for reinstatement nor giving the extension for completion of my academic program.

I do admit hereby that I will be entirely responsible for not completing of my academic program. Hence, I do promise that I will complete all the academic requirements and procedural aspects related to completion of my Ph.D. program within the maximum duration prescribed for completion of the Ph.D. program.

I am also declaring that if I do not fulfil all the terms and conditions given in the said notification no. IIT(ISM)/DAC/433 dated 01.03.2023, based on which my academic program will have to be reinstated for continuing my Ph.D. program, then the Institute will have the right to terminate my academic program with immediate effect.

Since I have been given ample of time for completion of my Ph.D. program, if my academic program is terminated whatever the reason may be then I do promise that I will not submit any appeal in future for reinstatement of my academic program.

Date: _____

(Signature of the Ph.D. Scholar)

Please Note: The Affidavit which will be submitted should be notarized by the Notary.

Modalities for admission to M.Tech and Ph.D under quality improvement program (QIP)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 437 13th March 2023

NOTIFICATION

MODALITIES FOR ADMISSION TO M. TECH. AND PH. D UNDER QUALITY IMPROVEMENT PROGRAM (QIP).

IIT (ISM) Dhanbad has been allocated 25 seats each for M. Tech. and Ph. D. admission under Quality Improvement program (QIP) of the Govt. of India implemented and monitored by the All India Council for Technical Education (AICTE), New Delhi. In this regard the following has been approved by the Senate in its 26th meeting held on 27th February 2023 vide Agenda Item 26.04.06:

(i) Having a valid GATE/NET/CAT/GMAT score may not be kept as mandatory requirement for such candidates.

(ii) These seats may be supernumerary to the sanctioned strength of seats

(iii) As AICTE will be shortlisting and sending candidates, it is understood that the reservation criteria is followed centrally by the AICTE in all such cases.

(iv) There are some points where the AICTE guidelines vary from the guidelines prescribed in the PG/Ph. D. manuals of the Institute (such as those for leave, stipend, program duration etc.). The institute shall follow AICTE guidelines (in the matters where they vary from the Institute guidelines) in cases for these students. For other matters, Institute guidelines will be followed.

The revised guidelines of AICTE QIP Scheme is attached for reference.

14/03/23

Dean (Academic)

Attachment: as above

Copy to:

1. Director, Deputy Director
2. Chairperson Admissions (PG-Ph.D)
3. All Faculty Members
4. DR(Academic), AR(PG)

अखिल भारतीय तकनीकी शिक्षा परिषद्
(भारत सरकार का एक सांविधिक निकाय)
(शिक्षा मंत्रालय, भारत सरकार)
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(A Statutory Body of the Govt. of India)
(Ministry of Education, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

Phone : 011-26131577 - 78, 80
011-29581000
Website : www.aicte-india.org

12th Jan 2023

To,

The Coordinators,
AICTE QIP Centres.

Sub: Revised guidelines- AICTE QIP Scheme – Reg.

Respected Sir/ Madam,

Greetings from AICTE.

With the approval of the competent authority, the following changes have been incorporated in the Quality Improvement Programme (QIP) guidelines:

1. Merging of QIP polytechnic centres with QIP engineering centres. Henceforth, there will be a single entity named as "QIP Centre". There will be no separate categorisation of centres like major, minor, polytechnic, engineering, management etc.
2. Polytechnic (Diploma) teachers from AICTE approved institutions are eligible for M Tech/ME only.
3. Degree teachers from AICTE approved institutions are eligible for PhD only.
4. There will be fixed number of seats for each QIP centre. The seats will have no link with allocation of seats to the departments. The allocation of seats to the departments will be at the discretion of the institutes. However, the threshold limit of admission under the scheme will not go beyond the fixed number of seats allotted to the institutes in any circumstances. **(The institute wise allocation of seats are enclosed).**
5. Inclusion of PhD in management as new discipline in the present guidelines. Henceforth, the faculty members of the AICTE approved management institutes will have opportunity to pursue PhD under the new scheme in all QIP centres which are running Ph.D. management programs at present. In addition to the above AICTE has also recently notified Ph.D. Management in 3 Indian Institutes of Management (IIMs).
6. All Centres have the flexibility to admit students in PhD & Master degree programme as per their eligibility criterion. It will give an opportunity to the polytechnic teachers to go for M Tech in IITs / NITs if they permit.
7. There will be a centralized admission portal & Centralised National QIP Coordination Committee (NQCC) for all QIP admission. A new admission portal

will be tentatively open in the next 20 days for submitting an online application for 2023-24 admission for polytechnic, engineering & management faculty. In addition to the existing NQCC members, IIM Nagpur is also added as member of National QIP Coordination Committee (NQCC).

8. A copy of the new QIP scheme guidelines is enclosed for information and wider dissemination please.

We look forward to your kind support & guidance in the smooth implementation of the QIP scheme.

Yours sincerely,

Amit Kr.

(Dr. Amit Kumar Srivastava)
DIRECTOR (FDC), AICTE

Copy to: The Head of the Institutions for information please.

अखिल भारतीय तकनीकी शिक्षा परिषद्
All India Council for Technical Education

QUALITY IMPROVEMENT PROGRAMME (QIP)

(Scheme Guideline)

(Updated as on 12th January, 2023)

QUALITY IMPROVEMENT PROGRAMME (QIP)

1.0 INTRODUCTION: -

The Government of India launched the Quality improvement Programme in the year 1970. Oneof the main objectives of the programme is to upgrade the expertise and capabilities of the faculty members of the degree and diploma level institutions in the country. The programme is implementedand monitored by All India Council for Technical Education. In "Quality Improvement Programme" only sponsored teachers are eligible for admission to both Master's & Doctoral Degree Programme with the aim to enable the teachers to acquire Master's & Doctoral degreesand imbibe in them a culture of research and better teaching educational capabilities by exposing them to the environment of the institutes of study.

2.0 CATEGORY: -

Under the Scheme the following category of applicants are covered:

(a) For the Faculty Members of AICTE approved Polytechnic Institutes (Diploma level) (with valid FacultyID of AICTE) to pursue M.E./M.Tech. programme.

(b) For the Faculty Members of AICTE approved Degree Level Engineering/ Management Institutes (with valid Faculty ID of AICTE) to pursue Ph.D. programme.

3.0 ELIGIBILITY CRITERIA: -

The eligibility for admission under QIP scheme are as follows: -

(i) For Master's Degree Programme

Full time regular/ permanent faculty members of AICTE approved Polytechnic (Diploma) institutes having

(a) One year teaching experience at polytechnic level.

(b) A Bachelor's degree in the appropriate branch.

(c) In addition to the above minimum eligibility, criteria of respective QIP centre to be fulfilled.

(ii) For Ph.D. Programme in Engineering/Management:

Full time regular/ permanent faculty members of AICTE approved Degree Level institutes having

(a) Three year teaching experience at graduate level institutes.

(b) A Master degree in the appropriate branch.

(c) In addition to the above minimum eligibility, criteria of respective QIP centre to be fulfilled.

4.0 DURATION OF THE SCHEME: -

(i) The duration of the Scheme for pursuing Master Degree Programme shall be 2 years. There is no provision for extension in the programme.

(ii) The duration of the scheme for pursuing PhD programme shall be for a period of 3 Years. Normally, no further extension will be granted. In exceptional cases the durationis extendable by 1 year as a special case at the level of QIP centre. However, there will not be any scholarship for the extended period.

5.0 AMOUNT OF SCHOLARSHIP: -

(i) For Master Degree Programme:

(a) Scholarship @ Rs.9000/- per month for ME/ M Tech Scholar.

(b) Annual Contingency @Rs.5000/- per annum.

(ii) For PhD Programme:

(a) Scholarship @ Rs.15000/- per month.

(b) Annual Contingency @ Rs.15000/-

(c) **Pre- Ph.D. Expenses:** One time lump sum amount TA @ Rs.15000/- and DA @ Rs.30000/- for pre- PhD duration of 60 days. In case, districtof the parent institute and admitting institute are same, no TA & DA will be admissible. Full Pre- PhD grant is admissible to the scholars who have attended the Pre PhD work for entire duration in offline mode only. However, in case of partial online and partial offline Pre PhD work, the pre PhD payment will be granted at the rate of Rs.750/- per day for the period of offline Pre PhD work only. There is no provision of pre- PhD payment for online work.

6.0 CANCELLATION OF SCHOLARSHIP: -

The Scholarship is liable for cancellation in case of:

(i) Non Completion of Master/ Ph.D. programme.
(ii) Misconduct.
(iii) He/ She is found ineligible later.
(iv) Any false information furnished by the applicant or any fraudulent activity by the scholar shall lead to Penal action against him/ her.
(v) The scholarship may be terminated at any time during the tenure and decision of the AICTE shall be final and binding.

7.0 LEAVE: -

Students/ Scholars are eligible for following leaves:

(i) Casual leave: 15 days in an academic year.

(ii) Medical leave: Maximum of one month (30 days) in an academic year.

(iii) Maternity/Paternity leave: Candidates are eligible for Maternity/ Paternity leave as per Govt. of India norms issued from time to time at full rates ofscholarship etc. once during the tenure of their award. However, maximum duration of scholarship will not be extended in any circumstances.

Note: Prior approval of the QIP center is mandatory for all types of leaves.

8.0 TERMS AND CONDITIONS: -

(i) In case any student/scholar receives any financial assistance/ scholarship (except salary) from any other organization during the tenure of course, with or without due permission of the university/institute, the scholar will not be entitled for the scholarship for such duration in which he/ she is availing or has availed such financial assistance. The scholarship of AICTE shall be resumed on discontinuance of such external financial assistance/ scholarship. Further, the period for which the scholar has received external financial assistance/ scholarship shall be deducted from the maximum duration of the scholarship.

(ii) It will be obligatory for every scholar to undertake 8 to 10 hours (per week) of work related to teaching and research activities as assigned to him /her by the Institute. Thismay include tutorials, laboratory classes, development and maintenance of laboratories, assistance in research and development activities undertaken by faculty members, maintenance and operation of Computers and other central facilities, assistance in library, etc.

(iii) The Scholarship will be granted to the student on a monthly basis subject to the satisfactory academic performance and adherence to University/Institute norms/rules and regulations as applicable from time to time, certified by the QIP Coordinator of the Institute and obligatory work as per point no (ii) above.

(iv) During the period of the PhD programme, if there is any provision for foreign study tour, the same may be undertaken with due approval of the concerned QIP centre/ Affiliating University. However, AICTE will not bear any expenses of the tour except regular disbursal of scholarship during the period of the tour subject to the condition that the total scholarship will be limited to the prescribed period i.e. 2 years for ME/ M Tech and 3 years for the PhD Engineering/ Management students.

(v) There is no provision for 2nd time admission in the M Tech/ PhD programme to the faculty members having M tech/ PhD degree.

(vi) The amount of scholarship is subject to change from time to time, with the approval of the Competent Authority in AICTE.

(vii) The student shall be required to give an undertaking to the effect that he/she will not leave the course midway. In case any student leaves the course in midway or fails/drop out in subsequent year, he/she will be required to refund the total

scholarship, contingency, Pre-Ph.D. amount drawn at the time of leaving the course.

(viii) The Scholarship will be discontinued at any time for any kind of misconduct by the student, like involving in the act of ragging, misbehavior etc. on the recommendation of the Head of Institute (HOI). In case of termination on above disciplinary ground, the scholar will refund all the scholarships availed during the period of the course till termination.

(ix) Any belated claim preferred after one year of the completion of the program shall not be entertained.

(x) The AICTE may impose any other conditions as deemed necessary from time to time and the decision of the AICTE shall be final and binding upon the recipients i.e. University/Institute/College/Student/ scholar who are under the ambit of the AICTE for receipt of QIP scholarship.

(xi) In case any student/scholar avails break during the scholarship period on medical ground with due permission of the university/institute, the scholarship will be discontinued from the month of such break and shall be resumed on rejoining the program for the remaining period of scholarship.

(xii) Aadhar number is mandatory for applying for QIP scholarship. Applications will not be accepted without the Aadhar number of the candidate.

(xiii) The Scholarship/ Annual Contingency/ Pre- PhD etc. will be released through online QIP portal directly to the beneficiary's Aadhar linked account through DBT mode.

(xiv) The Ph.D. rules/ regulations (other than those enshrined in the scheme) of the affiliatingUniversity/institute will be applicable to all the admitted candidates under this scheme.

(xv) No separate/ fixed medical assistance will be provided. However, the research scholarmay avail the medical facilities available in the Institution/ University/ College with prior permission of head of Institute.

(xvi) AICTE will not provide any grant to the QIP Centres except the Nodal QIP centre.

(xvii) All the eligibility for applying for the programme will be counted as on the last date of submission of application as notified in the advertisement.

9.0 Stakeholders of QIP Scheme and their Roles and Responsibilities

This section enlists the essential stakeholders of QIP scheme, and enumerates their brief roles and responsibilities.

The primary stakeholders of QIP scheme are as under:

(i) Student / Applicant/ Scholar

(ii) Principal QIP Coordinator, Nodal QIP Centre

(iii) QIP Centre

(iv) All India Council for Technical Education (AICTE)

(v) National QIP Coordination Committee (NQCC)

(i) Student/ Applicant/ Scholar:

a) The primary role of the Student/ Applicant is to register and submit the application at AICTE portal.

b) Appearing in Test/ Interview of the QIP centre.

c) Submit NOC, relieving letter of the parent Institute along with other applicable documents to the QIP centre at the time of admission.

d) To register himself/ herself in the QIP portal through designated QIP centre after confirmation of admission.

e) The student/applicant must ensure that the Bank Account is Aadhar seeded and active to receive scholarship amount.

f) The student/applicant must ensure that the Email ID & mobile number provided in the application is correct and belongs to the student/ applicant/ scholar.

g) The student/applicant/ scholar must rectify the observation(s) and comply with the remarks made in the QIP portal in case there is any discrepancy.

h) Pursue M. Tech./ Ph.D. at the assigned centre.

(ii) Principal QIP Coordinator, Nodal QIP Centre:

One of the IITs, IIMs amongst the members of NQCC will be designated as Principal Coordinator QIP for ME/ M Tech, PhD programme for a period of one year on rotation basis. The primary role of the Principal QIP Coordinator is to coordinate the entire selection process of QIP. The Principal QIP Coordinator shall verify the following:

(a) The applicant should possess a valid AICTE Faculty ID. The parent institute of the applicant should be AICTE approved. In this connection, the Nodal QIP Centre shall seek technical assistance from the AICTE.

(b) The applicant fulfils the minimum eligibility criteria enshrined in the scheme guidelines.

(c) Forward the list of eligible candidates to the QIP centre for selection.

(d) Forward list of selected candidates to the AICTE for approval.

(e) Inform the QIP centres about the AICTE approved list of finally selected candidates.

(f) To maintain record and further, hand over the same to the next Nodal QIP centre. However, the centre should maintain a shadow file with it.

(g) To conduct NQCC meeting for finalization of admission/ other issues.

(h) The Nodal QIP Centre will be headed by a faculty member who will be nominated by the VC/Director/ Head of the Institute. The Nodal QIP centre will inform the AICTE whenever there is fresh nomination or change in the incumbent.

(iii) QIP Centre:

a) On receiving the list of the candidates seeking admission under the scheme from the Nodal QIP centre, the designated QIP centre will recommend the scholars as per approved seats of AICTE and will prepare a merit list in order. The list will also have the waitlisted candidates in order. The centre will follow the guidelines of UGC/ affiliating university/ Institute for selection of the candidates.

b) The list of the recommended scholars shall be forwarded to the Nodal QIP centre as per seats approved by AICTE.

c) The QIP centre will issue joining letter to the candidate only after confirmation from Nodal QIP centre about final selection.

d) The QIP centre will admit the selected candidates for admission only after receipt and verification of the following documents:

i. NOC from the parent Institute of the candidate.
ii. Relieving letter from the Parent Institute.
iii. Administrative approval of the affiliating University. (For affiliating institutes only)
iv. Other documents as per requirement of QIP Centre.

e) The QIP centre will inform AICTE after admitting the selected candidates.

f) The QIP centre will register the selected candidates in the QIP portal for the disbursement of scholarship.

g) The QIP centre will be headed by a Faculty Member of the Institute. He/ She will be designated as QIP Centre Coordinator. The nomination of the QIP centre coordinator shall be approved by the Vice Chancellor/ Director/ Head of the Institute. AICTE shall be informed by the Head of the Institute as and when there is fresh nomination/ change of the coordinator of the QIP centre.

h) The QIP centre will maintain the records of the candidates pursuing the programme under the scheme.

i) The coordinator of the QIP centre will mark attendance of the scholars in the QIP portal by 15th day of every month. He/She may make communication with the AICTE at the following E-mail IDs for any matter related with implementation of the scheme.

(a) qipfdc@aicte-india.org

(b) qip1fdc@aicte-india.org

(c) qip2fdc@aicte-india.org

(d) itfdc@aicte-india.org (for any technical issue)

(e) ad1fdc@aicte-india.org

(f) director.fdc@aicte-india.org

j) In case any candidate leaves or gives up the course during the period, the matter shall be informed to the AICTE immediately and it is also to be updated in the QIP portal using functional tab "Stop Scholarship/Left the Institute". QIP centre will mark absence of the scholar on the QIP portal so that there is no scholarship disbursement for all such periods. The QIP centre will initiate the process to refund the scholarship remitted to such candidate.

k) The QIP centre will admit the candidates within the limit of the approved seats of AICTE.

l) In case any candidate fails or refuses to join, the centre will issue offer letter to the waitlisted candidates in order within permissible time limit without hampering the schedule of the programme. In this regard, the centre will keep informed the Principal Coordinator Nodal QIP centre and AICTE.

(iv) All India Council for Technical Education

a) To accord approval to the Notification/ Advertisement to the Nodal QIP centre.

b) To accord approval to the list of finally selected candidates to the Nodal QIP centre.

c) To manage the QIP portal.

d) To generate beneficiary code of the candidates.

e) To disburse the scholarship to the candidates on DBT mode.

f) To facilitate Nodal QIP centre to verify the Institute/ Faculty ID of the candidates.

g) To assign the role of the Nodal centre to the enlisted IITs and IIMs on rotation as per recommendation of NQCC (National QIP Coordination Committee).

h) To maintain close coordination with Nodal centre and QIP centres.

i) To resolve grievances of the QIP scholars regarding disbursal of scholarships/ any other issue.

j) To frame/ modify SOPs for proper implementation of the scheme.

(v) **National QIP Coordination Committee-**

The committee comprises of QIP coordinators of the following institutes along with Director, Faculty Development Cell, AICTE as below:

i. IIT Guwahati
ii. IIT Kharagpur
iii. IIT Madras
iv. IIT Bombay
v. IIT Kanpur
vi. IIT Roorkee
vii. IISc Bangalore
viii. IIT BHU
ix. IIT Delhi
x. IIM Nagpur
xi. Director, Faculty Development Cell, AICTE New Delhi

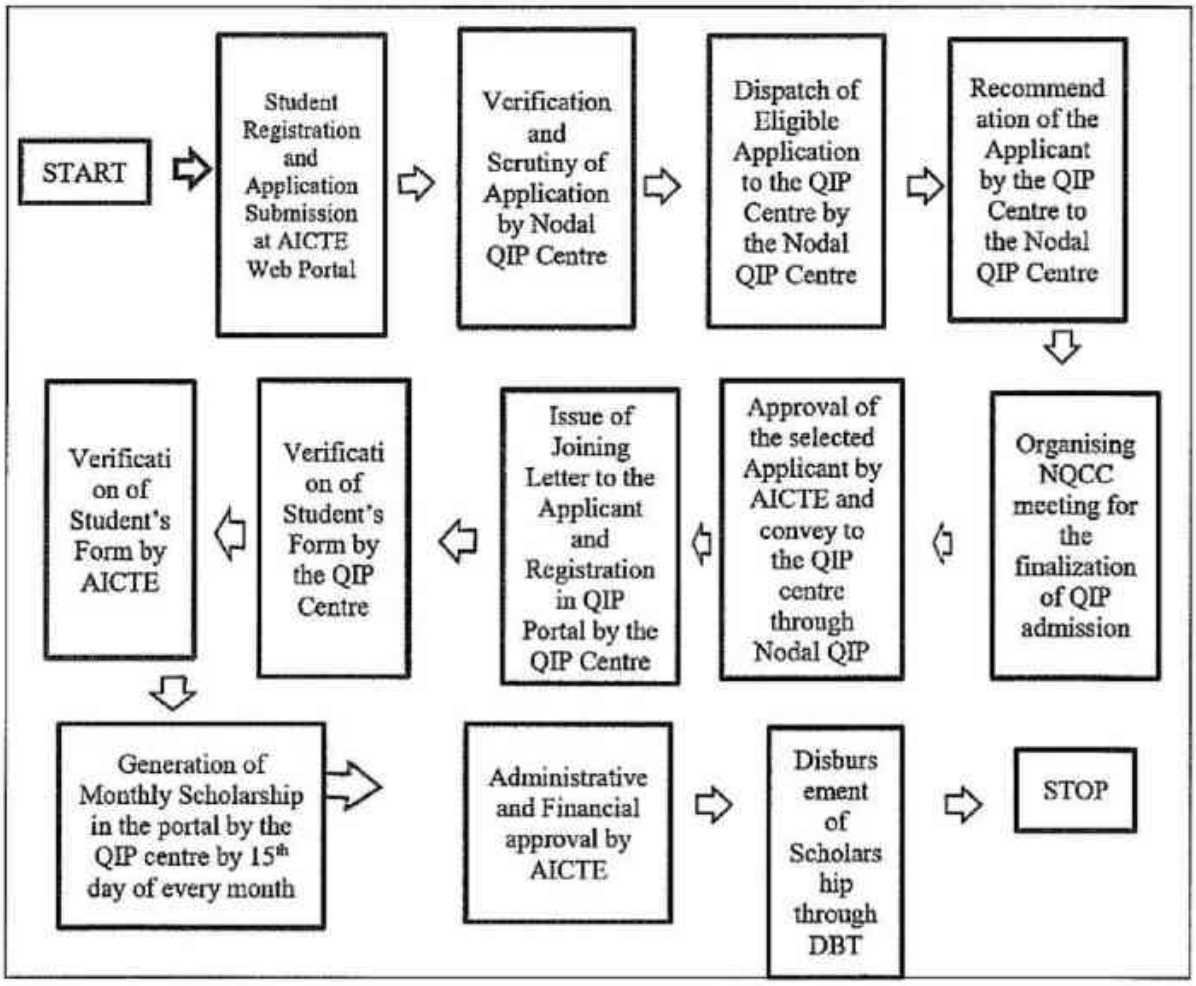
The role & responsibilities of the Committee are as follows:

(a) Finalisation of the admission schedule.
(b) Recommendation of the candidates for QIP admission.
(c) Screening and recommendation of the new QIP centre proposal.
(d) Recommendation for the addition or deletion of NQCC member.
(e) Recommendation for assigning responsibility to one of the members as Principal QIP Coordinator on rotation basis every year.
(f) Any other task assigned by AICTE from time to time for improvement of the scheme.

