

C.M. – 6

D. No. \_\_\_\_\_

INDIAN INSTITUTE OF TECHNOLOGY (I.S.M.), DHANBAD – 826 004  
CAMPUS MAINTENANCE UNIT

No. : Maint/958295/18-19

Date : 05.11.2018

Name of work - Arrangement of Temporary Pandal for Foundation Day near Penman Auditorium at IIT (ISM), Dhanbad for 39<sup>th</sup> Convocation as per enclosed schedule (One day).  
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Issued to M/s \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_ on deposit of cost of \_\_\_\_\_  
\_\_\_\_\_

The tender documents carrying following papers:-

- ( 1 ) Notice Inviting Tenders
- ( 2 ) Schedule of works
- ( 3 ) Terms & Conditions of Contractor

  
**Campus Engineer**

INDIAN INSTITUTE OF TECHNOLOGY (I.S.M.), DHANBAD – 826 004  
CAMPUS MAINTENANCE UNIT

No.: Maint/958295/18-19

Date: 05.11.2018

**TENDER NOTICE**

Sealed tenders are invited from bonafide contractors having similar experience of water proof/non water proof pandals for major events with persons of eminence as chief guest. The works to be executed as mentioned below –

Name of Work	Estimated Cost (in ₹)	Earnest Money (Refundable) (in ₹)	Last date of purchase of Tender Paper and Time	Date and time of submission and opening of the Tender	Duration of work
Arrangement of Temporary Pandal for Foundation Day near Penman Auditorium at IIT (ISM), Dhanbad for 39 <sup>th</sup> Convocation as per enclosed schedule (for two days)	52,717.00	1,350.00	14.11.2018 up to 3.00 PM	16.11.2018 up to 3.00 PM and 4.00 PM respectively	07 Days

Tender documents may be obtained from the **office of Campus Maintenance Unit** on all working days shall be accepted. Tender documents may also be downloaded from IIT(ISM) website [www.iitism.ac.in](http://www.iitism.ac.in).

Tender documents must be deposited in two separate envelopes.

The envelope “A” should be super scribed with “Technical Bid Document”, tender notice no., name of the work, date and time of the opening, enclosing the following documents –

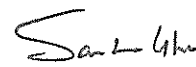
1. Photo copy of PAN card with latest income tax return filed.
2. Photocopy of GST registration with latest monthly return filed.
3. Completion certificate along with payment received of three similar works each of value not less than 40% of estimated cost or two similar work each of value not less than 50% of estimated cost or one similar work of value not less than 80% of estimated cost (rounded to nearest ₹10 lac) in last 7 years ending last day of the month previous to the one in which the tenders are invited.
4. Copy of current valid registration from organization as stated above.
5. Document proof of EMD deposit.

The envelope “B” should contain the price bid super scribed with “Price Bid”, tender notice no. and name of the work. IIT (ISM) registered contractors not require to submit character certificate in envelope “A”.

**Both the envelopes duly sealed in a single envelope should be deposited in the office of the Campus Engineer of the School latest by 3.00 pm on 16.11.2018.**

**The envelope “A” will be opened first on 16.11.2018 at 4.00 pm for only those tenderers whose earnest money placed in other envelope, is found in order. “Technical Bid” shall be evaluated first and the “Price Bid” for those who do not qualify shall not be opened for consideration.**

The School reserves the right to accept or reject any or all tenders without assigning any reason(s).

  
Campus Engineer  
IIT(ISM), Dhanbad

NOTICE INVITING TENDER

**No. Maint/958295/18-19**

**Date : 05.11.2018**

Sealed tenders are invited from bonafide govt. contractors registered with CPWD, State PWD, IIT(ISM), MES, Post & Telegraphs, Railways, Defence, CIMFR & other govt. department and Tata Steel having minimum experience of similar work for “Arrangement of Temporary Pandal for Foundation Day near Penman Auditorium at IIT (ISM), Dhanbad for 39<sup>th</sup> Convocation as per enclosed schedule (one days).”.

