

**Indian Institute of Technology (Indian School of Mines) Dhanbad**  
**Office of Engineering Construction and Management Unit**  
**Notice Inviting eTender**



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**eTender Notice**

CMU-11011/214/2024-CMU

**25 November 2024**

*Annual Maintenance Contracts for Civil works at IIIF Delhi (Extension Centre of IIT ISM Dhanbad)*

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**Indian Institute of Technology (Indian School of Mines) Dhanbad**  
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## SECTION 1

### NOTICE INVITING eTENDER

#### 1.1 Notice Inviting eTender

Tenders are invited on behalf of the Director, Indian Institute of Technology (Indian School of Mines) Dhanbad from the interested vendors towards the work of *Annual Maintenance Contracts for Civil works at IIIF Delhi (Extension Centre of IIT ISM Dhanbad)*.

All interested Contractors/Vendors are requested to submit their bids online for the said work above as per detailed technical specifications given and FINANCIAL BID. Certified copies of all the scanned and uploaded documents as specified in tender document shall be submitted by the lowest tenderer only within a week physically in the office of *The Superintending Engineer, Campus Management Unit, Indian Institute of Technology (Indian School of Mines) Dhanbad, Police Line, Sardar Patel Nagar, Hirapur, Dhanbad 826004 (Jharkhand)*. The important information related to tender is as following.

Date of Issue/Publishing	25 November 2024 (17:00 Hours)
Document Download/Sale Start Date	25 November 2024 (17:00 Hours)
Start date of submission of bids	04 December, 2024 (11:00 Hours)
Document Download/Sale End Date	16 December 2024 (17:00 Hours)
Last Date for submission of EMD	16 December 2024 (17:00 Hours)
Last Date and Time for uploading of Bids	16 December 2024 (17:00 Hours)
Last Date and Time for receipt of Queries	02 December 2024 (16:00 Hours)
Date and Time of opening of Technical Bids	17 December 2024 (16:00 Hours)
Pre-bid Meeting Date and Time	02 December 2024 (16:00 Hours)
Total Estimated Cost	Rs. 12,00,000/- (Rupees Twelve Lakhs only)
Date of Opening of Financial Bids	Will be informed later
Tender Fee	Nil
EMD	Rs. 30,000/- (Rupees Thirty Thousands Only) EMD for the specified amount shall be submitted along with the offer in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (As per Clause 8: Section 7) from any of the Commercial Banks in favour of "Director, Indian Institute of Technology (ISM) Dhanbad", Payable at Dhanbad. (The EMD should be valid for a period of 45 (forty five) days beyond the final bid validity period).
Performance Guarantee (PG)	5 % of Contract Value
Security deposit	2.5 % of Bill Value
Time/Period of Completion	365 (Three Hundred and Sixty-Five) Days
Bid Validity	75 days (from the last day of receipt of Technical Bid)

## 1.1 Detailed Notice Inviting eTender

- (1) Tenders are invited on behalf of the Director, Indian Institute of Technology (Indian School of Mines) Dhanbad.
- (2) The tender shall be in prescribed form and it shall be valid for a minimum period of 75 days from the last day of receipt of TECHNICAL BID. If the tenderer modifies or withdraw his tender within the said period of 75 from the last day of receipt of technical bid, the tenderer shall be suspended for one year and shall not be eligible to bid for IIT (ISM) Dhanbad tenders from the date of issue of Suspension Order.
- (3) The works are required to be completed in 365 (Three Hundred and Sixty Five) Days from the date mentioned in the Work Order to commence the work or from the date of Handing Over of the site, whichever is later in accordance with the phasing, if any, indicated in the tender documents.
- (4) Online (eTender) tender is invited from Contractors/Vendors who having experience of successfully completed similar type of works during last 07 (Seven) years ending last day of previous month to the one in which applications invited should be either of:
  - (i) One Work Order/Job of similar nature, value not less than 80% of Estimated Cost.
  - (ii) Two Work Orders/Jobs of similar nature, value not less than 50% of Estimated Cost.
  - (iii) Three Work Orders/Jobs of similar nature, value not less than 40% of Estimated Cost.