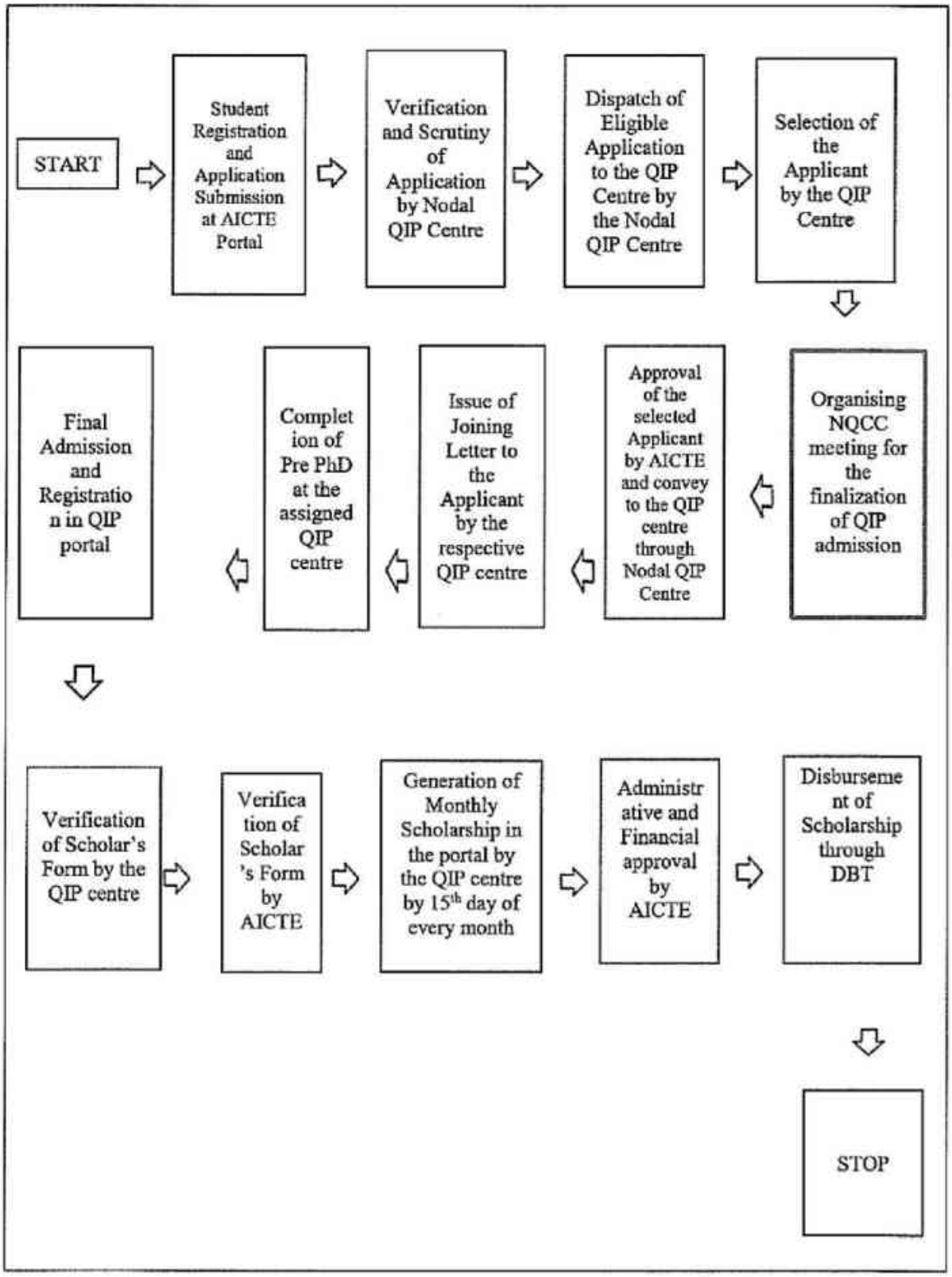
9.1 Overall Scheme Workflow

The overall scheme workflow is as below:

(i) For M. Tech. Student:



(ii) For Ph.D. Scholar:



10.0 List of QIP Centres:

S. No.	State	Institute Type	QIP Centre Name	Maximum number of Ph.D. Admission	Maximum number of M.Tech. /M.E. Admission
1.	ASSAM	IIT	INDIAN INSTITUTE OF TECHNOLOGY, GUWAHATI	30	30
2.	DELHI (NCT)	IIT	INDIAN INSTITUTE OF TECHNOLOGY, DELHI	30	30
3.	KARNATAKA	IIT	INDIAN INSTITUTE OF SCIENCE (IISC), BENGALURU	30	30
4.	MAHARASHTRA	IIT	INDIAN INSTITUTE OF TECHNOLOGY, BOMBAY	30	30
5.	ODISHA	IIT	INDIAN INSTITUTE OF TECHNOLOGY, BHUBANESWAR	30	30
6.	TAMIL NADU	IIT	INDIAN INSTITUTE OF TECHNOLOGY, CHENNAI	30	30
7.	TELANGANA	IIT	INDIAN INSTITUTE OF TECHNOLOGY, HYDERABAD	30	30
8.	UTTAR PRADESH	IIT	INDIAN INSTITUTE OF TECHNOLOGY (BANARAS HINDU UNIVERSITY), VARANASI	30	30
9.	UTTAR PRADESH	IIT	INDIAN INSTITUTE OF TECHNOLOGY, KANPUR	30	30
10.	UTTARAKHAND	IIT	INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE	30	30
11.	WEST BENGAL	IIT	INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR	30	30
12.	BIHAR	IIT	INDIAN INSTITUTE OF TECHNOLOGY, PATNA	25	25
13.	HIMACHAL PRADESH	IIT	INDIAN INSTITUTE OF TECHNOLOGY, MANDI	25	25
14.	JHARKHAND	IIT	INDIAN INSTITUTE OF TECHNOLOGY (ISM), DHANBAD	25	25
15.	MADHYA PRADESH	IIT	INDIAN INSTITUTE OF TECHNOLOGY, INDORE	25	25
16.	PUNJAB	IIT	INDIAN INSTITUTE OF TECHNOLOGY, ROPAR	25	25
17.	ARUNACHAL PRADESH	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH	25	25
18.	ASSAM	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, SILCHAR	25	25
19.	CHHATTISGARH	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, RAIPUR	25	25

20.	HIMACHAL PRADESH	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, HAMIRPUR	25	25
21.	JAMMU AND KASHMIR(UT)	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, SRINAGAR	25	25
22.	KARNATAKA	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, SURATHAKAL	25	25
23.	KERALA	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, CALICUT	25	25
24.	TELANGANA	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, WARANGAL	25	25
25.	MAHARASHTRA	NIT	VISVESVARAYA NATIONAL INSTITUTE OF TECHNOLOGY (VNIT), NAGPUR	25	25
26.	MANIPUR	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR	25	25
27.	RAJASTHAN	NIT	MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR	25	25
28.	TAMIL NADU	NIT	NATIONAL INSTITUTE OF TECHNILOGY, TIRUCHIRAPPALLI	25	25
29.	TRIPURA	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, AGARTALA	25	25
30.	UTTAR PRADESH	NIT	MOTI LAL NEHRU NATIONAL INSTITUTE OF TECHNOLOGY, PRAYAGRAJ	25	25
31.	WEST BENGAL	NIT	NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR	25	25
32.	ODISHA	NIT	NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA, ODISHA	25	25
33.	PUNJAB	NIT	DR. B.R. AMBEDKAR NIT, JALANDHAR	25	25
34.	GUJARAT	NIT	SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY (SVNIT), SURAT	25	25
35.	BIHAR	IIM	INDIAN INSTITUTE OF MANAGEMENT (IIM), BODH GAYA	25	NA
36.	MAHARASHTRA	IIM	INDIAN INSTITUTE OF MANAGEMENT (IIM), NAGPUR	25	NA
37.	HIMACHAL PRADESH	IIM	INDIAN INSTITUTE OF MANAGEMENT (IIM), SIRMAUR	25	NA
38.	MAHARASHTRA	IIIT	INDIAN INSTITUTE OF INFORMATION TECHNOLOGY (IIIT), NAGPUR	10	10
39.	TAMIL NADU	IIIT	INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND	10	10

			MANUFACTURING (IIITDM), KANCHEEPURAM		
40.	MADHYA PRADESH	IIIT	ATAL BIHARI VAJPAYEE - INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AND MANAGEMENT, GWALIOR	10	10
41.	MADHYA PRADESH	IIIT	PDPM - INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN AND MANUFACTURING (IIITDM), JABALPUR	10	10
42.	WEST BENGAL	National Importance	INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY (IIEST), SHIBPUR	10	10
43.	UTTAR PRADESH	National Importance	RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, AMETHI	10	10
44.	ASSAM	University	TEZPUR UNIVERSITY	10	10
45.	DELHI (NCT)	University	JAWAHARLAL NEHRU UNIVERSITY (JNU), NEW DELHI	10	10
46.	DELHI (NCT)	University	JAMIA MILLIA ISLAMIA, CENTRAL UNIVERSITY	10	10
47.	MAHARASHTRA	University	COEP TECHNOLOGICAL UNIVERSITY (FORMERLY COLLEGE OF ENGIEERING PUNE)	10	10
48.	HARYANA	University	DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE & TECHNOLOGY MURTHAL (SONEPAT), HARYANA	10	10
49.	ODISHA	University	VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY (VSSUT)	10	10
50.	TAMIL NADU	University	ANNA UNIVERSITY, CHENNAI	10	10
51.	TELANGANA	University	UNIVERSITY COLLEGE OF ENGINEERING, OSMANIA UNIVERSITY, HYDERABAD	10	10
52.	TELANGANA	University	UNIVERSITY OF HYDERABAD, SCHOOL OF COMPUTER & INFO. SCIENCE, HYDERABAD	10	10
53.	UTTAR PRADESH	University	HARCOURT BUTLER TECHNICAL UNIVERSITY KANPUR	10	10
54.	WEST BENGAL	University	JADAVPUR UNIVERSITY, KOLKATA	10	10
55.	RAJASTHAN	University	RAJASTHAN TECHNICAL UNIVERSITY, KOTA, RAJASTHAN	10	10

56.	DELHI	University	DELHI TECHNOLOGICAL UNIVERSITY (DTU), DELHI	10	10
57.	KARNATAKA	University	BANGALORE UNIVERSITY, UNIVERSITY VISVESWARAYA COLLEGE OF ENGINEERING, BENGALURU	10	10
58.	NEW DELHI	University	NETAJI SUBHAS UNIVERSITY OF TECHNOLOGY (NSUT), NEW DELHI	10	10
59.	PUDUCHERRY (UT)	University	PUDUCHERRY TECHNOLOGICAL UNIVERSITY (PTU), PUDUCHERRY	10	10
60.	PUNJAB	University	SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY, LONGOWAL, DEEMED TO BE UNIVERSITY, SANGRUR, PUNJAB	10	10
61.	CHANDIGARH	NITTTR	NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH, CHANDIGARH	10	10
62.	MADHYA PRADESH	NITTTR	NATIONAL INSTITUTE OF TECHNICAL TEACHER'S TRAINING & RESEARCH, BHOPAL	10	10
63.	WEST BENGAL	NITTTR	NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH, KOLKATA	10	10
64.	KARNATAKA	Other	B.M.S.COLLEGE OF ENGINEERING	10	10
65.	KERALA	Other	GOVERNMENT ENGINEERING COLLEGE, THRISSUR	10	10
66.	KERALA	Other	COLLEGE OF ENGINEERING, TRIVANDRUM	10	10
67.	MADHYA PRADESH	Other	SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE	10	10
68.	MAHARASHTRA	Other	SHRI GURU GOBIND SINGHJI INSTITUTE OF ENGINEERING AND TECHNOLOGY, VISHNUPURI, NANDED	10	10
69.	KARNATAKA	Other	THE NATIONAL INSTITUTE OF ENGINEERING (NIE), MYSORE	10	10
70.	KARNATAKA	Other	BASAVESHWAR ENGINEERING COLLEGE, (AUTONOMOUS), BAGALKOT	10	10
71.	KERALA	Other	TKM COLLEGE OF ENGINEERING, KOLLAM	10	10

72.	KERALA	Other	RAJIVGANDHI INSTITUTE OF TECHNOLOGY, GOVT. ENGINEERING COLLEGE, KOTTAYAM	10	10
73.	MADHYA PRADESH	Other	MADHAV INSTITUTE OF TECHNOLOGY & SCIENCE, GWALIOR	10	10
74.	MAHARASHTRA	Other	GOVERNMENT COLLEGE OF ENGINEERING AURANGABAD OSMANPURA	10	10
75.	MAHARASHTRA	Other	WALCHAND COLLEGE OF ENGINEERING, SANGLI	10	10
76.	ODISHA	Other	INDIRA GANDHI INSTITUTE OF TECHNOLOGY (IGIT)	10	10
77.	RAJASTHAN	Other	COLLEGE OF TECHNOLOGY AND ENGINEERING, MPUAT,UDAIPUR	10	10
78.	TAMIL NADU	Other	THIAGARAJAR COLLEGE OF ENGINEERING, MADURAI	10	10
79.	TAMIL NADU	Other	ALAGAPPA CHETTIAR GOVERNMENT COLLEGE OF ENGINEERING AND TECHNOLOGY	10	10
80.	TAMIL NADU	Other	BANNARI AMMAN INSTITUTE OF TECHNOLOGY	10	10
81.	TAMIL NADU	Other	GOVERNMENT COLLEGE OF ENGINEERING, SALEM	10	10
82.	UTTARAKHAND	Other	G B PANT INSTITUTE OF ENGINEERING & TECHNOLOGY, PAURI	10	10
83.	TAMIL NADU	Other	COIMBATORE INSTITUTE OF TECHNOLOGY, COIMBATORE	10	10
84.	MAHARASHTRA	Other	DATTAJIRAO KADAM TECHNOLOGY EDUCATION SOCIETY'S TEXTILE & ENGG. INSTITUTE, KOHLAPUR	10	10
85.	ODISHA	Other	DRIEMS {DHANESHWAR RATH INSITITUTE OF ENGG. & MEDICAL SCIENCES, CUTTACK	10	10
86.	PUNJAB	Other	GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA	10	10
87.	KARNATAKA	Other	MALNAD COLLEGE OF ENGINEERING, HASSAN	10	10
88.	KARNATAKA	Other	MANIPAL INSTITUTE OF TECHNOLOGY, MANIPAL	10	10

89.	KARNATAKA	Other	JSS MAHAVIDYAPEETHA, SRI JAYACHAMARAJENDRA COLLEGE OF ENGINEERING, JSS TECHNICAL INSTITUTIONS CAMPUS, MYSORE	10	10
90.	TAMIL NADU	Other	PSG COLLEGE OF TECHNOLOGY, COIMBATORE	10	10
91.	TAMIL NADU	Other	S.R.M. INSTITUTE OF SCIENCE AND TECHNOLOGY, CHENGALPATTU	10	10
92.	RAJASTHAN	Other	M.B.M. ENGINEERING COLLEGE, JAI NARAIN VYAS UNIVERSITY, JODHPUR	10	10
93.	MAHARASHTRA	Other	VEERMATA JIJABAI TECHNOLOGICAL INSTITUTE (VJTI), MUMBAI	10	10
94.	MADHYA PRADESH	Other	Samrat Ashok Technological Institute, Vidisha	10	10

@Note:

1. **For QIP Centres in AICTE Approved Institutions:** ME/MTECH seats for the faculty from AICTE approved polytechnic institutions is applicable only if the institute is running AICTE approved ME/MTECH course. Further the number of seats for ME/MTECH under QIP are within the overall approved seats of these courses by AICTE. No additional seats will be allotted by AICTE for admission under QIP scheme.
2. **For Other QIP Centres in IITs, NITs etc:** They may admit faculty from AICTE approved polytechnics in ME/MTECH under QIP scheme based upon their eligibility criterion.

PhD Admissions throughout the year for externally funded fellows and its standard operating procedure.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/436 13th March 2023

NOTIFICATION

PH. D. ADMISSIONS THROUGHOUT THE YEAR FOR EXTERNALLY FUNDED FELLOWS AND ITS STANDARD OPERATING PROCEDURE.

The Senate in its 26th meeting held on 27th February 2023 vide Agenda Item 26.08 has approved the SOP for Ph. D. admissions throughout the year i.e. in between semesters for externally funded fellows.

It was also suggested that the scholars joining in the middle of the semester may register for proportionate research credits in that semester. The formula to be used for this purpose could be, for each 28 days remaining in a semester – 09 research credits may be registered. The course work will start from the subsequent semester.

The SOP is attached herewith for reference.

This shall be applicable with immediate effect.

14/03/23

Dean (Academic)

Attachment: as above

Copy to:

1. Director, Deputy Director
2. Dean (R&D), VC (JRF - admissions)
3. Chairperson Admissions (PG-Ph.D)
4. All Faculty Members
5. DR(Academic), AR(PG)
6. All Students

SOP for round the year admission to PhD Program for Externally funded candidates

As of now, the PhD admissions are usually taking place in the starting of Monsoon and Winter Semesters. However, for externally funded fellows (like PMRF/Visvesvaraya PhD scheme/CSIR-UGC fellows/DST-Inspire fellows/UGC JRF fellows etc.), the admission may be conducted during the mid of both the semesters. The advertisement may be processed by the Institute PhD admission cell and the admission in the Ph.D. programme may be taken care of by the Academic section after the final list of scholars who have paid the semester fee is shared by the admission cell with the academic section. The admitted students will be enrolled for course-work during the subsequent Monsoon/Winter Semester, as the case may be, in case they join after the fourth day of the start of classes in a semester.

The following SOPs are being proposed for implementation of the same.

1. Publication of Information

i. Two separate links will be provided on the PhD admission website (a) One for admission to the PhD programs of the institute via the Institute Assistantship (IA)/Part-time/sponsored categories (b) Second for Externally funded candidates (eg. PMRF/Visvesvaraya PhD scheme/CSIR-UGC fellows/DST-Inspire fellows/UGC JRF fellows etc./Any prestigious national PhD fellowship). The PhD admission brochures and a few general guidelines on the provisions under each type of admission will be provided on this page.

ii. Each link will take the candidate to different portal where further details will be provided. Further application procedures will be done through each of these webpages.

2. Call for Applications

i. The admission to the PhD programs of the institute via the Institute Assistantship (IA)/Part-time/sponsored categories will be conducted twice in each academic session – before the start of Monsoon and Winter Semesters.

ii. The admission to the PhD programs of the institute via externally funded candidates will be conducted throughout the academic session. For the purpose a standing call for applications will be hosted on the corresponding PhD admission website.

iii. Two separate application modules – one for externally funded candidates and second for IA/Part-time/Sponsored categories will be made by the MIS team. Each module will be linked to the corresponding webpage.