**Estimated cost ₹ 52,717.00**

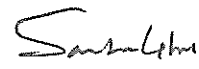
1. The form of tenders consisting of the details plans, complete specifications, the schedule of quantity of the various works to be done and the set of “conditions of contract” to be complied with by the person whose tenders may be accepted, which will also be found in the form of tenders, can be obtained at the office of CMU between 10 am to 4 pm every day except on Holidays and can be download from IIT(ISM) website [www.iitism.ac.in](http://www.iitism.ac.in)
2. The site of the work is available/or the site of the work will be made available in parts as specified below.
3. Tender which should always be placed in sealed cover with the name of the work written on the envelopes will be received by Campus Engineer and opened in his office as per details given below.

**Last date of receipt/submission of Tender 16.11.2018 up to 3.00 P.M.**

**Date and time of opening of Tender 16.11.2018 at 4.00 P.M.**

4. The time allowed for the work will be **07 (Seven) days** from the 10th day after the date of written order to commence the work.
5. **CPWD specification will be followed strictly during execution.**
6. The contractors should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and requisite total given.
7. **The last date for issue/purchase of tender on 14.11.2018 up to 3.00 PM** (Generally stopped two days before the date fixed for the opening of tenders).
8. **Earnest money amounting to ₹1,350.00** deposited at the IIT (ISM) cash counter/ Demand Draft to a Nationalised Bank in favour of “Registrar, IIT(ISM), Dhanbad.” must accompany each tender to be in a sealed cover superscribed “Tender for the above work” and addressed to Campus Engineer, IIT(ISM), Dhanbad.
9. The contractor whose tender is accepted will be required to furnish by way of performance guarantee for the due fulfillment of the contract. Such sum will amount to 5% of the total accepted tender value.
10. The acceptance of a tender will rest with the Campus Engineer who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received without assignment of any reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
11. Canvassing in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
12. An item rate tender containing percentage below/above will be summarily rejected, however a tender voluntarily offers a rebate, this may be considered.

13. On acceptance of the tender the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Executive Engineer shall be communicated to the Campus Engineer.
14. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures the word "Rs." Should be written before the figures or rupees and word "P" after the decimal figure e.g. Rs. 2.15 p and case of words the word Rupees should precede and the word "paise" should be written at the end, unless the rate is in whole rupees and followed by the word "only". It should invariably be up to two decimal places. While quoting the rate in schedule of quantities the word "only" should be written closely following the amount and it should not be written in the next line.
15. The Director/Registrar does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
16. All taxes except Goods & Service Tax (GST) as applicable in respect of this contract shall be payable by the contractor and IIT(ISM) will not entertain any claim whatsoever in this respect. GST will be paid along with the contractor's bill.
17. The tender for the work shall remain open for acceptance for a period of 90 days from the date of opening of the tender. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the department, then the IIT(ISM) without prejudice to any other right or remedy, be at liberty to forfeit of the said earnest money.
18. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found the rates which correspond with the amount worked out by the contractor shall be taken as correct.
19. If the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in figure or in words then the rate quoted by the contractor in words shall be taken as correct.
20. Where the rates quoted by the contractor in figures and in words tally but the amount the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct and not the amount.

  
Campus Engineer  
IIT(ISM), Dhanbad

INDIAN INSTITUTE OF TECHNOLOGY (ISM),  
DHANBAD – 826004

No. Maint/958295/18-19

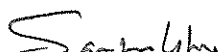
M/s \_\_\_\_\_

Name of Work : Arrangement of Temporary Pandal for Foundation Day near Penman Auditorium at IIT (ISM), Dhanbad for 39<sup>th</sup> Convocation as per enclosed schedule (for two days)

SCHEDULE OF WORK

Estimation of Dinner Party pandal on Foundation Day					
Sl. No.	Description	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Non water proof pandals	3600	Sqft		
2.	Kitchen	1	Lumsum		
3.	Chouki	2	Nos		
4.	Sofa (two seater with cover)	25	Nos		
5.	Dunlop chair with cover	150	Nos		
6.	Round table with covers	20	Nos		
7.	Centre table with covers	25	Nos		
	Total				

SIGNATURE OF CONTRACTOR

  
Campus Engineer  
IIT (I.S.M), DHANBAD