*“Similar work shall mean “Repair and Maintenance/ renovation/Construction for civil works for residential/office/laboratories/other structures”*

- (5) The bidding capacity of the contractor shall be equal to or more than the estimated cost of the work put to tender.
- (6) No two or more concerns in which an individual as a proprietor and /or a partner shall tender for the execution of the same works, if they do so, all such tenders shall be liable to be rejected.
- (7) Joint ventures (JV)/ Consortium are not accepted.
- (8) The Director, IIT (ISM) Dhanbad shall be the Accepting Authority hereinafter referred to as such for the purpose of this contract.
- (9) A tenderer shall produce Annual Turnover on works of the individual/firm/company from Chartered Accountant as per returns filed with Income Tax Department for the past 3 (three) financial years. Average Annual Financial Turnover during the last 3 (three) financial years, should be at least 30% of the estimated cost.
- (10) Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, and in general shall themselves obtain all necessary information as to risks contingencies and other circumstances which May influence or effect their tender. A tender shall be deemed to have

full knowledge of the site, whether he inspects it or not and so no extra charges consequent on any misunderstanding or otherwise shall be allowed.

- (11) Submission of a tender by a tenderer implies that he/she has read this notice and other contract documents and has made himself/herself aware of the scope and specifications of the work to be done and local conditions and other factors bearing on the specification of the work.
- (12) In case of Percentage Rate Tenders only percentage quoted shall be considered. Any tender containing item rates is liable to be rejected. Percentage quoted by the contractor in percentage rate tender shall be accurately filled in figures and words, so that there is no discrepancy. The tender submitted shall be treated as invalid if :-
  - (a) The contractor does not quote percentage above/below/at par on the total amount of tender or any section/sub head of the tender.
  - (b) The percentage above/below/at par is not quoted in figures & words both on the total amount of tender or any section/sub head of the tender.
  - (c) The percentage quoted above/below/at par is different in figures & words on the total amount of tender or any section/sub head of the tender.

In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below/at par) of two or more contractors is same, such lowest contractors will be asked to submit sealed revised offer in the form of letter mentioning percentage above/below/at par on estimated cost of tender including all sub sections/sub heads as the case May be, but the revised percentage quoted above/below/at par on tendered cost or on each sub section/ sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers.

In case any of such contractor refuses to submit revised offer, then it shall be treated as withdrawal of his tender before acceptance and 50% of earnest money (EMD) shall be forfeited. If the revised tendered amount of two or more contractors received in revised offer is again found to be equal, the lowest tender, among such contractors, shall be decided by draw of lots in the presence of Engineer-in-charge of major & minor component(s), & the lowest contractors those have quoted equal amount of their tenders.

In case all the lowest contractors those have quoted same tendered amount, refuse to submit revised offers, then tenders are to be recalled after suspension of each lowest contractors for one year.

- (13) Tenders shall be opened on 16 December 2024 at 16:00 Hours in the presence of the tenderers at the *Office of the Superintending Engineer, IIT (ISM) Dhanbad*, who may be present.
- (14) Failure of the successful tenderer to carry out the tendered work the tenderer shall be suspended for one year and shall not be eligible to bid for IIT (ISM) tenders from date of issue of suspension order.
- (15) A tenderer shall submit the tender which satisfies each and every condition laid down in this notice, failing which the tender will be liable to be rejected.
- (16) The Institute does not bind themselves to accept the lowest or any tender.

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- (17) The Institute reserves the right to accept the whole or any part of the tender and the tenderer shall be bound to perform the same at his quoted rates.
- (18) This Notice Inviting eTender shall form part of the documents.

Superintending Engineer  
IIT (ISM), Dhanbad

(URL: <http://eprocure.gov.in/eprocure/app>).