3. Application process and processing (Standing Call for Admissions to PhD programs for externally funded candidates)

i. Applications will be received on the MIS under the module for the externally funded candidates.

ii. The module for the applications for one for externally funded candidates will be operational throughout the academic session.

iii. During the process of application a candidate will be able to select/provide the names of three Supervisors in the department in order of priority.

iv. The applications received under the standing advertisement will be accessible to the DPGC Convenor and the Head of each department throughout the year via the MIS system.

v. The applications will be processed on monthly basis. The applications received up to 20th day of a month will be processed during the last seven working days of the same month, by the DPGC of the department. The applications received after 20th day of a month will be processed next month along with the applications of the next month.

vi. The eligibility of the candidate will be determined by the DPGC of the department via evaluation of her/his credentials against the eligibility criteria of admission to the PhD programs of the institute and department; as published in the PhD manual and the PhD Admission Information Brochure for the academic Session/Semester.

vii. If found eligible, the candidate will be Interviewed by a committee comprising of the following:

   a. Head of Department - Chairperson
   b. DPGC Convenor - Member & Secretary
   c. Members of the DPGC – Members
   d. Proposed Supervisor(s) – Members

   All communications to the candidate will be made by the Head or the DPGC Convenor with a copy to Vice-Chairperson, PhD Admissions.

viii. The final selection of the candidate will be approved by the Chairperson Senate. The approval will be sought via eOffice with supporting documents and be routed through

DPGC, Convenor – HoD – Vice-Chairperson, PhD Admissions/Chairperson (PG-PhD) - Dean (Academic) – Chairperson (Senate).

ix. The final offer of admission to the PhD program will be made by the PG-PhD Admission cell after the approval has been granted.

x. The date of payment of admission fees will be 3-5 days from the date of issue letter. The candidate will be asked to the join the department within 14 days of the date of issue of Offer Letter.

xi. The Admission fees will be the same as that in the prevalent semester for PhD admission.

xii. Final document verification and physical registration will be mandatory on the scheduled date and will be conducted by the representatives from the respective departments with the help of teams from Academic Section and Students Welfare Section. For the purpose, the PG-PhD Admission cell will provide the intimation to the respective sections after the receipt of applicable payment subsequent to the release of the offer letter.

xiii. The date of joining of the candidate will be the same as that of the Physical Registration/Actual Joining to the institute.

xiv. The candidate, after joining the institute and the department will be assigned to one of the Supervisors of his/her choice as mentioned by the candidate in the application.

xv. The student will complete his course-work and other requirements and timelines for PhD as stated in the PhD manual.

xvi. The timeline for the academic requirements for award of PhD degree will be calculated from the semester in which the candidate is enrolled for the course work (normally subsequent to the semester, in the middle of which, the candidate has joined the institute).

4. Application process and processing (Institute Assistantship (IA)/Part-time/sponsored categories)

This will take place as per the existing system twice in an academic session and will be completed by the beginning of each Semester.

Modalities for admission to 2 years MA program in Digital Humanities in Social Sciences.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/440 13th March 2023

NOTIFICATION

MODALITIES FOR ADMISSIONS INTO 2 YEARS MA PROGRAM IN DIGITAL HUMANITIES IN SOCIAL SCIENCES.

The Senate in its 26th meeting held on 27th February 2023 vide Agenda Item 26.13 A has approved the enclosed Information Brochure with following modifications for admissions into 2 years MA program in Digital Humanities in Social Sciences:

(i) The minimum percentage requirement in the Program Eligibility (Points 2 and 4 under point 3.1 of the Information Brochure) may be kept uniform for candidates from all streams i.e. Minimum 60% or CGPA/CPI of 6.0 on a 10 point scale (without rounding off) in the qualifying degree for UR/OBC candidates. And, Minimum 55% or CGPA/CPI of 5.5 on a 10 point scale (without rounding off) in the qualifying degree for SC/ST/PwD candidates.

(ii) Minimum 30% marks required in the written test (25% for SC/ST/PwD) for getting considered for shortlisting for the next stage. Reservation percentages will also be followed at the time of shortlisting of applications. The maximum no. of candidates that can be shortlisted for the next stage can be upto three times (category wise) the no. of seats available for admission subject to fulfilment of minimum percentage criterion.

(iii) The Chairman, Senate is authorized to approve changes, if required.

14/03/23

Dean (Academic)

Enclosure: as above

Copy to:

1. Director, Deputy Director
2. HoD (Department of HSS)
3. All Faculty Members

सूचना विवरणिका
INFORMATION BROCHURE

एम.ए. प्रवेश सत्र 2023-24
M. A. ADMISSION 2023-24

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ) धनबाद-826004, झारखंड, भारत

Indian Institute of Technology
(Indian School of Mines)
Dhanbad - 826004, Jharkhand, India

www.iitism.ac.in

1. ABOUT IIT (ISM) DHANBAD

Indian Institute of Technology (Indian School of Mines) [IIT (ISM)], Dhanbad, previously known as ISM Dhanbad, is one of the prestigious institutes of the country, built on the pattern of the Royal School of Mines, England, United Kingdom (U.K.) in the year 1926. Today, it enjoys the status of an Institute of National Importance, fully funded by the Ministry of Education, Govt. of India (GOI) and was declared as an IIT on 6th September 2016. IIT (ISM), while administering its programs through various Departments and Centres of excellence, offers its services to several industries, especially in mining, mineral, petroleum, and metallurgy sectors. IIT(ISM) focuses its education on various engineering, science, management, and arts & humanities disciplines. The institute offers B.Tech., M.Sc., M.Sc. (Tech.), M.Tech., MBA, M.Tech. Dual Degrees, Integrated M.Tech. programs, besides awarding Ph.D. and D.Sc. in all disciplines.

The Institute aims at excellence in teaching and research that benefits both academia and industry through 18 departments in various areas of Engineering: Civil, Computer Science & Engineering, Chemical, Electrical, Electronics, Environmental Science & Engineering, Fuel, Mineral & Metallurgical Engineering, Mechanical, Mineral, Metallurgical, Mining, and Petroleum; Science: Physics, Chemistry & Chemical Biology, Mathematics & Computing, Applied Geology, Applied Geophysics, besides Management Studies and Humanities & Social Sciences. It has been focusing its academic and research activities on various aspects of industries ever since its inception.

IIT(ISM) maintains its all-India character, drawing faculty and students from all across the country. It occupies a unique position around the globe and has contributed to the development of the mining, mineral, and petroleum sector substantially. The institute possesses state-of-the-art facilities for advanced studies and research in several areas of Engineering, Sciences, Management, and Humanities & Social Sciences. The institute campus is spread over an area of 220 acres.

1.1 Location of the Institute

IIT(ISM) Dhanbad IIT (ISM) is located in the city of Dhanbad, which is also known for its Coal Mines, hence referred to as the Coal Capital of India. One can reach Dhanbad by rail and road. It is 259 km from Kolkata, 167 km from Ranchi, 67 km from Bokaro Steel City, and about 180 km from Jamshedpur. Trains are available from all parts of the country to

reach Dhanbad via Kolkata, Delhi, and Bombay. Ranchi, Kolkata and Durgapur are the nearest airports. Deluxe and Express buses ply from Kolkata, Ranchi, Jamshedpur, and Bokaro to Dhanbad. IIT (ISM) campus is just 2.5 km from Dhanbad railway station where taxis and rickshaws ply round the clock. People arriving by train should exit from the main gate located near the platform No.1 to avail the taxis/rickshaws for local conveyance to the institute.

2. ABOUT M.A. PROGRAMME IN DIGITAL HUMANITIES AND SOCIAL SCIENCES

Over the past few decades, new digital tools have emerged that are now used within various humanities and social science disciplines. The MA Programme in Digital Humanities and Social Sciences will provide a solid grasp of how powerful digital tools can be used to analyse, visualise and research digital media and digitised materials.

This two-year MA programme will integrate computational methods and theories with research and teaching in the Humanities and Social Sciences. It will also focus on studying digital technologies and their impact on various aspects of human culture. This addresses the demand for Humanities and Social Sciences graduates to be able to work both in the realm of humanities and social sciences research and teaching and in the emerging job markets of information management and content delivery over the internet.

2.1 Objectives

The MA in Digital Humanities and Social Sciences program will offer unique opportunities to modulate conventional disciplinary boundaries among the humanities, the social sciences, the arts, and technology. Primary objectives of the program include:

- To contribute to cutting-edge theory and timely intellectual conversations about digital cultures in India and other regions.
- To explore how digital media and digital tools and methods can be used to support humanities and social science work and competencies and broaden their applicability in professional and scholarly settings.
- To explore how computer-driven methods can be used to analyse, visualise and enact humanities and social science inquiries into digital source materials.

- Through hands-on experimentation, trying out various types of digital humanities analysis using heterogeneous datasets, tools, and methods.
- Pursue careers in different fields such as higher education administration, library or cultural heritage organisations, research centres, communication, media and marketing firms, or digital start-ups.
- Pursue advanced research at PhD level.

2.2 Learning Outcomes

The graduates of this programme will be critical thinkers, excellent writers, and experienced communicators. The following are some of the attributes and skills acquired by the students:

- A deep knowledge and appreciation of technology in culture and society.
- An ability to apply critical, theoretical, and technological approaches to societal challenges.
- An understanding of how to use complex real-world data in digital analysis.
- Use of powerful tools and methods to analyse and interpret data and share their findings.
- Writing and presentation skills to convey this information to different audiences.
- Powerful experience with computers & information technology.
- Professional practices, ethical standards & creative approaches to problem solving.
- An ability to work in teams where personal initiative, time management, emotional intelligence and critical thinking are vital.

3. ABOUT M.A. ADMISSION 2023-24

3.1. Programme Eligibility

1. An applicant must have an undergraduate degree (BA/BSc) in the relevant subject in Arts / Humanities / Social Sciences
2. Candidates seeking admission to M. A. programs of the Institute should

have:

2.A. Minimum 60% or CGPA/CPI of 6.0 in 10 point scale (without rounding off) in the qualifying degree for UR/OBC candidates.

2.B. Minimum 55% or CGPA/CPI of 5.5 in 10 point scale (without rounding off) in the qualifying degree for SC/ST/PwD candidates.

OR

3. An applicant must have an undergraduate degree in Engineering / Technology / Science / Commerce / Management.
4. Candidates seeking admission to M. A. programs of the Institute should have

4..A. Minimum 65% or CGPA/CPI of 6.5 in 10 point scale (without rounding off) in the qualifying degree for UR/OBC candidates.

4..B. Minimum 60% or CGPA/CPI of 6.0 in 10 point scale (without rounding off) in the qualifying degree for SC/ST /PwD candidates.

Candidates appearing for their final semester / year exams of their graduation are **ELIGIBLE to apply for the programme subject to the fulfilment of the minimum programme eligibility and proof of the same to be produced, if selected, at the time of taking admission or physical registration or given date in the schedule.

3.2 Seat Matrix

Seats for MA in digital Humanities and Social Sciences: 30 (Total intake).
Seat Matrix is given below:

UR	SC	ST	OBC-NC	EWS	TOTAL
13	4	2	8	3	30

3.3 Program Fees

Total Fee Payable*	Gen/OBC Amount (Rs.)	SC/ST/PWD/Transgender Amount (Rs.)

At the time of admission in 1st semester i.e., the monsoon semester of the 1st year.	39,850/-	31,850/-
For winter semester, i.e., 2nd/4th semester.	16,400/-	8,400/-
For subsequent monsoon semester after 1st semester, i.e., 3rd semester.	26,450/-	18,450/-

* ***Note***: This is excluding hostel mess charges. The fee structure is subject to revisions as per the Institute policies.

3.4 Withdrawal and Refund of Admission Fees

During the admission process/provisional admission process, the candidate may withdraw his/her admission. Withdrawal may be requested to AR (Admission) at aradm@iitism.ac.in by email from the registered email id of the candidate.

a) If a candidate withdraws the offer of the admission within five-days after the last date of admission of the first list in which she/he is admitted, the entire fee collected from the candidate will be refunded after the deduction of the processing fees of 1000/- rupees.

b) If a candidate withdraws the offer of the admission after five-days after the last date of admission of the first list in which she/he is admitted, candidate will be refunded only the caution money and advance hostel mess fees.

c) If a candidate from the waiting list / 2nd / 3rd list withdraws the offer of the admission, candidate will be refunded only the caution money and advance hostel mess fees.

d) If a candidate fails to appear for the physical registration at the institute on the scheduled date, the admission of the candidate will be cancelled. No request for providing the alternate date for physical registration will be entertained. In such case, candidate will be refunded only the caution money and advance hostel mess fees.

e) No refund of fees paid will be made if the admission of a candidate is cancelled due to wrong information / non-fulfilment of eligibility criteria if found at any stage.

4. ADMISSION PROCEDURE

1. Online application form is required to be submitted through online portal, which will remain available on the IIT(ISM) website www.iitism.ac.in from March 15, 2023 to May 5, 2023 . After filling the form, the candidates are advised to take a print of the application and keep the same for record.
2. A non-refundable application fee of Rs.1000 (UR/EWS/OBC candidates) or Rs. 500 (SC/ST/PWD/Women/Transgender candidates) is to be paid through online payment gateway only along with the online application.
3. It is the responsibility of the candidate, to ensure that he/she satisfies all eligibility criteria for a particular program, as mentioned in this information brochure, and submit complete and correct information in the Institute admission portal accordingly.
4. Image quality of the uploaded documents must be good enough to enable easy verification of the documents/items. Care should be taken to scan the documents (with file format jpg/jpeg) with the help of a high quality scanner. The candidate should check the quality of the soft document before uploading.
5. The following documents are to be uploaded during the document uploading.
    - Image files of your recent passport size photograph and signature.
    - Qualifying Degree Marks-Sheet of final semester / final year (pre-final year marks-sheet for the 'appearing candidates' whose final semester / final year results are pending).
    - Caste certificate/EWS income certificate to avail seat reservation under respective reserved category. (The OBC (NCL) certificate as per Annexure I and issued on or after April 01, 2022).
    - 10th and 12th marksheet & certificates.
    - Persons with Disability (PwD) are required to upload a certificate of disability from the authorized medical board attached to one of the following - Vocational Rehabilitation Centre (VRC) for Physically Handicapped persons/ Special Employment Exchange for Physically Handicapped/ Government Hospital (District and State level).
6. The candidate is to Report in-person at IIT(ISM), Dhanbad on the scheduled date, time and venue for completing his/her admission. If the candidate fails to report at the admission venue in-person along with the requisite documents in original by that date and time, he/she will not be considered afterwards for admission.

7. In addition to original copy of above mentioned documents following original documents must be produced by the candidate at the time of reporting to IIT (ISM) to complete his/her Admission:
    a. Copy of the online application form.
    b. Copy of the seat allotment letter.
    c. Copy of Admission fee payment receipt.
    d. The Migration Certificate or College Leaving Certificate.
    e. Photo ID (Aadhaar/PAN/DL etc) and Proof of age (Plus 2 certificate/Aadhaar/Matriculation certificate, etc.)
    f. Valid certificate wherever applicable:
        - OBC cum Non-Creamy Layer certificate issued on or after 1st April 2022 (in central govt. format).
        - SC/ST (in central govt. format).
        - EWS certificate issued on or after 1st April 2022 (in central govt. format).
    g. Persons with Disability (PwD) are required to produce original certificate of disability from the authorized medical board attached to one of the following - Vocational Rehabilitation Centre (VRC) for Physically Handicapped persons/ Special Employment Exchange for Physically Handicapped/ Government Hospital (District and State level)
    h. All the relevant educational qualification certificates, including the qualifying examination, class awarded, recently issued migration certificate, etc.
    i. A Medical fitness certificate as per Annexure III
    j. 4 passport size and 10 stamp size colour photographs.
    k. It is important for the 'Appearing candidates' to note that their admission will be provisional even after completing all other procedures & formalities which will be confirmed only after submission of final semester / final year marks-sheet of qualifying degree and college leaving certificate / migration certificate in original to the Academic Section latest by September 30, 2023.
8. The documents of the candidates will be verified by IIT(ISM) officials. Admission of only those candidates, whose documents are found in order and verified as satisfactory, will be confirmed.
9. All the provisionally selected candidates who have successfully registered and paid the fee as per the given schedule will be required to report at the Institute on 26th July 2023 (tentative

date) for physical verification of their documents. Candidates who fail to submit the pending documents (final marks sheet of the qualifying degree, provisional certificate of the qualifying degree, migration certificate etc.) must submit the pending documents in the academic section latest by 30th September 2023 failing which their provisional admission will be cancelled automatically and no fee will be refunded.

10. All other formalities related to identity card, hostel etc. will be completed subsequently by the candidate.

4.1 Selection Process

The selection depends on the number of vacancies and performance of the candidate. Selection process will be done in two phases – 1. Written Test and 2. Interview. Candidates will be shortlisted for the interview based on their performance in the written test. Number of candidates shortlisted for interview will be approximately three times the number of seats in the program for the year. List of shortlisted candidates will be displayed on the institute website as well on the notice board of the HSS department. No separate communication will be sent to the candidates individually. Candidates will have to report for the interview on the designated date and time.

The final merit list for selection will be made based on the cumulative score of the candidates' performance in the written test (50% weightage) and Interview (50% weightage).

***Written Test*:**

Written test will be of ONE HOUR duration and consist of 50 multiple choice-questions (MCQs) at IIT-ISM Campus on the designated date and time. Tests will be computerized (without internet) and will be conducted at computer lab IIT(ISM). Question paper will be of 100 marks with the following approximate pattern:

Section	Topic	Weightage	No. of Questions
A	English and Reading Comprehension	40 %	20
B	Reasoning and Quantatative Aptitude	50%	25
C	Computer & Information Technology	10%	5

The syllabus for the written entrance test is as follows:

- English:

English Grammar, English Usage Errors, Jumbled Para, Sentence Correction, SentenceImprovement, Reading Comprehension, Paragraph Completion, One-word Substitution, Synonyms & Antonyms, Idioms & Phrases

- Reasoning and Quantitative Aptitude:
  Sequencing, Statements Arguments, Cause and Effects, Statements Assumptions, Statements and Conclusion, Number Series, Blood Relationship Tests, Coding and Decoding, Inferences, Non-Verbal Reasoning, Analogy Test, Symbol Based Problems, Direction and Distance Test, Analytical Reasoning
  Partnership, Simple Interest and Compound Interest, Profit & Loss, Percentages, Pipes and Cisterns, Time-Speed-Distance, Work and Wages, Time and Work, Sets and Venn Diagrams, Graphs and number systems, Statistics and Averages.
- Computer & Information Technology:
  Word Processing- Introduction, objectives, tabs and indentation, making columns, page-set up, print preview, printing, word art.
  Spreadsheet- Introduction, objectives, types of charts, inserting chart, formula and functions.
  PowerPoint - Introduction, objectives, making presentations using template, inserting audio clip, inserting video clip, slide transition, customize animation.
  Computer network - Meaning of computer network and its objectives. Functioning of computer network, types of network, tools of network, network connections
  Internet - Introduction, objectives, classification of websites, uses of internet, email, video conference, social networking, e-governance, e-commerce, chatting, instant messaging.
  Multimedia - Introduction, objectives, multimedia elements, areas of multimedia-education, entertainment, market, fashion etc. tools of multimedia - (i) CD-ROM (ii) Speaker, mike (iii) Hard disk

Interview:

Interview will be conducted by a selection committee and will consist of 100 marks. Interview will assess the communications skill, general social science knowledge as well as clarity of thought of the candidate.

NOTE: Tentatively, the result of the written test will be announced on the same day and the interview will commence from the next day onwards. The candidates are advised to make their travel plan accordingly.

4.2 Medical fitness

(a) Candidates must be in good health. A candidate is required to submit a medical certificate (as per Annexure III) at the time of reporting at IIT(ISM) Dhanbad signed by the chief medical officer (CMO) or equivalent of a government hospital.

(b) A candidate will be allowed to take admission only if the certificate produced by the candidate is verified to be satisfactory by IIT(ISM) officials, whose decision in this regard will be final.

5. OTHER IMPORTANT POINTS

- In the event of any information being found false or incorrect or incomplete or non-eligibility being detected at any time before or after admission, his/her candidature is liable for rejection without further communication.
- Students are required to observe prescribed Rules & Regulations and orders issued by the IIT(ISM) authorities from time to time.

6. DISCLAIMER

This website has been launched to provide candidates and public-at-large information about IIT(ISM) M.A. Admission. If you do not agree to the terms and conditions given below, do not access this site or any pages thereof.

TERMS AND CONDITIONS

No Warranty

Information displayed on the site, including text, graphics, links or other items - are provided on an "As Is" and "As Available" basis. Although, IIT(ISM) M.A.. Admission Committee–2022 which organizes their best effort to provide information accurately it expressly

disclaims the liability for errors or omissions thereon. No warranty of any kind, implied, express or statutory, including but not limited to the warranty of fitness for a particular purpose and freedom from computer virus, is given in conjunction with the information.

Limitation of Liability

In no event, IIT (ISM) will be liable for any damages, including without limitation, direct or indirect, special, incidental, or consequential damages, losses, or expenses arising in connection with this site or use thereof or inability to use by any persons, or in connection with any failure of performance, error, omission, interruption, defect, delay of operation or transmission, computer virus or line or system failure, even if IIT (ISM) or any representative thereof is advised of the possibility of such damages, losses or expenses.

Network Services

The IIT(ISM) M.A.. Admission Committee 2023 cannot be held responsible for reduced access speeds due to bandwidth overloads especially close to the deadlines of any online activity.

Jurisdiction

In case any claim or dispute arises in respect of M.A.. admission, it is hereby made absolutely clear that the Courts at Dhanbad and Dhanbad alone shall have the exclusive jurisdiction to entertain and settle any such dispute or claim.

