



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

धनबाद, झारखण्ड, भारत, पिन-826004

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

DHANBAD, JHARKHAND, INDIA, PIN-826004

(An Institute of National Importance under Ministry of H.R.D., Govt. of India)

STORES & PURCHASE SECTION Phone:(0326) 2235678 || Email : purchase@iitism.ac.in || Website : www.iitism.ac.in

No. CC-INS-267-18-19

Date: 24 October 2018

NOTICE INVITING TENDER

Subject: NIT No. CC-INS-267-18-19 for AMC of 185 Computers for 02 years terms.

Indian Institute of Technology (Indian School of Mines), Dhanbad invites tenders/ quotations for **AMC of 185 Computers for 02 years terms** in our Computer Centre Department. **Particulars of tender cost, earnest money deposit and date and time of submission and opening of tenders are as under:**

S No	Items	Particulars
1.	Tender cost	Rs 2950.00 (Rupees Two Thousand Nine Hundred Fifty Only) Pl. see the Terms & Condition No. 04
2.	Earnest money deposit	Rs. 41,000.00 (Rupees Forty One Thousand Only)
3.	Date and time for submission of tenders	14.11.2018 at 3:00 P.M.
4.	Date and time of opening of tenders	14.11.2018 at 4.00 P.M.

Tender document containing following document is available on the websites of <https://eprocure.gov.in/cppp> & www.iitism.ac.in/tender_page, which may kindly be referred.

1. Technical specifications as per Annexure-I
2. General terms & condition as per Annexure-II
3. Particular of Bank Guarantee towards EMD as per Annexure –III
4. Compliance Statement as per Annexure –IV
5. Financial Bid Annexure – V)

Those firms who do not want to quote may please intimate us along with reasons for same as it will help us to update our suppliers list.

Encl: As above

Assistant Registrar



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Annexure – '1'

List of Machine to be covered under AMC (100 Nos):

Type A. COMPUTER Specification -

Item		Make and Model
Form Factor	Mini Tower Cabinet	Dell Optiplex-9020 MT
CPU	4 TH Generation Intel (R) Core (TM) i7 -4770, CPU @ 3.40 GHz (8 MB Cache)	
Motherboard	Intel® Q87 Express Chipset with Integrated Intel® HD Graphics 4600; supports optional discrete graphics solutions from AMD and NVidia	Dell
Memory	8 GB Non-ECC dual-channel 1600MHz DDR3 SDRAM	
Hard disk	500 GB (7200 RPM)	
OS	Microsoft ® Windows 8 Pro 64-bit	
DVD Drive	Optical DVD (RW)	
Keyboard+Mouse	USB Entry Keyboard and Mouse	Dell
Monitor	21.5" Full HD LED	Dell make Model- E2214Hb
Wireless LAN card with Antenna	wireless:1540 802.11a/g/n card (2.4GHz/5GHz)	Dell
Graphics card	2 GB AMD Radeon (TM) R7 -250	AMD Radeon
Power Supply8 Unit (PSU)	290W up to 90% Efficient PSU (80 PLUS Gold); Active PFC	Dell make



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List of Machine to be covered under (AMC 85 Nos):

Type B. COMPUTER Specification -

Item		Make and Model
Form Factor	Small form Factor	Dell Optiplex-9020 SFF
CPU	4 TH Generation Intel (R) Core (TM) i7 -3770, CPU @ 3.40 GHz (8 MB Cache)	
Motherboard	Intel® Q87 Express Chipset with Integrated Intel® HD Graphics 4600; supports optional discrete graphics solutions from AMD and NVidia	Dell MAKE
Memory	4 GB Non-ECC dual-channel 1600MHz DDR3 SDRAM	
Hard disk	500 GB (7200 RPM)	
OS	Microsoft ® Windows 8 Pro 64-bit	
DVD Drive	Optical DVD (RW)	
Keyboard+Mouse	USB Entry Keyboard and Mouse	Dell MAKE
Monitor	19.5 " LED	Make-Dell Model – E2014HF
Power Supply8 Unit (PSU)	290W up to 90% Efficient PSU (80 PLUS Gold); Active PFC	Dell MAKE