COMMUNICATION WITH IIT(ISM) DHANBAD

1. Communication regarding M.A.. 2023 should be done at the following address with the envelope superscribed with "*Ref: 2-YEAR M.A.. ADMISSION – 2023*":

   Assistant Registrar (Admissions)
   INDIAN INSTITUTE OF TECHNOLOGY
   (INDIAN SCHOOL OF MINES)
   DHANBAD–826004
   Email: aradm@iitism.ac.in

2. Any email communication should be addressed with full identification of the candidate, i.e., name, email, mobile, Program name(s), category, GATE/Sponsored and other identifying codes given by IIT(ISM) (such as registration number, application number etc.). For electronic communication the candidate should use the email/mobile registered in the online application

only. *Before asking a query a candidate must go through this Information Brochure/ instructions in the online portal properly.*

3. For withdrawal purpose, a candidate must follow the guidelines as indicated in 3.4 of this brochure.
4. IIT(ISM) Dhanbad will not issue any letter by post to any candidate regarding any admission related activity. The candidate must visit the institute website (*www.iitism.ac.in*) regularly in this regard for any update / instruction / result / announcement. Candidates will also be informed of important instructions through SMS/email.

For any further information, email at admissiondhss@iitism.ac.in

SCHEDULE (TENTATIVE) FOR M.A. ADMISSION

Procedure	Date
Online Application Form available for submission	15st March to 5th May 2023
Date of Written Test	5th June, 2023 (Tentative)
Interview at the IIT (ISM) Dhanbad	6th June, 2023 (Tentative)
Announcement of 1st List of Eligbile Candidates	19th June, 2023
Date of payment of fees for Candidates in the 1st List	20th - 26th June, 2023
Reporting at IIT(ISM) Dhanbad for physical registration	26th July, 2023 (Tentative)
Commencement of Semester for the Session 2023–24	31st July, 2023 (Tentative)
Date by which graduation certificate must be produced	30th September, 2023

ANNEXURE – I

FORM OF CERTIFICATE TO BE PRODUCED BY OBC (NON-CREAMY LAYER) APPLYING FOR **ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum. _____ Son/Daughter of Shri/Smt._____ of Village/Town _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

(i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

N.B. Strikeout whichever resolutions (i-xv) is/are not applicable.

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____ District/Division of _____ State. This is also to certify that he/she **does not belong to the persons/sections (Creamy Layer)** mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004 and further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008 and OM36033/1/2013-Estt. (Res.) dated 27/05/2013 or the latest notification of the Government of India.

Dated:

District Magistrate/Deputy Commissioner/Competent Authority
(Seal)

*Please delete the word(s) which are not applicable.

NOTE:

a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
b) The authorities competent to issue Caste Certificates are indicated below:
- District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/Ist Class Stipendiary Magistrate/Sub-Divisional magistrate/Taluka Magistrate/Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- Revenue Officer not below the rank of Tehsildar' and
- Sub-Divisional Officer of the area where the candidate and/ or his family resides.

Annexure – II

Proforma for ECONOMICALLY WEAKER SECTIONS (EWS) Certificate

(INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS)

Government of.....
(Name & Address of the authority issuing the certificate)

Certificate No .....
Date: .....

VALID FOR THE YEAR .....

1. This is to certify that Shri/Smt./Kumari..... Son/daughter/wife of.....permanent resident of....., Village/Street..... Post Office..... District..... intheState/UnionTerritory..... Pin Code..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year ..... . His/her family does not own or possess any of the following assets*** :
   I. 5 acres of agricultural land and above;
   II. Residential flat of 1000 sq. ft. and above;
   III. Residential plot of 100 sq. yards and above in notified municipalities;
   IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
2. Shri/Smt./Kumari .....belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size attested photograph of the applicant

Signature with seal of Office.....
Name .....
Designation .....

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and sibilngs below the age of 18 years as also his/her spouse and children below the age of IS years

*****Note 3:** The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
(iii) Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer of the area where the candidate and / or his/her family resides.

The date of issue of EWS certificate should be on or after 1st April 2022

ANNEXURE – III

MEDICAL FITNESS CERTIFICATE OF APPLICANT
FOR ADMISSION IN M.A. IN IIT(ISM) DHANBAD

(To be provided by a Chief Medical Officer (CMO) or Equivalent of a Government Hospital)

I, Dr..... after examining (with necessary investigations) Mr./Ms.....Son/Daughter of Mr./Mrs.....

born on..... , certify that he/she has fairly sound constitution, and that he/she has no disease or physical or mental infirmity unfitting him/her now, or likely to unfit him/her in future, for active outdoor work as practical Engineer/Technologist which involves considerable fatigue and exposure.

The following are the results of tests, measurements, etc.:-

1. Mark of identification :
2. Weight :
3. Height (in cm) :
4. Blood Pressure :
5. Pulse rate (beats/min) :
6. Blood Group :
7. Abuse of substances (if any) : Smoking / Alcohol / Drugs / Any other
8. Chest measurements : Contracted: .....cm Expanded:.....cm
9. Vision: Right Eye: Near: Distant:
   Left Eye: Near: Distant:
10. Colour Blindness, congenital or other disease of eye (if any):
11. Hearing: Right ear: GOOD / FAIR / POOR
    Left ear: GOOD / FAIR / POOR
12. X-ray PA view of chest with proper identification mark : Satisfactory / Not satisfactory
    If not satisfactory, then specify why:
13. If any other abnormality noticed:
14. Remarks / Special Recommendations, if any:

Conclusion: Certified that the above mentioned student is free of any communicable disease and fit to stay in hostels provided by IIT(ISM) Dhanbad and attend classes with co-students.

Date :
Place :

(Signature and Seal)

Declaration by the candidate: I declare that all the statements above are true and correct to the best of my knowledge. I fully understand that I am responsible for the accuracy of all statements given.

Candidate's Signature with date:

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/441/2 11 April 2023

REVISED NOTIFICATION

TEMPLATE(S) / FORMS FOR PG DISSERTATIONS FOR ALL THE PG COURSES INCLUDING DUAL DEGREE

The notification no. IITISM/DAC/441 dated 13 March 2023 stands revised at Point no 1 as highlighted below:

The Senate in its 26th meeting held on 27th February 2023 vide Agenda Item 26.16 has approved the templates for PG dissertations for all the PG courses including Dual Degree which is in line with the existing PhD thesis templates and thesis submission methods.

1. This template shall be used in all PG dissertations to be submitted during end semester examination (**April-May 2024**) onwards.
2. Individual pages/forms shall be named as PG10, PG11 and PG12 etc.; in line with the existing PhD thesis forms.
3. After final viva voce examination, students shall submit the PDF file of the thesis at the central library.
4. At a later stage all the thesis shall be uploaded in the institute online thesis depository.
5. After submission of the soft copy of thesis at Central Library, students shall submit the receipt (PG5 form) to the department office/subject coordinator.
6. Subject coordinator shall submit all the receipts (PG5) along with MIS uploaded marks foil to the academic section.

The approved PG dissertations templates for all PG courses including Dual Degree are attached, herewith.

This is applicable from the batch graduating in AY 2023-24.

CHIRANJEEV Digitally signed by CHIRANJEEV KUMAR Date: 2023.04.11 11:10:27 KUMAR +05'30'

Dean (Academic) Attachment: as above **Copy to**:

1. Director, Deputy Director
2. All Faculty Members
3. DR(Academic), AR(PG)
4. All Students

Sample

Format of Dissertation

Master of……

Title page

Certificate

Declaration

Certificate regarding classified data

Certificate regarding English checking

Copyright and Consent form

Acknowledgments

Abstract

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References

Appendix

Plagiarism checking Report

Sample

TITLE OF DISSERTATION
(In Capital Letter, Font – Times New Roman, Font Size - 24 Pts.)

BY

NAME OF THE CANDIDATE
(Admission No. XXXXXXXXXX)
(In Capital Letter, Font – Times New Roman, Font Size - 18 Pts.)

Dissertation

SUBMITTED TO
INDIAN INSTITUTE OF TECHNOLOGY
(INDIAN SCHOOL OF MINES), DHANBAD

For the award of the degree of

MASTER OF TECHNOLOGY/INTEGRATED MASTER OF TECHNOLOGY/MASTER OF SCIENCE/ MASTER OF SCIENCE & TECHNOLOGY/ MASTER OF BUSINESS ADMINISTRATION/DUAL DEGREE

MONTH, YEAR

Form No: PG13

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

CERTIFICATE FROM THE GUIDE(S)

(To be submitted at the time of Dissertation Submission**)**

This is to certify that the Dissertation entitled

_____

_____

_____" being

submitted to the Indian Institute of Technology (Indian School of Mines), Dhanbad, by

Mr/Ms _____,

Admission No_____

for the award of the Degree of Master _____ from IIT (ISM),

Dhanbad,is a bonafide work carried out by him/her, in the Department

of_____, IIT (ISM), Dhanbad, under my/our

supervision and guidance. The dissertation has fulfilled all the requirements

as per the regulations of this Institute and, in my/our opinion, has reached

the standard needed for submission. The results embodied in this

dissertation have not been submitted to any other university or institute for

the award of any degree or diploma.

_____

Signature of the Guide (s)

Name: _____

Date:_____

DECLARATION

I hereby declare that the work which is being presented in this dissertation entitled "_____" in partial fulfillment of the requirements for the award of the degree of Master of _____ in _____ is an authentic record of my own work carried out during the period from_____ to _____ under the supervision of _____ Department of _____ Indian Institute of Technology (ISM) Dhanbad, Jharkhand, India.

I acknowledge that I have read and understood the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018. These Regulations were published in the Indian Official Gazette on 31st July, 2018.

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(Signature of the Student)

Name of the Student: _____

Admission No.:_____

Department : _____

Form No: PG11

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

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(To be submitted at the time of Dissertation Submission)

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_____ _____

Signature of the Guide(s) Signature of the Student

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INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

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INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

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INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 442 13th March 2023

NOTIFICATION

RESPONSIBILITY OF PH. D. AND PG SUPERVISORS.

The Senate in its 26th meeting held on 27th February 2023 vide AoB Item 26.19.01 has raised concern over the cases where the grades awarded to a scholar/student were inconsistent with their academic performance.

The Senate advised the PG/Ph. D. supervisors about being careful while documenting the academic performance of Ph. D. scholars / PG students as there have been cases where the grades awarded to a scholar/student were inconsistent with their academic performance.

The Senate agreed that it would be the responsibility of the concerned Supervisor and DSC members to ensure that there is no inconsistency in the performance of a scholar/student and the grades awarded to him/her.

14/03/23

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. DR (Academic)

Following guidelines for setting question Papers.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 443 13th March 2023

NOTIFICATION

FOLLOWING GUIDELINES FOR SETTING QUESTION PAPERS.

The Senate in its 26th meeting held on 27th February 2023 vide AoB Item 26.19.02 has re-iterated that it is necessary to follow the approved guidelines (as given in the academic manuals) for setting up question papers.

14/03/23
Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Faculty Members
3. DR(Academic)

Attendance requirement for processing of fellowship of full time PhD scholars & assistantship of M.Tech/5th year Dual Degree/Int. M.Tech.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No.IITISM/DAC/453 11.04.2023

ATTENDANCE REQUIREMENT FOR PROCESSING OF FELLOWSHIP OF FULL-TIME PH.D. SCHOLARS AND ASSISTANTSHIP OF M.TECH / 5TH YEAR DUAL DEGREE/ INT. M.TECH STUDENTS

The following will be the modalities with regard to consideration of attendance and leaves of Full-time Ph.D. scholars / M.Tech students / 5th year students of Int. M.Tech or Dual Degree for processing of fellowship / assistantship of the eligible scholars/students:

(i) The attendance cycle to be followed for preparation of a month's fellowship/assistantship will be from the 16th day of the preceding month to the 15th day of the current month in which the bill will be processed.

(ii) The Biometric Attendance must be given by a scholar/student once during a day strictly between 8:00 am to 5:00 pm. Attendance given outside the given period of 8:00 am to 5:00 pm may not be counted for the purpose of fellowship / assistantship.

(iii) All Leaves must be applied through Institute MIS. The students/scholars are required to leave the campus only upon approval of their leave. They may follow up with the concerned authority after 48 hours in case there is no action on their leave application.

(iv) The leave record of the period between the 16th day of the preceding month and the 15th day of the current month must be updated from the respective scholar's/student's/department's end latest by 15th day of the current month. After 15th, no retrospective attendance updates will be accepted at Academic section for processing/re-calculation of fellowship/assistantship in that month or for processing of arrears in the next month.

(v) The leave module on MIS will soon provide the facility to cancel a previously applied leave. However, all leaves taken between the 16th day of the preceding month and the 15th day of the current month must be updated on MIS by 15th day of the current month.

(vi) The scholars/students will be able to see their attendance through a mobile application or MIS on a regular basis. The details will be shared soon regarding this by the MIS team.

The above modalities will be followed from the attendance cycle beginning on 16th April 2023.

Dean (Academic)

Copy to: Director / Dy. Director
All Deans / All HoDs / Assoc.Dean (PG/UG/AC)
JR (F&A) / DR (Acad) / AR (PG)
Concerned Students/Scholars

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/456 24.04.2023

NOTIFICATION

PROCEDURE FOR APPLYING FOR MAKE UP EXAMINATION IN CASE OF MISSED EXAMINATION (S) DUE TO MEDICAL REASONS

The students/scholars who miss an examination due to any medical issue (s) need to follow the below given procedure for applying for a make-up examination:

1. In case of a medical issue before or in-between examinations, the concerned student/scholar needs to report at the Institute's health centre along with his/her id card and previous medical reports, if any, as soon as possible (but before the completion of the last examination).
2. The student needs to take a duly filled-in Part A of the revised A4 Form (enclosed) available on the academics webpage of the Institute website along with him/her and must inform the doctor consulted therein that the student has missed/or going to miss an examination and needs to apply for a make-up examination.
3. The student must ensure that the doctor has also mentioned the date and time of the student's visit on the original prescription as well as in form A4.
4. A few copies of the form A4 will also be available in health center for emergency cases. In case of an emergency, the attendants/accompanying students may fill the part-A of form A4, available at health centre, and submit it to the doctor consulted therein for onward submission to CMO-IC by the respective doctors consulted.

5. It may be noted that the students must keep a copy of their medical prescription until a decision on their application for the make-up exam is announced by the Office of the Dean (Academic). However, duly filled in Part-A of the form A4 needs to be submitted at the health centre to the doctor visited by the student.
6. The CMO-IC will endorse the part B of the A4 form on the next working day.
7. All such forms endorsed by the CMO-IC will be collected by the Office of Dean

(Academic) from the health centre on the same or next working day. Please note that these forms will not be accepted from the students directly in the office of the Dean (Academic).

8. The Part C of all those forms will be processed at the Office of Dean (Academic) and the concerned student may be told to submit, additional information, if required by the office.
9. Such students must also apply for make-up examination through email/google form additionally, if asked for by the Office of the Dean (Acad) wherein they can mention that the form A4 has been submitted by them in the health centre.
10. The final list of students allowed / not allowed will be published by the Office of Dean (Academic) before the scheduled dates for the make-up examination.
11. A copy of the revised A4 form is enclosed for reference.

Dean (Academic)

Copy to: Director / Dy. Director
All Deans / All HoDs
Assoc.Deans (UG/PG/AC/HM)
CMO-IC
DR (Acad) /AO (HC)
All students

Form No: A4

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD **OFFICE OF THE DEAN (ACADEMIC)**

APPLICATION FORM FOR APPEARING IN THE MAKE-UP EXAMINATION

PART A (To be filled by the student)

Academic Session			**Semester**	MONSOON	√	WINTER	√
MAKE-UP EXAMINATION FOR:			**Mid Semester Examination**		√	**End Semester Examination**	√
1.	Name of Student						
2.	Admission No.			Department			
3.	Program			Branch (if any)			
4.	Institute Email ID						
5.	Contact Number						

6. COURSE(S) FOR WHICH MID/END-SEMESTER EXAMINATION HAS BEEN MISSED:

Sl. No.	Course Code	Credits	Title of the Course	IC/DC/DP/DE/ OE/ESO

7. REASONS FOR MISSING MID/END SEMESTER EXAMINATION:

(Copy of the approved leave to be attached, if applicable. Part B of this form is also required to be submitted in case of absence due to medical reasons. The student needs to fill part A and submit it to the doctor whom he/she consulted at Health Centre of this Institute. The doctor will further submit it to CMO-IC of the Health Centre along with Part A and duly filled-in Part B)

Date:_____ Time:_____ Signature of the Student:

_____

PART B (To be filled by the Doctor consulted at this Institute's Health Centre)

In case of absence due to medical reasons, the student needs to fill part A and submit it to the doctor whom he/she consulted at Health Centre of this Institute. The doctor will further submit it to the CMO-IC of the Health Centre along with Part A and duly filled-in Part B. The duly filled in parts A & B of the form will be collected from the health centre by the Office of Dean (Acad)

1.	Name of the Student	
2.	**Date of Reporting** of student at Health Centre	
3.	**Time of Reporting** of student at Health Centre	
4.	**How did the Patient report to the Doctor?** (Whether came walking or brought on a stretcher) Please Tick one.	Came walking without any help _____ Came walking with help from others _____ Came on a wheel chair _____ Brought on a stretcher _____
5.	**Brief Clinical Notes & Provisional/Differential Diagnosis**	
6.	Whether any Investigation/Diagnostic/ Pathological lab test/ Biopsy/Endoscopy etc. substantiates the problem reported by the patient or the diagnosis?	YES / NO / Not Available (If yes, kindly attach a copy of the report provided)
7.	When can this patient be advised to sit and write an examination of 2-3 hours duration in the exam hall? (Kindly tick one or provide a date, if possible, based on clinical features during examination)	Now _____, After 30 mins to 1 hour _____, After 2-3 hours_____, After 6-8 hours_____, from _____Can't be said_____
8.	Whether the patient was kept under observation in Health Centre or referred for admission to any hospital? If yes, date to be mentioned	Kept under observation from_____ to _____ / Referred for Admission on _____ / Not Admitted _____
9.	Has the patient been advised complete bedrest? If yes, until what date? (subject to follow up consultation if required by the patient)	YES / NO If yes, until what date_____

(THIS FORM HAS TO BE HANDED OVER BY THE DOCTOR TO THE CMO-IC OF THE HEALTH CENTER WITH DULY FILLED-IN PART-A AND PART- B FOR HIS/HER ENDORSEMENT)

Name of the Doctor: _____Signature _____ Date:_____

Signature of CMO-IC with remarks, if any_____ Date:_____

PART C (To be filled by the Office of Dean Academic)

Observations, if any: **Date:**_____ _____ **Assistant Registrar (UG / PG)** **(Signature)** …… **Recommendation of the Assoc. Dean (UG/PG):** Based on the facts, as stated above, the application is: **RECOMMENDED/NOT RECOMMENDED** **Specific remarks, if any:** **Date:**_____ _____ **Assoc. Dean (UG / PG)** **(Signature)**	Mid/EndSemester **Dean (Academic)** **Signature)** Permission for appearing in Missed Examination is: **GRANTED:** ☐ **NOT GRANTED:** ☐ **Specific remarks, if any:** **Date:**_____ _____

****

Submission of application for issuance of minor Certificate.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/461 03.05.2023

NOTIFICATION

SUBMISSION OF APPLICATION FOR ISSUANCE OF MINOR CERTIFICATE

The final semester B.Tech students graduating in June 2023 who have fulfilled the requirements for completion of Minor (s) or likely to complete the requirements of Minor (s) after the declaration of the WS 2022-23 result are required to submit their application in final semester for claiming a Minor Certificate as per Institute rules (Refer clause 6.3.2 of the UG manual).

The students who have not registered for a Minor but have fulfilled/are likely to fulfil the requirements of a Minor after the declaration of WS 2022-23 result may also submit their application now for claiming a Minor Certificate.

The application for claiming Minor(s) can be submitted only through the google form link shared below until **21 May 2023** starting from today i.e. **03 May 2023** –

https://forms.gle/Ukh1JLyWawQZEpCU7

Those who fail to submit their application by **21 May 2023** will not be able to claim it later as necessary changes need to be done in the grade sheets in time. After filling the google form, a print out of the same along with the signature of the student must also be submitted in academic section by 22 May 2023 (06:00 pm).

The minor certificate of the eligible students will be issued along with their degree certificate.

Dean (Academic)

Copy to: Director / Dy. Director
All Deans / All HoDs
Assoc.Deans (UG/PG/AC)
DR (Acad)
All students

Office of Joint Entrance Examination (Advanced)
भारतीय प्रौद्योगिकी संस्थान (भारतीय खगन गिधापीठ) धनबाद, झारखण्ड - ८२६००४, भारत
INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD, JHARKHAND – 826004, INDIA

No. IIT(ISM)/JEE/1-2023 18th May, 2023

NOTICE FOR APPLYING FOR CHANGE OF BRANCH

Students who were admitted through JEE (Advanced) during the academic session 2022–2023 in their first year and are moving to the 2nd year of 4-Year B. Tech./5-Year Integrated M. Tech. courses may apply for a change of branch.

THE CHANGE OF BRANCH WILL BE CONSIDERED ON THE BASIS OF PERFORMANCE IN THE FIRST AND SECOND SEMESTER EXAMINATIONS 2022–23 [THAT IS, CUMULATIVE GRADE POINT AVERAGE (CGPA) OBTAINED AT THE END OF THE 2ND SEMESTER], THE STRENGTH CONSTRAINT OF THE BRANCH/PROGRAMME, AND ABIDING BY THE RULES OF BRANCH CHANGE [NOTIFICATION NO. 639004/S10/BRANCH CHANGE RULES /2019 DATE: 11.10. 2019].

For details of branch change rules, please see attached **Annexure – I** and **Annexure – II**

(Note that the eligibility criteria for EWS candidates are the same as those for GENERAL and OBC candidates).

Students willing to opt for a change of branch must apply through MIS from 29 May – 08 June 2023, without waiting for the declaration of the 2nd semester examination result. Once the application is submitted, no further modification or withdrawal is allowed. Therefore, students are requested to take utmost care while applying for a change of branch. No handwritten/hardcopy of the application will be entertained.

The final list of students permitted for the change of branch will be hosted on the Institute website tentatively on **19 July 2023**. The permitted students are required to re-register on MIS for the changed branch during **20 - 25 July 2023**.

18/05/2023

Pramod Kumar Kewat
Chairman */ JEE (Advanced)*

Indian Institute of Technology, (Indian School of Mines), Dhanbad
Admn. Deptt; Academic Section

No.639004/S-10/Branch Change Rules /2019 Date: 11.10. 2019

NOTIFICATION

Modification in existing branch change rules.

The Senate in its 10th meeting held on 20.08.2019 has approved the modification in the existing branch change rules to allow the branch toppers (two places of decimal) to be eligible for branch change irrespective of the department strength requirement. In case of tie, the student with higher JEE-Advanced Rank will get preference. In addition, it was also decided that change of branch will be allowed to the top 1% of eligible students (Rule iii), irrespective of strength restrictions.

Accordingly, the updated rules for Change of Branch/ programme for all students admitted through JEE (Advanced) from the session 2019 – 20 shall be as follows:

1. A student may be allowed change of branch / programme subject to his/her academic performance in the first two semesters of the branch/programme, and the strength constraint of the branch/programme as detailed below. Change of branch/programme is a matter of privilege, and not a right:

   Provided that a student who has foreign nationality and has been either sponsored by her/his Government and/or by the Government of India, under any bilateral or other programme, to pursue a course of study in a particular branch/programme, will NOT be allowed branch/programme change.

2. Eligibility Criteria:
   (i) A Student, who has been admitted to an academic programme through JEE (Advanced), will be eligible for branch/programme, change if he/she has passed all the subjects for which he/she was registered in the first two Semesters of the First Year of the programme, without appearing in any Special Examination or Summer Semester Examination.

   (ii) The student must not have been punished by the Institute for any misdemeanour/offence.

   (iii) Subject to fulfilling condition as stated in (i) and (ii) above, a student is eligible to change her/his branch/programme to any other branch/programme, if she/he is in the top 1% of all the eligible students. If the need arises, supernumerary seats may be created.

   (iv) Subject to fulfilling the conditions as stated in (i) and (ii) above, a student is eligible to seek branch change provided that his/her CGPA is:
   (a) ≥ 8 : for General Category and OBC Category students;
   (b) ≥ 7 : for SC/ST/PD Category Students.

...2/-

Provided that the maximum number of students in a branch/programme does not exceed 110% of the sanctioned strength in that branch/programme, and that the minimum number of students in a branch/programme does not deplete below 80% of the sanctioned strength in that branch/programme. This means that the maximum increase shall not exceed 10% or the maximum decrease shall not exceed 20% of the sanctioned strength of a branch/programme, because of branch/programme change.

However, branch toppers (two places of decimal) of each branch/programme will be eligible for branch change irrespective of the department strength requirement.

3. Change of branch/programme shall be carried out strictly in order of merit. The guidelines and the eligibility criteria stipulated in (i) to (iv) above and the reservation policy in force in the Institute, shall apply in all cases. In case of a tie in the order of merit, the student with a higher JEE (Advanced) rank will be considered to be in the higher order of merit in all cases.

4. A student fulfilling the above eligibility criteria can seek change in her/his branch/programme by filling an application online through MIS of the Institute and submitting it on-line to the Associate Dean, Academics (UG).

5. Student, who has applied and has been allowed for branch/programme change, will NOT be permitted to revert back to his original branch, under any circumstances.

Dean (Acad)

CC: Director, IIT (ISM), Dhanbad /Dy Director /Dean (SW) / DEAN(CS)
Chairman JEE (Advanced)/Asso. Dean (UG-Acad)/All HOD/Joint Registrar (E&A)/
DR (F&A)/AR (E&A)

Annexure - II

Reservation policy to be adopted for Branch Change at IIT (ISM) Dhanbad

- Change of branch/programme shall be carried out following Notification No. 639004/S-10/Branch Change Rules /2019, Dated: 11.10.2019

- To supplement the above guidelines, the following reservation policy will be adopted while allocating new branches to the desirous students:

  (i) The additional seats in a branch, limited to the maximum of 10% of the sanctioned strength of the branch, will be defined as "unreserved" or open to all. These seats will be allocated strictly in order of merit.
  (ii) The seats, in category X in branch A, that remained vacant after admission in the previous year, will be reserved for that category X in the branch A.
  (iii) A vacant seat in Branch B, when allocated to a student in branch A belonging to category X, will create a vacant seat in branch A of type "reserved for category X", which will be available for reallocation only to students of category X.
  (iv) Category of a student applied for branch change will be same as his/her category at the time of admission

Clarification:

There are three types of seats available in a particular branch to be allotted to desirous students. These types of seats and their proposed reservation policy are as follows:

Sl. No.	Type of seats	Reservation policy
1.	Seats remained vacant after the admission process of the previous year	Reserved to the category in which seats remained vacant
2.	Additional seats – 10% of sanctioned strength of a particular branch	Unreserved or open to all. Seats will be allocated strictly in order of merit
3.	Vacancy created by leaving students	Reserved to the respective category, in which the leaving students belong

Suppose, for a branch A, the sanctioned strength is 100 and vacancy of seats after admission in the previous year are as follows: Unreserved: 3, OBC: 3, SC: 2 and ST: 2 (Total vacancy = 10).

These are Type 1 seats available for branch change and will be reserved for the respective category students.

Additional seats = 10% of 100 = 10. These are Type 2 seats will be unreserved or open to all.

Then the minimum numbers of seats available in Branch A in different categories are:

Open/unreserved: 3 + 10 = 13; OBC: 3; SC: 2; and ST: 2. (Total available seats: 20)

Type 3 seats are incidental and will be available only if some students are permitted to leave Branch A. These seats will be reserved to the respective categories of the leaving students. Thus, if a student of category X is permitted to leave Branch A to join any another branch B, the seat created in Branch A will be made available for branch change and will be reserved for category X students.

Updated PG/PG/PhD Manual after incorporation of approvals accorded on various matters by the Senate.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/539 30 June 2023

NOTIFICATION

UPDATED UG/PG/PH.D MANUALS AFTER INCORPORATION OF APPROVALS ACCORDED ON VARIOUS MATTERS BY THE SENATE

The Senate in its 27th meeting held on 14th June 2023 has approved the updated PG manual and the updated Ph.D. manual after incorporation of approvals accorded on various matters by the Senate.

The members were requested by the Chairman, Senate to go through the updated manuals and report anomalies, if any, to Dean (Academic) within a week from the date of meeting of the Senate i.e., by 21.06.2023. The Chairman, Senate was authorized to approve changes, if any required, after the anomalies are reported by the members to Dean (Academic).

As there was no response received by Dean (Academic), the updated manuals have been uploaded on the Institute's website for the reference of all concerned. The provision for Special Leave and Extra-ordinary Leave was also approved by the Senate in its 27th meeting and the same has also been included in the respective manuals uploaded on the Institute website.

30/06/23

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Deans, Associate Deans, HoDs
3. RG, DR (Academic)
4. Students/Scholars

Submission of application form for changing the registration from PG to Integrated post graduate for obtaining both degrees.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No.IIT(ISM)/DAC/543 7th July, 2023

NOTIFICATION

Subject: **Submission of Application Form for changing the registration from Postgraduate program to Integrated PG-Ph.D. program for obtaining both degrees i.e., Postgraduate Degree with Ph.D. degree after completion of the requirements of Ph.D. program.**

It is notified that an opportunity has been given to all the Postgraduate (PG) students to change their registration from **PG program to Integrated PG-Ph.D. program**. Students who will change their registration from PG to Integrated PG-Ph.D. will be given a PG Degree along with the Ph.D. Degree only after completion of all the requirements of both the degrees. Student will be awarded both the degrees separately and two separate grade sheets will be issued for each program by mentioning the following on the said degrees:

- PG Degree under Integrated PG-Ph.D. Program
- Ph.D. Degree under Integrated PG-Ph.D. Program

All such Postgraduate (PG) students who are interested to change their registration from PG to Integrated PG-Ph.D. program will be allowed at the end of the programme-wise specified semesters subject to fulfilment eligibility criteria. Details of the changing of registration from PG Program to Integrated PG-Ph.D. program are cited below:

1. Eligibility Criteria:

i) The students must have a minimum of 6.5 CGPA at the end of the specified semester.
ii) All courses prescribed in the course structure should have been cleared in a single attempt.
iii) No backlog failed and/or dropped course(s).

a) However, the department will have the prerogative to decide the minimum required CGPA above 6.5 and to conduct an interview at the time of selecting the students for changing the registration from PG to Integrated PG-Ph.D. program.

b) Consent of the existing supervisor allotted for the PG program is mandatory. If the existing supervisor does not give her/his consent to supervise the research work after switching over to the Integrated PG-Ph.D. program, then the students will be allowed to change registration from PG to Integrated PG-Ph.D. program only after allotment of the new supervisor by the department for Integrated PG-Ph.D. program.

2. Application Process

PG students who are interested in changing their registration from PG programs to Ph.D. program may apply as per the table cited below by **July 24, 2023(Monday)**:

Program	**Application for Changing registration from PG to Ph.D**	The application should reach the Academic Section within by **July 24, 2023(Monday).**
M.Tech. to Ph.D	After 2nd Semester	
M.Sc.Tech to Ph.D	After 4th Semester	
MBA (BA) to Ph.D	After 2nd Semester	

a) After verification of the academic record of the students, if it is found that all the eligibility criteria have been fulfilled and having the consent of the supervisor (existing supervisor or new appointed supervisor) which is mandatory, then the request of the student will be accepted.

b) Once the registration is changed from PG to Ph.D., students **will be allowed to withdraw from the Integrated PG-Ph.D. academic program and revert back to the PG program as per the terms and conditions which will be available on the Academic website.**

Rsnand 7/7/23

Associate Dean (Academic - PG)

Enclosures:

1. Application Form
2. Undertaking Form (**Duly typed on a Non-Judicial Stamp Paper of Rs.100/-)**
3. Annexure-A (Details of the Academic Road Map in Chapter 5 of the PG manual are available on the institute's website.

NOTE: ***Enclosing the Undertaking Form, duly signed by the Parents/Guardian, is mandatory. Otherwise, the Application form for opting for the Integrated PG-Ph.D. program will not be accepted for consideration.***

Form No: PG3

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD **OFFICE OF THE DEAN (ACADEMIC)**

APPLICATION FORM FOR INTEGRATED PG-PH.D. PROGRAM

(Application Form to be submitted to the DPGC Convener of the respective department within Seven days from the date of declaration of the result of the applicable semester)

Academic Session				**Applicable Semester completed** *(Tick as applicable)*		
				Second Semester	**Third Semester**	**Fourth Semester**
				For M.Tech / MBA (BA)	For M.Sc / MBA	For M.Sc Tech
1.	Name of Student: *(Block letters)*					
2.	Admission No.			Department		
3.	Program			Branch (if any)		
4.	Institute Email ID			Contact Number		
6.	**Academic Record** (At the end of applicable semester)					
	CGPA		All prescribed courses cleared in **Single Attempt**: **YES**		**NO**	

Declaration: *Before submitting the application form for changing my registration from PG program to Integrated PG-Ph.D. program,* ***I have read all the terms and conditions*** *to be fulfilled and the guidelines as laid down for completion of the Integrated PG-Ph.D. program very carefully. If I fail to follow the terms and conditions and the guidelines during the period of pursuing the academic program, then the Institute will have the right to de-register me from the academic program without issuing any academic credentials. In this regard, I have attached an affidavit in the form of Undertaking given by me, as per the prescribed format of the Institute.*

Date:_____ _____

(Signature of Student)

Recommendation of the concerned Department

- Supervisor of the PG program agrees to be the Supervisor for Integrated PG-Ph.D. program: ☐ **YES** ☐ **NO**
- If **NO**, then the department may appoint a new supervisor after discussion with the student.
- _____
  Name of the Supervisor (existing or the new appointed Supervisor)

Date: _____ (**Signature of Supervisor for Int. PG-Ph.D)**

Name: _____

Recommended by the Convener, DPGC in consultation with the Head of the Department:

Date: _____

(**Signature of Convener, DPGC)**

FOR OFFICE USE ONLY

VERIFICATION: All the eligibility criteria for changing the registration from PG to Integrated PG-Ph.D. program have been fulfilled by the student**: YES** ☐ **NO** ☐

Remarks, if any:

_____

Date: _____

(Signature of Dealing Assistant)

RECOMMENDED BY ASSOCIATE DEAN (ACADEMIC – PG):	**APPROVED BY DEAN (ACADEMIC):**
Date: _____ **Signature of AD (Academic – PG)**	Date: _____ **Signature of Dean (Academic)**

****

U N D E R T A K I N G

(Prescribed Undertaking Form (to be considered as an affidavit), which will be submitted by the PG students, who wish to change their registration from PG program to Integrated PG-Ph.D. program)

I, Mr./Ms. _____ (Admission No._____,
Name of the Student

Date of Admission _____), a _____ student of the _____Department,
M.Tech/M.Sc./M/Sc.Tech/MBA/MBA (BA) Department/Branch

do hereby undertake and solemnly declare that I will follow all the terms and conditions which are applicable for change of registration from PG program to Integrated PG-Ph.D. program. If I do not follow the prescribed terms and conditions then the Institute will have the prerogative to terminate my academic program immediately and I will not have any right to claim any academic credentials for the period I was pursuing the above cited to Integrated PG-Ph.D. academic program.

I do also hereby declare that if I am allowed to pursue the Integrated PG-Ph.D. academic program, then I will complete the Integrated PG-Ph.D. academic program. In case I want to withdraw from the Integrated PG-Ph.D. academic program due to any kind of unavoidable circumstances and want to complete only the PG program then I will fulfil all the terms and conditions as well as guidelines cited below:

1. I will submit the application for withdrawing from the Integrated PG-Ph.D. program and continuing with the PG program in the Office of Dean (Academic), on time i.e. in the **Monsoon Semester** and at least one week before the last date to **Pre-Register** for the subsequent **Winter Semester**.

2. I will refund the **Fellowship** which I have been paid during the entire period of the Integrated PGPh.D. program. The M.Tech program students who changed their registration to Int. PG-Ph.D. program can deduct the amount of the **Assistantship**, if applicable, for up to **Twenty Four** months, from the fellowship amount to be refunded by them.

3. I will attach the **receipt** of the fellowship amount refunded by me, along with my application for withdrawing from the Integrated PG-Ph.D. program. I accept that if I fail to refund the applicable fellowship amount or fail to attach the receipt of the fellowship amount refunded by me, along with my application, my application will not be approved by the Institute.

4. I am giving my affirmation that if I quit from the academic program under reference and do not refund the amount which has been paid to me as **Fellowship**, the Institute will have the right to take necessary action, including legal action, against me.

I accept all the terms and conditions cited above and also promise to abide by all the terms and conditions laid down in the Ph.D. Manual. I will not claim for a PG degree in case I quit and leave without completing the Integrated PG-Ph.D. program or leave without continuing further in PG program. I will strictly follow the procedural guidelines applicable for students who will pursue the Integrated PG-Ph.D. program. I accept that any kind of violation of the rules and regulations of this Institute or of the above mentioned terms, conditions and guidelines may lead to termination of my academic program without any prior notice.

Date: _____

(Signature of the Student)

Declaration to be given by the Parent/Guardian:

I do hereby declare that if the above mentioned student fails to refund the applicable fellowship amount to the Institute (as per point 2 mentioned above) at any stage, I will solely be responsible for repayment of fellowship amount in case a recovery process/legal action is initiated by the Institute on the matter.

Date: _____

(Signature of the Parent/Guardian)

Name:_____

Note: This undertaking will be typed on a Non-Judicial Stamp Paper of Rs.100/-

5.1 Integrated PG-Ph.D Program

A one-time opportunity is given to all the registered and eligible Postgraduate (PG) students to change their registration from PG program to Integrated PG-Ph.D program

Students who will change their registration from PG to Integrated PG-Ph.D. will be given two separate degrees, one PG Degree and another is Ph.D. Degree along with two separate grade sheets for PG Part and the Ph.D. Part only after completion of the Ph.D. program. In both the degrees and the grade sheets, which will be given separately, the following may be mentioned:

- PG Degree under Integrated PG-Ph.D. Program
- Ph.D. Degree under Integrated PG-Ph.D. Program

In the grade sheet of the Ph.D. program, the additional two courses Research Methodology (RM) and Research and Technical Communication (RTC) may be given including any other extra courses which was recommended by the Supervisor/DSC in the Ph.D. program**.**

Based on the above cited academic program, the PG students who have registered in the M.Tech/M.Sc. Tech./M.Sc./MBA/M.A. program of this Institute may avail this opportunity to pursue Ph.D. program jointly.

5.2 Eligibility Criteria for Changing of Registration from PG to Integrated PG-Ph.D. Program

(a) PG students who are interested in changing their registration from PG programs to Integrated PGPh.D. program may apply as per the Table 10 cited below:

Table 10: Application for changing registration from PG to Integrated PG-Ph.D

Program	**Application for Changing registration from PG to Integrated PG-Ph.D.**
M.Tech. to Integrated M.Tech-Ph.D.	After 2nd Semester
M.Sc.Tech to Integrated M.Sc.TechPh.D.	After 4 th Semester
M.Sc. to Integrated M.Sc-Ph.D.	After 3rd Semester
MBA to Integrated MBA-Ph.D.	After 3rd Semester
MBA (BA) to Integrated MBA(BA)Ph.D.	After 2 nd Semester
M.A. to Integrated M.A.-Ph.D.	After 3rd Semester

(b) The minimum CGPA should be 6.5 at the end of the semester specified above when students will be eligible for opting the Integrated PG-Ph.D. program. However, the department will have the prerogative to decide the minimum required CGPA beyond the minimum CGPA of 6.5 and to conduct an interview at the time of selecting the students for changing the registration from PG to Integrated PG-Ph.D. program.

(c) The student should have cleared all the prescribed courses in single attempt.

(d) The student should not have any backlog course(s) (either fail backlog or backlog due to dropping the course(s) in any semester) at the end of that particular semester when they will be eligible for changing of their registration from PG to Integrated PG-Ph.D. program.

(e) Consent of the existing supervisor who was allotted for PG program is mandatory and if the supervisor does not give her/his consent to supervise the research work after switching over to the Integrated PG-Ph.D. program, then the students will be allowed to change registration from PG to Integrated PG-Ph.D. program only after allotment of a new supervisor by the department for Integrated PG-Ph.D. program.

5.3 Terms and conditions for Changing of Registration from PG to Integrated Ph.D. Program

(a) All such PG students, who will be allowed to change their registration from PG to Integrated PGPh.D., will be a Full-Time Ph.D. scholar and s/he will not be allowed to change their status from Full-Time to Part-Time till the date of completion of the Ph.D. program for whatsoever the reason(s).

(b) An affidavit, in the form of Undertaking, will be submitted by the students who will be allowed to change their registration from PG to Integrated PG-Ph.D. program that s/he will not withdraw from the Ph.D. program. And in case of any such withdrawal, s/he will refund the amount of fellowship for the entire period of the Integrated PG-Ph.D. program.

(c) Academic program of such scholars will be governed by the rules and regulations prescribed in the Ph.D. Manual of the Institute after switching over to the Integrated PG-Ph.D. program.

5.4 Application Process

(a) PG students who are interested in changing their registration from PG programs to Integrated PGPh.D. program may apply **[Form PG3 is applicable]** as per the Table 11 cited below:

Table 11: Application Timeline for Changing registration from PG to Integrated PG-Ph.D

Program	**Application for Changing registration from PG to Integrated PG-Ph.D.**	**The application should reach the Academic Section within one week from the date of declaring the result of the specified semester.**
M.Tech. to Integrated M.Tech-Ph.D.	After 2nd Semester	
M.Sc.Tech to Integrated M.Sc.Tech-Ph.D.	After 4th Semester	
M.Sc. to Integrated M.Sc-Ph.D.	After 3rd Semester	
MBA to Integrated MBA-Ph.D.	After 3 rd Semester	
MBA (BA) to Integrated MBA(BA)-Ph.D.	After 2nd Semester	
M.A. to Integrated M.A.-Ph.D.	After 3 rd Semester	

(b) After verification of the academic record of the students, if it is found that all the eligibility criteria have been fulfilled and the existing supervisor of the PG program has given the consent to supervise the student for Ph.D. program also, then the request of the student will be accepted. In case, if any supervisor does not give his/her consent, then the department may appoint a new supervisor for the student in consultation with the concerned student.

(c) Once the registration is changed from PG to Integrated PG-Ph.D., students will be allowed to withdraw from the Integrated PG-Ph.D. academic program and revert back to the PG program only after completion of the terms and conditions cited in Section 5.6.

5.5 Academic Road Map for Completion of the Requirements of both the Degrees

All the courses prescribed in the course structure of the Ph.D. program are PG level courses. A few departments also prescribe the same courses for the students of both PG and Ph.D. programs. The detailed comparison of all such courses are given below:

(a) For completion of the course work in Ph.D. program, Six DCPG of 54 credits including two mandatory courses which are common for all the departments *i.e.*, (a) Research Methodology (RM) and (b) Research & Technical Communication (RTC) need to be cleared.

(b) If the PG students are allowed to change their registration from PG to Integrated PG-Ph.D. program, then all the DCPG courses of PG program may be considered as a substitute of the DCPG courses prescribed in the Ph.D. course structure except two common courses (*i.e.*, RM and RTC) of all departments cited above.

(c) Since all the DEPG/OEPG courses are taken by the PG students as per the recommendation of the supervisor, then all such DEPG/OEPG courses cleared by the students in their PG program will also fulfil the DEPG/OEPG credit requirements of the Integrated PG-Ph.D. program.

(d) The student will not be allowed to repeat any such course(s), which s/he has already cleared during her/his PG program, for completion of the course work of the Ph.D. program.

(e) In addition, if the DSC/Supervisor recommends any extra course(s) during the Ph.D. program then that (those) course(s) may be cleared along with the thesis credits as an overload in subsequent semesters.

The complete roadmap for pursuing the Integrated PG-Ph.D. program is available at Annexure II.

5.6 Guidelines for Reverting Back to PG program from Integrated PG-Ph.D Program

The scholar is given an opportunity to withdraw from the Integrated PG-Ph.D. program and obtain a PG degree after completion of the prescribed requirements subject to the following conditions.

(a) Scholar may apply for withdrawing from the Integrated PG-Ph.D. Program and to complete the PG degree. The timelines are to be followed is shown in Table 12:

Table 12: Application for Withdrawing from Integrated PG-Ph.D

Program	Withdrawal Application to be Submitted in Monsoon Semester only i.e., before the Pre-registration of the Winter Semester
Integrated M.Tech.-Ph.D	3rd / 5th / 7th / 9th Semester
Integrated M.Sc.Tech.-Ph.D	5th / 7th / 9th / 11th Semester
Integrated M.Sc-Ph.D	5th / 7th / 9th Semester
Integrated MBA-Ph.D	5th / 7th / 9th Semester
Integrated MBA(BA)-Ph.D	3rd / 5th / 7th / 9th Semester
Integrated M.A.-Ph.D	5th / 7th / 9th Semester

(b) In any case, scholar will not be allowed to withdraw from the Integrated PG-Ph.D. program in the Winter Semester, if s/he wants to complete the requirements for obtaining the PG degree because the remaining DE/OE/SE courses of the PG programs are offered only in the Winter Semester.

(c) Fellowship which has been received at par with the Ph.D. scholar for the entire period on migration to the Integrated PG-Ph.D. program will be refunded after deduction of the amount of the Assistantship, if any, paid to the M.Tech. students during the period of pursuing PG program.

(d) Application will be accepted and processed for allowing the scholar to withdraw from the Integrated PG-Ph.D. program with PG degree only after receiving the receipt of the amount deposited for refunding the amount differences of the fellowship paid to the scholars during the entire period of the enrolment in the Ph.D. program and the actual Assistantship is paid to the M.Tech students in the entire period of the PG program.

(e) On completion of above requirements (refund of fellowship amount and completion of remaining courses for obtaining the PG degree), the students may get PG degree at the end of the respective Winter Semester.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)

DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. 11TlSM/DAC/559 10 August 2023

NOTIFICATION (REVISED)

ACADEMIC REFORMS (PH. D.) W.E.F. 2023-24

1. The Senate in its 28 th meeting held on 24th July 2023 approved the following academic reforms for Ph.D (Agenda item no 28.07) to be implemented from MS 2023-24 -

(i) Flexibility to carry out 5 courses plus RTC and RM for Ph. D. scholars admitted from 2023 Monsoon Semester onwards. RTC & RM will be evaluated in S/X mode. However, RTC will be a mandatory course (to be evaluated in letter grade) for the scholars of the HSS departments. The respective DSC will suggest the required 5 courses, without any fixed template, to the scholar.

The course on Research Methodology may be offered once in an academic year by the departments where number of scholars is less. These changes will be applicable from the fresh batch of scholars admitted in MS 2023-24.

(ii) To be implemented from the admission process to be started from MS 2023-24 onwards-

I. Admission to Ph.D. may be encouraged with the following changes —

a) Candidates from top 20 Institutes/Universities in Engineering/Overall category in any of the last two years NIRF Rankings and having a CGPA of 8.0 or more in Master's/Bachelor's degree may also be considered along with the candidates of the CFTIs having a CGPA of 8.0 or more without the requirement of GATE/NET/CAT/GMAT.

b) Candidates having minimum 2 years of experience in a regular post in PSUs/Research Organizations/ Organizations having MOU with Institute/ Higher Education Institutions approved by UGC/AICTE/ globally reputed corporate organizations may be considered for admission to part-time Ph.D without the requirement of GATE/NET/CAT/GMAT. However, they should satisfy the eligibility for admission as defined in Ph.D. manual in para 1.3.

c) For admission to part-time Ph.D., the application and selection process will be similar to the process being followed for externally funded candidates throughout the year.

d) Coursework attendance is not mandatory for part-time scholars. However, all examinations needs to be attended by such scholars in campus in offline mode.

e) For Coursework, suitable full semester NPTEL/SWAYAM courses or courses completed from UGC/AICTE approved Higher Education Institutions fulfilling credit requirements of the Institute where appropriate credit transfers are possible may also be prescribed by DSC to part-time Ph.D. scholars.

II. The full-time Ph.D. scholars getting Institute Fellowship if obtain a CGPA less than 6.5 but greater than or equal to 5.0, shall be allowed to have 50% fellowship if they are otherwise eligible to receive the fellowship. The full fellowship amount shall be restored as soon as they fulfil the criterion of 6.5 CGPA. However, no arrears will be paid for the reduced fellowship period. This change will be applicable from scholars admitted in MS 2023- 24.

III. In the online application form being used for admission by extemally funded Ph.D. candidates, the option to choose supervisors shall be increased to 5 instead of 3.

2. The Institute Standing Committee (ISC) in its I st meeting held on 26th and 28 th July 2023 resolved to further modify the publication criteria approved by the Senate in its 28 th meeting. The amendment was also discussed in the HoDs' Group meeting held on 2 11d August 2023 and thereafter approved by the Chairman, Senate. The revised research publication norms for Ph.D. scholars for approval of their pre-submission seminar request are as given hereunder:

Minimum requirement of research publication from Ph.D. scholars for approval of their pre submission seminar request from MS 2023-24:

(i) At least one research paper is published in QI or Q2 Journals of JCR as per JIF/JCI based Web of Science (WoS) ranking. For doctoral candidates of the HSS department, the journals should be indexed in SSCI QI/Q2 journals based on JIF/JCI or SJR QI Joumals. For doctoral candidates of Management Studies & Industrial Engineering department, at least one research article must be published either in QI/Q2 Journals of JCR as per JIF/JCI based Web of Science (WoS) ranking or in ABDC ranked A*/A quartile journals.

However, the Ph.D scholars having minimum two papers in -

a. SCIE (Applicable for all departments)

b. ABDC (Applicable for MS & IE)

c. SJR/A&HCI (Arts & Humanities Citation Index)/SSCI (Social Sciences Citation Index)

(Applicable for HSS) may also be permitted to submit

thesis.

(ii) Regarding the quartile rank of the Journal, the following needs to be considered—

a. Quartile rank (QI/Q2/Q3/Q4) of the Journal for both the database i.e. JIF & JCI in JCR will be acceptable and the best journal rank, either based on JIF or JCI will be accepted.

b. Research papers will be considered only when the same are available online when searched through their DOI number.

c. While deciding the quartile rank of published journals, the year of publication will be considered. If the quartile rank gets downgraded, in that situation, the quartile rank of the year of acceptance will be considered.

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

Dean (A ademic)

Copy to:

1. Director, Deputy Director
2. All Deans/ HoDs/ DPGC convenors
3. DR (Acad) ; AR (PG)
4. Scholars

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/560 01 August 2023

NOTIFICATION

PROPOSED ACADEMIC REFORMS (ALL STUDENTS) W.E.F. 2023-24

The Senate in its 28th meeting held on 24th July 2023 has approved the academic reforms as proposed under agenda item no 28.07 to be implemented from MS 2023-24 with the following remarks:

1. **Registration**

As many of the terminations happened because of students not following the registration deadlines, the committee recommends that the termination process followed for not doing registration be relaxed and recommends that the registration process should be in line with the broad guidelines given hereunder –

A. In Monsoon Semester

(i) Pre Registration for Winter Semester to be conducted between 01 November to 10 November. After that a list of students who have not registered will be sent to all students and HoDs.

(ii) Fee payment for Winter Semester will be done between 25 November to 10 December.

(iii) The window for Pre- registration and Fee payment with late fine of Rs.5000/- will be re-opened from 18 December to 28 December.

(iv) Those who miss the above chances may still be able to complete their Pre-Registration and Fee payment after 28 December until the date of commencement of classes for Winter Semester. A fine of Rs.10,000/- will be paid by all such students.

(v) As the allotment of electives will be done after the pre-registration closes on 10 November, the students who register late (i.e after 10 November) will have to choose electives only from the electives where seats are available.

B. In Winter Semester

(i) Pre Registration for Monsoon Semester to be conducted between 01 April to 10 April. After that a list of students who have not registered will be sent to all students and HoDs.

(ii) Fee payment for Monsoon Semester to be done between 01 June to 15 June.

(iii) The window for Pre- registration and Fee payment with late fine of Rs.5000/- will be re-opened from 10 July to 20 July.

(iv) Those who miss the above chances may still be able to complete their Pre-Registration and Fee payment after 20th July until the date of commencement of classes for Monsoon Semester. A fine of Rs.10,000/- will be paid by all such students.

(v) As the allotment of electives will be done after the pre-registration closes on 10 April, the students who register late (i.e after 10 April) will have to choose electives only from the electives where seats are available.

C. Physical Registration

(i) Any registered student who misses the scheduled date of physical registration may be allowed to join up to 2 weeks after commencement of classes. No fine for late physical registration would be imposed up to 1 week of commencement of classes. Thereafter a fine of Rs.5000/- will be imposed on students reporting later than the end of 1st week and up to the end of 2nd week. After 2 weeks of commencement of classes, no physical registration will be allowed. The minimum attendance requirement for the semester will not be relaxed in case of late reportees. The leave entitlement for the semester of students reporting after start of classes will be adjusted accordingly.

(ii) For part-time Ph.D. scholars, Physical registration/reporting period shall be of 1 month preferably during the period of mid-semester examinations. The scholars need to report in their department and then in DSW Office.

(iii) Undertaking, if required to be submitted for academic warning/probation, will be submitted by the student in academic section along with a copy of the physical registration slip issued by the DSW Office.

(iv) All pending dues (fines, library dues etc.) must be cleared by the students/scholars on annual basis (during physical registration for the Monsoon Semester) through MIS.

D. Semester Drop / De-Registration from the Academic Program

(i) Students who fail to register for a semester (by missing any or all the three steps to be completed for semester registration i.e. Pre-registration, Fee payment and Physical Registration) will be dropped from the semester and will be able to register only in the next semester.

(ii) If a prior approval for semester drop had not been obtained from Dean (Academic) in the previous semester, a fine of Rs.10,000/- will also be imposed during the registration for the subsequent semester.

(iii) Dropping two semesters without any prior approval from Dean (Academic) shall lead to automatic de-registration from the academic program. The students who have been de-registered will require an approval from Chairman, Senate through DUGC/DPGC and Dean (Academic) before re-registration for a semester is allowed to them. The period of drop/de-registration will be counted in the maximum duration required to complete the program by such students/scholars.

(iv) In case of an approved Semester Drop or approved Semester Leave, no hostel facility will be provided and no fee is required to be paid by the student for that semester.

(v) The dropped semester(s) will be counted in the maximum duration required to complete the program.

2. Relative Grading

Grading will be template free for all programs. However, A, A+ should not exceed 25% and D, F should not exceed 10%

3. **Leaves**

   (i) The leaves such as Vacation Leave, Short Leave and Medical Leave will be approved at Department level (Supervisor > DPGC > HoD for PG/Ph.D and DUGC > HoD for UG).

   (ii) Leaves such as Academic Leave, Maternity/Paternity Leave, Extraordinary leave and Special Leave will be approved by Assoc. Dean (UG/PG) or Dean (Academic) after a recommendation from the respective HoD.

4. The bio-break restrictions should be removed from the program manuals.

5. **Offering Courses in Summer Semester**
   1. Popular elective courses (OE/DE/ESO) & Research Methodology may be offered by the Departments.
   2. No DC/DP/IC courses will be offered in Summer Semester.

6. 75% attendance is mandatory for all students/scholars registered in any course in all semesters (Monsoon, Winter and Summer)

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

01/03/23

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Concerned HoDs, DR(Academic)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/561 02 August 2023

NOTIFICATION

ACADEMIC REFORMS (PG) W.E.F. 2023-24

The Senate in its 28th meeting held on 24th July 2023 has approved the academic reforms as proposed under agenda item no 28.07 with some remarks. The following is approved for implementation w.e.f. MS 2023-24 specifically for PG program students:

(i) Modification in existing PG course structure including 5th year Int. M. Tech. and Dual Degree will be applicable from the fresh batch admitted in MS 2023-24. The elective courses will be dropped from the final semesters of these programs and thesis credits will be adjusted accordingly to maintain the approved total credit requirements.

(ii) Provision for Internship: (a) Research Internship of maximum two semesters allowed with joint guidance (one from the Institute and the other one from the Organization offering Internship). (b) Industry Internship allowed during summer vacation.

(iii) Summer Semester
   a) In Summer Semester, students may be allowed to register for 9 credits of theory courses and 18 credits of Thesis, if required.
   b) During unpaid Industrial Internship in Summer Semester, stipend shall not be stopped for otherwise eligible students.

(iv) For MBA (w.e.f. batch admitted in 2023)
   a) In MBA 3rd Semester, an option to choose from 2 DC courses or 4 modular courses instead of the 18 Thesis credits may be provided. For MBA (BA) suitable alternative options for 36 credits of thesis may also be provided.
   b) In MBA 4th Semester, instead of the 18 Thesis credits, an option to choose from 1 DC courses or 2 modular courses may be provided. One term paper of 9 credits may also be introduced.
   c) DAC may submit the details to Dean (Acad) regarding the final options offered.

(v) Thesis Evaluation in PG programs
Thesis evaluation shall be in audit mode (S/X) without counting its credits in CGPA calculation (in line with Ph.D.). The details of the distribution of credits and grading options shall be as per the details given in the following table:

Program	Credit Requirements		Grading Options	Passing Grades
Integrated M.Tech	Monsoon / Winter	36 each	4S,3S1X,2S2X, 1S3X,4X	4S each
Dual Degree (Category A & B)				
M.Tech				
M.Sc. Tech				
M.Sc. & M.A.				

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the PG manual for incorporation of the above approved changes appropriately.

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All Deans, HoDs and Conveners DPGC
3. DR (Acad), AR (PG)
4. All PG students

Academic Reforms (UG)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/562 02 August 2023

NOTIFICATION

ACADEMIC REFORMS (UG)

The Senate in its 28th meeting held on 24th July 2023 has approved the academic reforms as proposed under agenda item no 28.07 with some remarks. The following is approved for implementation w.e.f. MS 2023-24 specifically for UG program students:

The minimum credits required to register in a semester by UG students are 26 credits. This requirement shall be relaxed for final year students if they complete some of the required courses prior to the start of their final year. A prior approval from Dean (Academic) will be required after the recommendation of the respective DUGC for allowing that relaxation to a UG program student.

Chairman, Senate is authorized to approve the final change in the UG manual for incorporation of the above approved change appropriately.

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Concerned HoDs, DR(Academic)

Academic Reforms from AY 2024-25 for all students.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/643 08 September 2023

NOTIFICATION

ACADEMIC REFORMS FROM AY 2024-25 FOR ALL STUDENTS

The Senate in its 28th meeting held on 24th July 2023 has approved the following academic reforms as proposed under agenda item no 28.07 to be implemented from **AY 2024-25** with the following remarks:

A. Framing and Offering Elective Courses (For All students)

1. All departments will frame DE & OE courses of various levels (3/4/5)
2. OE Courses must not have any prerequisite.
3. Each Department will offer sufficient number of DE & OE courses of various levels (3/4/5) in every semester.
4. In general, students are not allowed to take the OE courses offered by their own department. However, they can opt for the same if the department has indicated that those OE courses can be taken by their own students.

B. Allotment of Electives (For All students)

1. The students of respective program & year will get preference over others in case the number of seats are limited and applicants are more. The allotment of elective courses will take place in the following order –
   (a) First to Ph.D. scholars
   (b) Then to PG students (from higher to lower semester)
   (c) Then to UG students (from higher to lower semester)
2. For allotment of electives, 70% seats will be allotted on the basis of CGPA and 30% on random basis.
3. Allotment of HSS/MS elective courses for UG students from 6th semester onwards will be through CGPA (50% seats) and random allotment (remaining 50% seats) with a priority for those students who did not get these courses earlier.
4. The supervisor of 5th year UG, and all PG & Ph.D. students/scholars will approve the elective courses opted by their respective student/scholars through MIS.

For UG Students

1. To help B. Tech. students complete their graduation requirement in 7 semesters (Fast Pace)

(i) In B. Tech., 12 credits of projects (P1 and P2) can be taken from 6th semester onwards to enable students to complete their program in 7 semesters.

(ii) Supervisor allotment for all B. Tech. students may be done at the end of 5th Semester.

(iii) Whether Internship (S/X mode) should be a part of course curriculum or not may also be discussed because it is difficult to assess the varieties of work executed at various organizations. The CDC may, however, continue to offer facilitation for Internship to all students.

2. Modalities for opting elective courses (DE / OE)

(i) 3rd year UG students to choose DE/OE from Level 3 & 4 courses only
(ii) 4th year UG students to choose DE/OE from Level 4 & 5 courses only
(iii) 5th year UG students to choose DE/OE from Level 5 courses only
(iv) Students can take DE courses of their own department to meet their OE requirement. However, conditions mentioned under points (i) to (iii) above will be applicable.
(v) Students can take DE courses of other departments to meet their OE requirement. However, conditions mentioned under points (i) to (iii) above will be applicable.
(vi) Students who have opted Dual Degree (Category A) are eligible for taking only DEPG courses offered by the same department to satisfy their OE requirement of B.Tech Degree.
(vii) Students who have opted Dual Degree (category B or C) are eligible for taking only DEPG courses offered by 2nd Department to satisfy their OE requirement of B.Tech.
(viii) Students who have opted Minor are eligible for taking DC/DE/OE courses prescribed for completion of minor of the offering department to satisfy their OE requirement for B.Tech / Int.M.Tech.

3. ESO Courses

(i) Minimum 4 ESO courses to be offered by each department. However for guided ESO courses (where the student strength is more than 250) the department may run the same course in Monsoon and Winter semester of the same academic year.
(ii) 2 ESO courses will be offered in Monsoon and the other two in Winter Semester.
(iii) Departments will indicate whether the offered ESO course can be opted by their own students or not.
(iv) Departments will also indicate 2 guided ESOs (from the entire list of ESOs offered by all departments) for its departmental UG students. These guided ESOs will be taken by students in their 3rd (1 no.) and 4th (1 no.) Semesters.

4. Requirement for getting Minor Certificate

(i) Each Minor program must have the following –
   a. Two DC courses of Level 2/3 and related practical (DP) course(s), if any. OR
   b. One DC course of Level 2/3 and related practical (DP) course, if any & One departmental ESO Course
   c. Two DE courses of Level 3/4 (The department will provide the pool of DE courses against each Minor program)
   d. The interested students may do one project but this will be an extra credit.
   e. The credits earned in the DP course (s) & project will not be counted towards the calculation of SGPA & CGPA.

HSS, MS&IE and CCB departments may offer Level 5 courses

(ii) Application for Minor can be submitted any time after 4th semester but before the start of the last year. No retrospective applications may be allowed after that.

(iii) All interested students will be allowed for respective minor in case the no. of applicants are less than 5.

Other recommendations

1. M.Tech students may be called one week before the start of classes for 1st semester.
2. Supervisor and elective course allotment may be done for 1st semester M.Tech students before the start of classes on the basis of their GATE percentile.
3. Labs can be conducted in the subsequent semester if course slot is not available in the proposed template.
4. The department should try to ensure that as far as possible same faculty member who taught a theory course to a class should also teach the related practical course for that class.
5. Double Major – 2nd Supervisor allotment for second major may be done at the end of 6th Semester.
6. No course waiver to be provided in Dual Degree (Category A)

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All HoDs
3. DR(Acad)
4. All Students

Proposed Academic Reforms from (UG)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/644 08 September 2023

NOTIFICATION

PROPOSED ACADEMIC REFORMS (UG)

The Senate in its 28th meeting held on 24th July 2023 has approved the following academic reforms as proposed under agenda item no 28.07 to be implemented from **AY 2024-25** with the following remarks:

(i) The list of Common (IC) courses offered in 1st year may be reviewed.
(ii) There may be separate basket of OE courses offered by HSS & MS & IE departments for UG students. Sufficient number of level 3 and 4 courses will be offered in those baskets exclusively for UG students.

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

08/09/23
Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All HoDs
3. DR (Acad)
4. All UG students

Proposed Academic Reforms from (Ph.D.)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 645 08 September 2023

NOTIFICATION

PROPOSED ACADEMIC REFORMS (PH. D.)

The Senate in its 28th meeting held on 24th July 2023 has approved the following academic reforms as proposed under agenda item no 28.07 to be implemented from **AY 2024-25** with the following remarks:

1. **Modalities for opting elective courses (DE/OE)**
   (i) All Ph.D students to choose DE/OE from Level 5 DC/DE/OE courses only. However, they can take at most one Level 4 course, if recommended by the supervisor.
   (ii) Students can take DE courses of their own department to meet their OE requirement subject to fulfillment of condition (i)/(ii) as applicable.
   (iii) Students can opt for DE courses of other departments to meet their OE requirement subject to fulfillment of condition (i)/(ii) as applicable.

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

08/09/23

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All HoDs
3. DR (Acad)
4. All Ph.D. scholars

Proposed Academic Reforms from(PG)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/ 646 08 September 2023

NOTIFICATION

PROPOSED ACADEMIC REFORMS (PG)

The Senate in its 28th meeting held on 24th July 2023 has approved the following academic reforms as proposed under agenda item no 28.07 to be implemented from **AY 2024-25** with the following remarks:

1. DACs will submit the details of M. Tech. programs to be resumed from AY 2024-25.
2. **Modalities for opting elective courses (DE/OE)**
   (i) All PG students to choose DE/OE from Level 5 DE/OE courses only
   (ii) Students can take DE courses of their own department to meet their OE requirement subject to fulfillment of condition (i)/(ii) as applicable.
   (iii) Students can opt for DE courses of other departments to meet their OE requirement subject to fulfillment of condition (i)/(ii) as applicable.

The members also approved to extend the date of admission of International students to 15th August 2023, which may be further extended up to 21st August 2023, if required.

Chairman, Senate is authorized to approve the final changes in the respective academic program manuals for incorporation of the above approved changes appropriately.

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. All HoDs
3. DR (Acad)
4. All PG Students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

(OFFICE OF THE DEAN ACADEMIC)

No.IITISM/DAC/648 22 September 2023

NOTIFICATION

LAST OPPORTUNITY TO COMPLETE THE TERMINATED PH.D. PROGRAM

The Institute provided a one-time opportunity to all those Ph.D. program scholars (admitted in the year 2013 or thereafter), who could not fulfil the research publication criteria for pre submission seminar during the Covid time, in July 2021. One more opportunity was also provided in March 2023 to the scholars (admitted in 2015 and thereafter) to complete their Ph.D. program.

As the Ph.D. manual has been modified after the academic reforms, the Institute is still receiving requests from the Ph.D. scholars, whose academic program was terminated, to allow them to complete their Ph.D. program.

In view of the above and for the benefit of the scholars, the Institute Senate in its 29th meeting held on 16 September 2023 has approved the proposal to provide a last opportunity to complete the terminated Ph.D. program to the following –

(i) Ph.D. scholars admitted in the year 2015 (from 01.01.2015 to 31.12.2015) or thereafter.
(ii) Ph.D. scholars admitted earlier than 01.01.2015 who had completed all the requirements for Ph.D. and their research paper(s)* also got published but after completion of eight years. However, the research paper(s) was/were submitted before completion of their eight years.

This last opportunity is being provided to scholars whose academic program was terminated due to the following academic or non-academic reasons -

A. Academic Reasons:

1) Course work could not be completed within the specified duration.
2) Obtained F grade in a course prescribed in the course work.
3) After completion of course work, a CGPA of 6.5 could not be obtained.
4) Comprehensive Examination was not cleared satisfactorily within the specified duration.
5) Research Proposal Seminar was not delivered satisfactorily within the stipulated duration after clearing the Comprehensive Examination.
6) Accumulated 4X grades against the registered thesis credits.
7) Applicable only for scholars admitted earlier than 01.01.2015 – The scholar had completed all the requirements for Ph.D. and their research papers* also got published but after completion of eight

years. However, those research papers* were submitted by the scholar before completion of eight years of registration at the Institute.

B. Non-Academic Reasons:

1) Non-completion of the registration processes within the specified duration.
2) Joined a job without completing the process for changing registration from Full-Time to PartTime or without submission of NOC from the employer within the specified duration. 3) Unauthorised Absence.

The above category of scholars, if allowed, will follow the below given explicit terms and conditions given for their specific category, apart from the other conditions mentioned in the Ph.D. manual available on the Institute website, and complete their Ph.D. program before or by the completion of their 8th year unless specified otherwise hereunder:

For Academic Reasons:

Sl. No.	Reason of Discontinuation	Explicit Terms and Conditions
1) & 2)	Course work could not be completed within the specified duration and obtained `F' grade in any course.	• The remaining course work, as recommended by the DSC (as per course structure applicable for the scholar's batch), will be cleared in a maximum of two semesters. • The course (s) in which an F grade was obtained must be repeated or an alternate/substitute course may be completed in place of it as prescribed by DSC. • After completion of the prescribed course work, the CGPA should be 6.5 or above. • If the scholar fails to clear the remaining course work in maximum two semesters or obtains a CGPA less than 6.5 after maximum two semesters, then no further opportunity will be given and her/his Ph.D. program will be discontinued automatically.
3)	After completion of course work, a CGPA of 6.5 could not be obtained.	• Scholar will be given one opportunity to do extra course (s) and securing the CGPA of 6.5 in two semesters. • The number of extra course(s), required for securing the minimum required CGPA of 6.5 will be decided by the scholar in consultation with the Supervisor/DSC. • If the scholar fails to secure the minimum required CGPA of 6.5 after two semesters, then no further opportunity will be given and her/his Ph.D. program will be discontinued automatically.

4)	Comprehensive Examination was not cleared satisfactorily within the specified duration.	• The scholar will be given 30 days from the date of commencement of the classes of WS-2023-24 for clearing the Comprehensive Examination with "Satisfactory" grade. • Comprehensive Examination with "Satisfactory" grade will be cleared in a single attempt. • All such scholars who will clear the Comprehensive Examination in a single attempt within the above specified duration will deliver the Research Proposal Seminar satisfactorily within two months from the date of the Comprehensive Examination. • No further extension will be given for Comprehensive Examination or for Research Proposal Seminar. • If the scholar fails to fulfil the requirements by the above cited schedule, then no further opportunity will be given and her/his Ph.D. program will be discontinued automatically.
5)	Research Proposal Seminar was not delivered satisfactorily within the stipulated duration after clearing the Comprehensive Examination	• The scholar will be given two months from the date of commencement of the classes of WS-2023-24 for delivering the Research Proposal Seminar with "Satisfactory" grade in a single attempt. • No further extension will be given for Research Proposal Seminar. • If the scholar fails to fulfil the requirements by the above cited schedule, then no further opportunity will be given and her/his Ph.D. program will be discontinued automatically.
6)	Accumulated 4X grades against the registered thesis credits.	• The scholar will be placed on Academic probation. • The Full-Time Ph.D. scholar will not be given any financial assistance during the probation period to present/attend any conference/workshop etc. except the fellowship and no Vacation Leave shall be permissible during the entire period of the Academic Probation.
7)	Had completed all the requirements for Ph.D. and their research paper* also got published but after completion of eight years. However, that research paper was submitted before completion of eight years. Thesis is also ready for submission (applicable for scholars admitted earlier than 01.01.2015).	• The scholar will be allowed to register in MS 2023-24 and all the remaining requirements including publication criteria and submission of thesis must be completed on or before 29 December 2023. The last date to submit the PH6 form in academic section for approval for presenting the pre-submission seminar will be 30 November 2023 for such scholars. The report of successful completion of pre-submission seminar must be submitted in academic section by 20 December 2023 and the final thesis along with all required forms and reports, duly completed in all respects, must be submitted in academic section by 29 December 2023 by such scholars. • If any such scholar fails to fulfil the requirements by the above given schedule, then no further opportunity will be given and her/his Ph.D. program will be discontinued automatically.

**For scholars admitted before 01.01.2015, the research papers published by them should have been as per the criteria mentioned in section 7.9.1 (d), (e) & (f) on page 47 of the existing Ph.D. manual available on the academics webpage of the Institute website.*

For Non-Academic Reasons:

Sl. No.	Reason of Discontinuation	Explicit Terms and Conditions
1)	Non-completion of the registration processes within the specified duration.	• The registration needs to be completed as per the schedule given for the purpose. • Physical Reporting must also be completed.
2)	Joined a job without completing the process for changing registration from Full-Time to PartTime or without submission of NOC from the employer within the specified duration.	• Before registration, the scholar will complete all the required processes for changing the registration from Full-Time to Part-Time. • Scholar will be allowed to continue only after submission of the NOC from the employer. • If the scholar fails to obtain NOC from the employer, s/he may submit an undertaking stating that if any untoward situation is created between the scholar and employer then the Institute will not be responsible and that the scholar has duly informed her/his employer about re-joining his Ph.D. program as a Part-Time scholar. A copy of the intimation sent to the employer may also be attached with the undertaking.
3)	Unauthorised absence.	The scholar will be allowed to continue her/his academic program only after obtaining the recommendations of the concerned Supervisor/DSC.

Other Explicit terms and conditions –

1. The scholars admitted in the year 2015 (from 01.01.2015 to 31.12.2015), if allowed, will be required to register in MS 2023-24 and all the remaining requirements including publication criteria and submission of thesis must be completed by them on or before 29 December 2023. The last date to submit the **PH6** form in academic section for approval for presenting the pre-submission seminar will be **30 November 2023** for such scholars. The report of successful completion of pre-submission seminar must be submitted in academic section by **20 December 2023** and the final thesis along with all required forms and reports, duly completed in all respects, must be submitted in academic section by **29 December 2023** by such scholars.
2. All the scholars allowed to continue their Ph.D. will submit an Affidavit (on non-judicial stamp paper) to the effect that they'll abide by the explicit terms and conditions mentioned in the notification no. IITISM/DAC/648 dated 22 September 2023 issued by Dean (Academic), IIT (ISM) Dhanbad and will also abide by the Institute rules, as applicable and mentioned in the Ph.D. manual uploaded on the Institute website. The scholar will undertake to complete the specific activities as per the schedule given to them above and will also complete their academic program within the maximum duration allowed from their initial date of registration in Ph.D. program or by the explicit deadline given to them, whichever is earlier. In case they fail to adhere to the explicit guidelines, no further opportunity will be provided to them and their academic program will be discontinued automatically. Further, No appeal/re-appeal will be admitted

by the Institute in this regard from the scholars whose academic program is reinstated under this opportunity but gets discontinued due to non-fulfilment of requirements in time or due to any other reason, later.

3. The scholars, if allowed, will register from WS-2023-24. However, the scholars whose maximum duration has been completed / will be completed on or before 31 December 2023 may be allowed to register in MS 2023 24.
4. In case of any dispute or misinterpretation of rules, the decision of the Chairman, Senate will be final and binding on the scholar.

The scholars who are interested to re-start their terminated Ph.D. program must submit their application in the **enclosed format** attaching the duly signed **affidavit (on non-judicial stamp paper)** to their respective **Supervisor** (if allotted) or the respective **Head of the Department** (if supervisor has not been allotted / allotted but superannuated or left the Institute) latest by **04 October 2023 through email or hard copy. Any email/hard copy sent in this regard to any other Institute employee or email id will not be processed.**

The respective Supervisors / HoDs (as applicable) must submit the duly endorsed application of the scholars to Assistant Registrar (Academic - PG) latest by 10th October 2023 in hard copy or through email to arpg@iitism.ac.in with 'OTR September 2023' as the subject line if sent through email.

Dean (Academic)

Copy to –

Director, Dy. Director
All HoDs
All DPGC Convenors
All Faculty members
All Students Website

FORMAT OF AFFIDAVIT (ON NON-JUDICIAL STAMP PAPER) TO BE SUBMITTED BY PH.D. SCHOLARS TO CONSIDER THEIR REQUEST TO RE-START AND COMPLETE THEIR PH.D. PROGRAM AS PER THE TERMS AND CONDITIONS LAID OUT IN THE NOTIFICATION NO.IITISM/DAC/648 DATED 22 SEPTEMBER 2023 ISSUED BY DEAN (ACADEMIC), IIT (ISM) DHANBAD

I (Name of the Scholar)_____Son/Daughter of _____having IIT (ISM) Dhanbad admission number_____ had enrolled in the Ph.D. program of the Institute in the month of _____ in the year_____ with effective date of admission as_____ in _____department.

In order for Institute to consider my application for reinstatement of my terminated Ph.D. program, I solemnly undertake to follow and abide by the following terms and conditions–

(I) The explicit terms and conditions mentioned in the notification no. IITISM/DAC/648 dated 22 September 2023 issued by Dean (Academic), IIT (ISM) Dhanbad and the Institute rules, as applicable and mentioned in the Ph.D. manual uploaded on the Institute website.

(II) I'll complete the specific activities as per the schedule given in the said notification mentioned above and will also complete my academic program within the maximum duration from the initial date of registration in Ph.D. program or by the explicit deadline given in the notification, as applicable. In case I fail to adhere to the explicit guidelines, I agree that my academic program will be discontinued automatically and no further opportunity will be provided to me by the Institute.

(III) I further agree that after reinstatement, if my academic program gets discontinued or terminated due to non-fulfilment of any requirement(s) by me in time or due to any other reason, no appeal/re-appeal will be admitted by the Institute in this regard.

(IV) I'll submit my application to my supervisor / HoD (as applicable) in hard copy or through email, as mentioned in the said notification, on or before 04 October 2023.

The above undertaking and averments made by the deponent are true.

Attested by Notary

Signature of the Scholar / Deponent
Date _____

APPLICATION FOR RE-STARTING THE TERMINATED PH.D. PROGRAM AS PER THE NOTIFICATION NO.IITISM/DAC/648 DATED 22 SEPTEMBER 2023

Name of the Scholar:_____ Mobile no._____

Admission No.: _____ Dept.: _____

Email Id: _____Name of Supervisor (if allotted):_____

Date of Admission_____Ph.D program discontinued/terminated from (date) _____

Detailed information – Part A

Sl. No.	Reason For Termination /Discontinuation of Academic Program	Tick one or more as applicable in your case
A.	**Academic Reason**	
	1. Course work could not be completed within the specified duration.	
	2. Obtained F grade in a course prescribed in the course work.	
	3. After completion of course work, a CGPA of 6.5 could not be obtained.	
	4. Comprehensive Examination was not cleared satisfactorily within the specified duration.	
	5. Research Proposal Seminar was not delivered satisfactorily within the stipulated duration after clearing the Comprehensive Examination.	
	6. Accumulated 4X grades against the registered thesis credits.	
	7. Had completed all the requirements for Ph.D. and the research papers* also got published but after completion of eight years. However, those research papers* were submitted by the scholar before completion of eight years of registration in Ph.D. at the Institute – Applicable only for scholars admitted earlier than 01.01.2015.	
B.	**Non Academic Reason**	
	1. Non-completion of the registration processes within the specified duration.	
	2. Joined a job without completing the process for changing registration from Full-Time to Part-Time or without submission of NOC from the employer within the specified duration.	

	3. Unauthorised Absence.	

**Research papers published by the scholars should be as per the criteria mentioned in section 7.9.1 (d), (e) & (f) on page 47 of the existing Ph.D. manual available on the academics webpage of the Institute website.*

Date_____ **Signature of Scholar**_____

Detailed information – Part B

Sl. No.	Information Required About the Status of Completion of Stages of Ph.D. Program	Write Yes / No and attach documents in support	Date of fulfilment of requirement, if Yes
1.	Whether the scholar has completed the prescribed course work within the specified duration?		
2.	Whether the scholar has completed the prescribed course work with the prescribed grade or the required CGPA?		
3.	Whether the scholar has cleared the Comprehensive Exam satisfactorily?		
4.	Whether the scholar has delivered the research proposal seminar satisfactorily?		
5.	Has the scholar joined a job or working at present?	Yes / No If Yes, attach NoC from the employer	
6.	Status of the research work. Whether it has already been completed? If not, then specify the percentage of the research work that is left.	Completed – 100% YES / NO Remaining _____%	
7.	Whether the draft thesis is ready for submission or not? a. If yes, then specify the tentative date of submission of thesis as per the terms and conditions of the notification dated 22 September 2023. b. If the thesis is not ready for submission then specify the duration required for submission of thesis as per the terms and conditions of the notification dated 22 September 2023.	a. Yes the draft thesis is ready and the tentative date of submission will be_____ b. No, the draft thesis is NOT ready and the tentative duration required to submit the final thesis is_____	

8.	Whether the research publication criteria as mentioned in the notification dated 22 September 2023 fulfilled by the scholar	Yes / No If Yes, attach the first page of publication with complete details
9.	Whether the required Affidavit (on Non judicial stamp paper) enclosed	Yes / No
10.	Detail of courses proposed to be registered by scholar for completion of Course Work / CGPA requirement, if pending	

I confirm the information provided by me in this application as true and complete to the best of my knowledge and belief.

Date_____ **Signature of Scholar_____**

Remarks by the respective DSC / Supervisor (if DSC not constituted)

1. The information provided by the scholar has been scrutinized and found

   Correct / Incorrect (Please Tick one)

2. His / Her case is Recommended / Not Recommended (Please Tick one)

   for reinstatement of Ph.D. program as per the terms and conditions of the notification dated 22 September 2023.

3. The remaining courses recommended, if applicable, for completion of course work/ fulfilment of CGPA requirement are –

   _____

   _____

   _____

Signature of DSC Members / Supervisor (As applicable)

Name (Department)	Position	Signature	Name (Department)	Position	Signature

	Supervisor			Chairperson	
	Member (Dept.)			Member (Dept.)	
	Member (Sister Dept.)			Member (Sister Dept.)	
	Co-Supervisor (if any)			External Co-Supervisor (if any)	

Forwarded by Convener, DPGC (Name & **Signature**):_____ **Date**_____

Dealing Assistant

Assistant Registrar (Academic – PG)

Associate Dean (Academic - PG)

Equivalence certificate to be issued, upon students' request to the B.Tech (Mineral Engg.) Students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/649 25 September 2023

NOTIFICATION

EQIVALENCE CERTIFICATE TO BE ISSUED, UPON STUDENTS' REQUEST, TO THE B. TECH. (MINERAL ENGINEERING) STUDENTS

The Senate in its 29th meeting held on 16th September 2023 has approved that an equivalence certificate will be issued, upon students' request, to the B. Tech. (Mineral Engineering) students admitted in the year 2019, mentioning the following fact –

"This is to certify that the B. Tech. (Mineral Engineering) degree issued by this Institute to the students admitted in the year 2019 in B. Tech. (Mineral Engineering) program offered by this Institute may be considered as equivalent to the B. Tech. (Mineral and Metallurgical Engineering) degree to be issued / issued to the B. Tech. (Mineral and Metallurgical Engineering) program students admitted in the year 2020 or thereafter in this Institute."

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoD (Department of Fuel, Mineral & Metallurgical Engineering)
4. Associate Dean (UG)

Nomination of chairpersons and two senate nominees each for SPGC and SUGC.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/650 25 September 2023

NOTIFICATION

NOMINATION OF CHAIRPERSONS AND TWO SENATE NOMINEES EACH FOR THE SPGC AND THE SUGC RESPECTIVELY

The term of the Chairpersons as well other two senate nominees each for SPGC and SUGC, nominated in the 20th meeting of the senate held on 11 August 2021, was of two years and has expired.

The Senate in its 29th meeting held on 16th September 2023 has nominated the followings as the Chairpersons and senate nominees for two years –

For the SPGC:

Prof. Saumya Singh, MS&IE	-	Chairperson
Prof. Nitai Pal, EE	-	Senate Nominee 1
Prof.. S K Ghoshal, Mech Engg.	-	Senate Nominee 2

For the SUGC:

Prof. R K Das, Mech Engg.	-	Chairperson
Prof. S R Samadder, ESE	-	Senate Nominee 1
Prof. A K Behura, HSS	-	Senate Nominee 2

25/09/23
Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoDs
4. Associate Dean (UG)
5. Associate Dean (PG)
6. Concerned Chairpersons and Senate nominees

Discontinuing The Use Of The Word 'Parent Department' On The Certificates Of Double Major Students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/651 25 September 2023

NOTIFICATION

DISCONITUING THE USE OF THE WORD 'PARENT DEPARTMENT' ON THE CERTIFICATES OF DOUBLE MAJOR STUDENTS

The Senate in its 29th meeting held on 16th September 2023 has accepted the suggestion of Chairperson, CDC to not use the words 'parent department' while issuing the certificates (migration, grade sheet, provisional or degree certificate etc.) to Double Major students. The format already approved by the Senate in its 21st meeting held in December 2021 will be used for issuing two separate grade sheets to such students.

Dean (Academic) 25/09/23

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoDs
4. Associate Dean (UG)

Conversion of externally funded Ph.D scholars admitted under DST Inspire fellowship category to Institute fellowship category in case their final proposal gets rejected by DST after the provisional offer.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/652 25 September 2023

NOTIFICATION

CONVERSION OF EXTERNALLY FUNDED PH. D. SCHOLARS ADMITTED UNDER DST INSPIRE FELLOWSHIP CATEGORY TO INSTITUTE FELLOWSHIP CATEGORY IN CASE THEIR FINAL PROPOSAL GETS REJECTED BY DST AFTER THE PROVISIONAL OFFER.

The Senate in its 29th meeting held on 16th September 2023 has allowed the conversion of externally funded Ph. D. scholars admitted under DST Inspire fellowship category to Institute Fellowship category in case their final proposal gets rejected by the DST after giving them a provisional offer.

The modalities/terms and conditions for such scholars are as follows:

a) Scholars will fill up the online application form, as and when the admission portal will be opened for Ph. D. admission in the next semester, as a candidate for taking fresh admission.
b) They will have to fulfil all the eligibility criteria and follow the selection process prescribed for other candidates being considered for admission to Ph. D. under Institute fellowship category.
c) In case of re-admission, all the academic activities, already completed for pursuing the Ph. D. program as a scholar of Inspire Fellowship, will be counted for fulfilment of the requirements of the Ph. D. program.
d) If eligible, the scholar will get the Institute fellowship from the date of commencement of the classes of the semester in which they are re-admitted.
e) Since all the academic activities which have been completed during the period when they were given admission as a scholar of the Inspire Fellow will be counted towards Ph. D. requirement, the duration of the fellowship of five years (sixty months) will be counted from the date of admission as a scholar of Inspire Fellowship.
f) No arrears will be paid for the period of admission falling under Inspire Fellowship category.

25/09/23
Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar
3. All Faculty, Associate Dean (PG)
4. JR (F&A), AR(F&A)

Reservation policy of GOI in admission to executive MBA from session 2024-27.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/653 25 September 2023

NOTIFICATION

RESERVATION POLICY OF GOI IN ADMISSION TO EXECUTIVE MBA PROGRAM FROM SESSION 2024-27

The Senate in its 29th meeting held on 16th September 2023 has approved that the reservation in admission to Executive MBA program will be applicable as per GoI rules. However, if a suitable candidate from a specific category is not available then the seat can be offered to the next candidate in open merit.

25/09/23
Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoD (Department of Management & Industrial Engineering)
4. Associate Dean (PG)

Routine academic matters dealt with by Office of Dean Academic

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/654 25 September 2023

NOTIFICATION

ROUTINE ACADEMIC MATTERS DEALT WITH BY THE OFFICE OF DEAN (ACADEMIC)

The Senate in its 29th meeting held on 16th September 2023 has approved that the following routine academic matters such as –

(i) Pre-submission Seminar clearance and the report of pre-submission seminar
(ii) Change/ Addition of Supervisor
(iii) Appointment/ Change/ Addition of Co-supervisor (Internal/External - Indian)

will be dealt with completely in the Office of Dean (Academic).

Dean (Academic) and Associate Dean (Academic-PG) shall be the approving authority in the above-mentioned academic matters.

25/09/23

Dean (Academic)

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoDs
4. Associate Dean (PG)

New DC course of Deptt. Of MNE for PhD scholars

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/655 25 September 2023

NOTIFICATION

NEW DC COURSE OF DEPARTMENT OF MINING ENGINEERING FOR PH. D. SCHOLARS

The Senate in its 29th meeting held on 16th September 2023 has approved a new Department Core (DC) course titled **"Advanced Modelling Techniques in Mining"** of the department of Mining Engineering for Ph. D. scholars.

The details of the above-mentioned DC course is enclosed, herewith.

25/09/23

Dean (Academic)

Enclosure: As above

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoD (Department of Mining Engineering)
4. Associate Dean (PG)

Course Type	Course Code	Name of Course	L	T	P	Credit
DC	MNC 552	Advanced Modelling Techniques in Mining	3	0	0	9

Course Objective
To provide knowledge of background mechanisms related to various numerical approaches popularly adopted in mining engineering discipline.
Learning Outcomes
This will provide students with an understanding of the several numerical and mathematical tools that are available for tackling issues with continuous and discontinuous media, fluid and heat flow in mines, image processing and mine stability analysis, among other challenges. The fundamentals of each computational tool and its related applications will also be highlighted in this course. This course seeks to demonstrate significant advancements, the range of research gaps, and pertinent software that might be useful for resolving such described complex procedures.

Unit No.	Topics to be Covered	Lecture Hours	Learning Outcome
1	*Preliminary of Numerical Analysis* Closed formed solutions for complex problems; Types of numerical analysis; Applicability of mesh and mesh-less based algorithms; Linear and non-linear material characterization and selection; Model sensitivity analysis.	5	Brief understanding of essential working principles behind numerical software.
2	*Geo-mechanical Tools for Modelling Linear and Nonlinear Continuous Material* Mesh based numerical models for stope design, slope stability and stresses around opening; Mesh-less methods for ripping, cutting, and blasting processes. Available variants of meshless methods; Coupled techniques like FEM-SPH, SPD-PD, FDM-FEM, etc. for simulating mixed-state problems; Case studies of the above modeling techniques.	8	Understanding and delineating different issues related to quasi-static and dynamic problems in mining and adopting suitable numerical models.
3	*Numerical Techniques for Solving Discontinuity in a Continua* Element edge-oriented modelling along with its benefits and issues; Processing tool for modelling joints and cracks; Particle based techniques with examples.	4	Learn about basics of advanced techniques for explicit handling of discontinuities in a continuum.
4	*Image Analysis and Visualization Techniques* Digital Image Correlation (DIC), X-DIC method for prediction of future fractures in brittle material; FEM-DIC method for enhanced estimation of strains & stresses from deformations obtained from images; Particle size distribution using images and CNN training; Topographical information and visualization using geospatial technology; Case studies of the above techniques.	7	Understand the advanced techniques of predicting early surface deformations leading to fracturing and thereby a warning mechanism to ultimate failure of rock mass.
5	*Numerics in Mine Ventilation & Environment* CFD in airflow modelling; Mine ventilation network analysis techniques; Simulation of mine gas, dust dispersion, mine fire and explosion; Model examples of heat transfer in underground working.	7	Understand the various modeling techniques used in mine ventilation and environment.

14/09/2023

6	*PINN and Multivariate Modelling Techniques* Fundamental of Physics based Neural Network (PINN); Uncertain material parameter analysis using PINN; Current trends using PINN and prospects; Multiple linear regression analysis, Logistic regression, Sensitivity analysis & other recent multivariate techniques; Case studies of the above modelling techniques.	8	Gain knowledge of recent trends in ANN based on physics as a penalty. Understand the application of multivariate statistical models for data analysis in research.
Total		39	

Text Books:

1. Ehrenberger, V., & Fajkoš, A. (2012). Mining modelling. Elsevier. 1st Edition. e-ISBN: 9780444597441.
2. Hoffman, J. D., & Frankel, S. (2001). Numerical methods for engineers and scientists. CRC press. 2nd Edition. ISBN-13: 978-0824704438.

Reference Books:

1. Feng, X. T., Hudson, J. A., & Tan, F. (Eds.). (2013). Rock characterization, modelling and engineering design methods. CRC Press. ISBN: 9781138000575.
2. McPherson, M. J. (2012). Subsurface ventilation and environmental engineering. Springer Science & Business Media. 1st Edition. ISBN: 978-0-412-35300-0.
3. Kroese, D. P., & Chan, J. C. (2014). Statistical modeling and computation. New York: Springer. 1st Edition. ISBN 978-1-4614-8774-6.

14/09/2023

New audit course of Deptt. Of MNE

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/656 25 September 2023

NOTIFICATION

NEW AUDIT COURSE OF DEPARTMENT OF MINING ENGINEERING

The Senate in its 29th meeting held on 16th September 2023 has approved a new Audit course titled **"Metal Mines Excursion"** of the department of Mining Engineering.

The details of the above-mentioned Audit course is enclosed, herewith.

25/09/23

Dean (Academic)

Enclosure: As above

Copy to:

1. Director, Deputy Director
2. Registrar
3. HoD (Department of Mining Engineering)
4. Associate Dean (UG)

Extract of the DAC Minutes ref no. HOD(MNE)21/29/2023 dated 13.09.2023 of the Department of Mining Engineering.

Discussion on Modalities of Metal Mines Excursion

A detailed discussion was held and the following modalities were finalised for the Metal Mines Excursion for the Mining Engineering students of the Department to be offered as an Audit Course from the AY 2023-24:

(i) Name of the course: Metal Mines Excursion
(ii) Course type: Audit course
(iii) Course credit : 0-0-0
(iv) Course grade : S or X
(v) Excursion duration: one week
(vi) Excursion timing: Winter semester break in between III and IV semesters
(vii) Course offering and grade submission semester: VII
(viii) Starting of the course: AY 2023-24 onwards

The DAC also suggested that if any student fails to attend the excursion due to some exigency, he/she has to undergo the excursion with the next batch in the subsequent year. Grade point will be awarded to the students in the course only after completion of the above excursion.

Providing attendance relaxation of 10% to certain students.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES)
DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

No. IITISM/DAC/657 25 September 2023

NOTIFICATION

PROVIDING ATTENDANCE RELAXATION OF 10% TO CERTAIN STUDENTS

The Senate in its 29th meeting held on 16th September 2023 has allowed providing attendance relaxation of 10% to following category of students upon fulfilment of the terms and conditions given below and in Para A below –

1. The students who are a part of the team involved in Institutional events/ Tech fests/ Cultural events/ Concetto/ Srijan/ Sports Events/ Scholarship events/ NVCTI events/ IIE events etc. as a nominee of the institute or as coordinating team member (after Institute's approval) will be considered for attendance relaxation. Those who are not nominated by the Institute but have taken an explicit prior approval to represent the institute in such events of importance may also be considered.

2. The students who have a placement test/ interview or are part of the coordinating team (approved by the Institute) may also be considered for attendance relaxation.

A. For getting relaxation in attendance, the above mentioned category of students must –

   (i) Check their attendance in MIS at least 7 days before the last class scheduled for that course in the semester. In case of shortage in attendance (when attendance is less than the minimum required attendance of 75%), the concerned student must get the dates and time on which the scheduled classes were missed by them endorsed from the respective course instructor in the attached 'Form A6 - Form for Attendance Waiver'.

   (ii) The office of the concerned activity head [CDC Chair/ Dean (Students' Welfare)/ Dean (IIE)/ Concerned Activity Head/ Concerned Department Head] will certify whether the said student was involved in the activities related to their Centre/Department/Section etc. or not on the said dates and time mentioned in the attached 'form for attendance waiver' by the respective Activity head. The activities allowed for this purpose should be strictly from activities as mentioned in Para 1 and 2 above only.

(iii) The hard copy of the 'Form A6 - Form for Attendance Waiver' has to be submitted by the concerned student to the Office of Dean (Academic) at least 5 days before the last date of classes scheduled in the semester for that course. The no. of classes (up to a maximum of 10% of the total classes in that course) may be relaxed upon verification of the information provided.

(iv) Even after getting all relaxations, such students must have to attend a minimum of 65% of the total classes in order to be eligible to appear in the examination.

25/09/23

Dean (Academic)

Enclosure: Form A6 - Form for Attendance Waiver

Copy to:

1. Director, Deputy Director
2. Registrar
3. All faculty
4. DR (Academic)
5. Associate Dean (PG)
6. Associate Dean (UG)
7. Students/ Scholars

Form No: A6

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD

OFFICE OF THE DEAN (ACADEMIC)

FORM FOR ATTENDANCE WAIVER

Academic Session:		**Semester**	Monsoon		Winter		Summer	

1.	Name of Student					
2.	Admission No.		Department			
3.	Program		Branch (if any)			
4.	Institute Email ID		**5.**	Contact Number		
6.	Last D ate for Classes (T) Semester		**7.**	Form Submission Date (T – 5 days)		

8.	**COURSES FOR WHICH WAIVER IS SOUGHT**	• To be filled in detail on the overleaf • (mandatory). Also attach the MIS generated detailed attendance record of the specific course(s) (mandatory).

Specify the reason for seeking waiver in attendance with relevant documents for substantiating the reason (mandatory):

_____

_____

_____

_____

Date: _____

(Signature of student) _____

FOR OFFICE USE ONLY

For Office use:
Based on the facts, as stated above by the student :

Course Code	**Total Classes**	**Waiver % of total classes -**

Date:_____

Signature of Dealing Assistant & AR(UG/PG)

Recommendation of the Associate Dean (UG/PG):

Based on the facts, as stated above by the student, the application is:

RECOMMENDED ☐ **for course/s -**
NOT RECOMMENDED **for course/s -**
Specific remarks, if any: ☐

_____

_____

Date:_____

_____

Signature of Associate Dean (UG/PG)

Permission for Attendance Waiver:

GRANTED: ☐ **NOT GRANTED:** ☐

Date:_____

_____

Signature of Dean (Academic)

Revision of fellowship of JRF/SRF PhD scholars of the institute.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No.IITISM/DAC/660 04 October 2023

NOTIFICATION

Revision of fellowship of JRF/SRF Ph.D. scholars of the Institute

It has been intimated vide letter no. F.No.32-18/2023 -TS-I dated 13 September 2023 received from Ministry of Education that the emoluments for research personnel involved in the R&D programme of the Central Government Departments / Agencies have been revised w.e.f. 01.01.2023 as per the letter F.No.12-2/2023-U1 dated 11 September 2023 issued by the Ministry of Education.

Accordingly, the following revision in fellowship amount being paid to full-time Ph.D. scholars of the Institute has been made -

For JRF, the revision in fellowship is from existing **Rs.31,000/- p.m.** to **Rs.37,000/- p.m.**

For SRF, the revision in fellowship is from existing **Rs.35,000/- p.m.** to **Rs.42,000/- p.m.**

The above revision is effective from 01.01.2023.

The eligible scholars will get fellowship at revised rates at the end of this month. All HoDs are requested to submit the fellowship bills at the revised rates as mentioned above.

Fellowship arrears from 01.01.2023, as applicable, will be processed separately. For timely processing of arrears, all HoDs are requested to submit the arrear bills starting from 01.01.2023 to academic section latest by 2nd November 2023.

Dean (IS) is requested to make the appropriate changes in the MIS / Fellowship module at the earliest.

This issues with the approval of the competent authority.

4/10/23
Dean (Acad)

Copy to –

1. Director / Dy. Director
2. All Deans and HoDs
3. RG / JR (F&A) / AR (F&A) / AR (IA)
4. DR (Acad) / AR (PG)
5. Scholars

Department Wise Details Of New M.Tech Programs To Be Offered /Old M.Tech Programs To Be Continued/Discontinued From The Academic Year 2024-25

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No.IITISM/DAC/667 30 October 2023

NOTIFICATION

DEPARTMENT WISE DETAILS OF NEW M.TECH PROGRAMS TO BE OFFERED /OLD M.TECH PROGRAMS TO BE CONTINUED/DISCONTINUED FROM THE ACADEMIC YEAR 2024-25

As per the discussions held (under Agenda item no. 29.14) in 29th meeting of the Senate held on 16 September 2023, the summary of the M.Tech Programs to be offered / discontinued / re-started from the Academic year 2024-25 was to be circulated to departments for comments.

Accordingly, the summary of all such M.Tech programs (including Exec. M.Tech) prepared on the basis of responses received from the HoDs/ Departments in reply to the email dated 23.08.2023 sent to HoDs by Assoc. Dean (Acad-PG), and as put as agenda item in the 29th Senate meeting, has been prepared and enclosed herewith as Annexure-I.

HoDs may submit their comments, if any, to **arpg@iitism.ac.in** through the respective DACs by 10th November 2023.

30/10/2023
Dean (Academic)

Encl. – Annexure-1

Copy to –

Director, Dy. Director
All HoDs
AD (PG)
DR (Acad) / AR (PG)

Annexure 1

Details submitted by departments regarding starting/re-starting/discontinuing M.Tech and Executive M.Tech programs in AY 2024-25

S.No.	New M.Tech Programs to be started / re-started from AY 2024-25	Department	Intake	Course Structure
1	M.Tech in Power System Engineering	EE	20	Provided
2	M.Tech in Power Electronics and Electrical Drives	EE	20	Provided
3	M.Tech in Electronics Engineering (Communication and Signal Processing)	ECE	25	Provided
4	M.Tech in Electronics Engineering (Optical Communication and Integrated Photonics)	ECE	20	Provided
5	M.Tech in Electronics Engineering (RF and Microwave Engineering)	ECE	15	Provided
6	M.Tech in Electronics Engineering (VLSI Design)	ECE	30	Provided
7	M.Tech in Fuel and Energy Engineering	FMME	25	Provided
8	M.Tech in Mineral Engineering	FMME	25	Provided
9	M.Tech in Metallurgical Engineering	FMME	25	Provided
10	M.Tech in Mechanical Engineering (Specialization: Machine Design)	MECH	40	Provided
11	M.Tech in Mechanical Engineering (Specialization: Manufacturing Engineering)	MECH	40	Provided
12	M.Tech in Mechanical Engineering (Specialization: Thermal Engineering)	MECH	40	Provided
13	M.Tech in Tunneling and Underground Space Technology (TUST)	MINING	20	Provided
14	M.Tech in Geomatics*	MINING	20	Provided

S.No.	M.Tech / Exe. M.Tech Programs to be discontinued from AY 2024-25	Department	Intake
1	M.Tech in Electrical Engineering	EE	30
2	M.Tech in Electronics & Communication Engineering	ECE	50
3	M.Tech in Fuel, Minerals and Metallurgical Engineering	FMME	35
4	M.Tech in Mechanical Engineering	MECH	100
5	*Existing Executive M.Tech in Geomatics will not be offered in session 2024-25 due to shortage of faculty and simultaneously starting two new regular M.Tech programs. The program will continue once the new faculty members join.	MINING	

S.No.	Executive M Tech to be started from AY 2024-25	Department	Intake	Course Structure
1	Executive M Tech in Artificial Intelligence & Data Science	CSE	30	Not Provided

S.No.	Existing M.Tech Programs to be continued in AY 2024-25	Department	Intake	Course Structure
1	M.Tech in Chemical Engineering	Chemical Engg	50	Provided
2	M.Tech in Pharmaceutical Science & Engineering	CCB	27	Provided
3	M.Tech in Computer Science & Engineering	CSE	50	Not Provided
4	M.Tech in Environmental Science & Engineering	ESE	42	Provided
5	M.Tech in Industrial Engineering and Management	MS & IE	40	Provided
6	M.Tech in Data Analytics	M & C	20	Provided
7	M.Tech in Mining Engineering	MINING	40	Provided
8	M.Tech in Petroleum Engineering	PE	44	Provided

Course work regime to be followed in case of PhD scholars admitted before MS 2023-24.

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No. IITISM/DAC/675 24 November 2023

NOTIFICATION

COURSEWORK REGIME TO BE FOLLOWED IN CASE OF PH.D SCHOLARS ADMITTED BEFORE MONSOON SEMESTER 2023-24

As approved by the Senate in its 30th meeting held on 22 November 2023, the Ph.D. scholars admitted before Monsoon Semester 2023-24 who are yet to complete their coursework can be allowed to follow the new coursework regime or old coursework regime or a suitable mix of both, whichever is more beneficial to the scholar. In all such cases where a change in coursework regime is requested by the scholar, a suitable recommendation from the respective DSC will be required (along with the list of courses finally prescribed to be completed by the scholar) for further approval of the Dean (Academic) in each case.

24/11/2023

Dean (Academic)

Copy to –

1. Director / Dy.Director
2. All Deans /HoDs
3. AD (PG) / DR(ACAD) /AR (PG)
4. All Scholars

Minimum duration required to complete Phd

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No. IITISM/DAC/676 24 November 2023

NOTIFICATION

MINIMUM DURATION REQUIRED TO COMPLETE PH.D.

As approved by the Senate in its 30th meeting held on 22 November 2023, the minimum duration required to complete the Ph.D. program has been reduced from the existing 04 years period to 03 years.

Consequently, the minimum credit requirement from research work has also been reduced from the existing 216 credits to 180 credits.

24/11/2023
Dean (Academic)

Copy to –

1. Director / Dy.Director
2. All Deans /HoDs
3. AD (PG) / DR(ACAD) /AR (PG)
4. All Scholars

Change in Grading Template in case of Courses with less than 20 registered students

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES) DHANBAD
(OFFICE OF THE DEAN ACADEMIC)

No. IITISM/DAC/677 24 November 2023

NOTIFICATION

CHANGE IN GRADING TEMPLATE IN CASE OF COURSES WITH LESS THAN 20 REGISTERED STUDENTS

A template free grading structure is allowed with effect from MS 2023-24 for the courses in which less than 20 students are registered.

The course instructors who have submitted the grades for their courses, wherein less than 20 students are registered in MS 2023-24, may also request Dean (Academic) to allow them to re-submit their grades on MIS.

24/11/2023
Dean (Academic)

Copy to –

1. Director / Dy.Director
2. All Deans /HoDs
3. AD (PG) / FIC-ACADEMIC (UG)
4. DR (Acad) /AR (PG) / AR (UG) / ASE
5. All Faculty members
6. AD (IS&NI) – with a request to make suitable changes in MIS pls.