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Terms and Conditions of AMC

1. The AMC shall include all components excluding burnt, Physical consumable items.
2. One Engineer will be available during normal working hours, that engineer will be shared by all AMC provided Department of IIT(ISM) Dhanbad. Engineer may also be available on holiday in case of emergency need.
3. In order to provide satisfactory services, the vendor, should maintain sufficient spare at Dhanbad Office.
4. The Maintenance will generally be carried out within the IIT (ISM) Campus. Only exceptional case, parts may be taken away for repairs outside after taking prior permission from the authority concerned.
5. In addition to breakdown call shall also carry out preventive maintenance for all the systems once in a Quarter.
6. Re-installation of OS and Application software has to be carried out during the AMC period. Antivirus and other institutional Software's should be provided by the authority concerned.
7. Contract may be terminated by either side giving a notice of minimum 3 month. At the time of termination of contract only prorated payment will be admissible and any advance paid has to be refunded forthwith.
8. Payment should be quarterly end. No advance payment has to be paid.
9. Initially Institute will place the order for one year and lock the price for second year. On satisfactory performance, Institute will continue the service of the selected vendor in second year with locked price.



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Annexure-II

GENERAL TERMS & CONDITIONS

NIT No- CC-INS-267-18-19

Sealed tenders under **two-bid system** are invited from manufacturers/ their authorized dealers/ agents for supply and installation in IIT (ISM) Dhanbad of items specified in *Annexure-I*.

- Offer should be submitted under **TWO-BID** system in two separate sealed covers i.e. "**Techno-commercial bid**" and "**Price bid**".
- Techno-commercial Bid**: should contain the following documents/information:
- Tender Cost**: Tender cost shall be paid through SB collect only, tender cost payments through other modes viz Cash/DD/NEFT/RTGS etc, shall not be accepted. Tender cost is non-refundable and non-transferable. Venders/contractors/suppliers can pay the Tender Cost through the link: <https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=272342> the receipt of tender cost must be attached with the Tender documents, **without receipt tender will be rejected**.
 - Earnest Money Deposit (EMD)**: Should be submitted in form of A/C payee demand draft drawn in favor of Registrar, IIT(ISM) and payable at Dhanbad, Jharkhand.
 - Tenders without payment of tender cost and EMD will not be considered, unless the tenderer is exempt from such payment under Govt. Rules/ Regulations as amended from time to time and claims such exemption along with relevant and valid supporting documents.
 - All relevant technical specifications/details of offered items, drawings, printed technical leaflets, and commercial details which are necessary to ensure that offer is complete in all respects should be attached with the technical bid documents.
 - A 'Compliance Statement' along with a certificate and duly signed that the tenderer satisfies the technical requirements given in *Annexure-I*. The said statement should be in a tabular form with the columns: sl. no., (2) technical requirement as per NIT; (3) what is offered by the tenderer; and (4) status of compliance: Complied/Not complied).
 - IIT(ISM) does not bind itself to offer any explanation to those bidders whose Technical Bids have not been found acceptable by the Evaluation Committee of the Institute.
- Further the following documents have to be furnished by the tenderers**:
 - Self attested copies of credentials in support of capability to undertake the supply/work.
 - Satisfactory performance certificate from their customers for same/similar supply/service must be enclosed along with the technical bid.
 - Income tax PAN, Sales tax regn. Nos. GST, & Bank A/c no., name of bank & branch.
- Price should be quoted on FOR, IIT(ISM) Dhanbad basis. Price bids of only technically qualified tenderers shall be opened in their presence on a pre-notified date and time.**
- Educational discount, if any, should be clearly mentioned.**
- IIT (ISM) does not issue form 'C' or 'D' for concessional Sales tax/VAT. Hence, full rate of sales tax as applicable to educational institutions against the form of certificate should be indicated.
- Validity**: Offer must be valid for a period of **180 days** from the date of opening of tender
- Performance Security/Performance Bank Guarantee**: Performance Security has to be submitted from the successful bidder. Performance Security should be 10% of the ordered value. Performance Security may be furnished in the form of Bank Guarantee/Demand Draft from any Nationalized Bank only and. Performance security should remain valid for a period of two months beyond the date of completion of all contractual obligations of the successful bidder(s). No interest will be payable by IIT (ISM) Dhanbad on the Performance Security deposited. In case the contractor fails to provide satisfactory service, the Performance Security submitted by the bidder(s) is liable to be forfeited. An undertaking to this is to be submitted.
- Inspection**: Inspection shall be carried out at IIT (ISM), Dhanbad and decision of the Institute in this regard shall be final.
- Risk Purchase**: IIT (ISM) shall be at liberty to realize from the supplier the differential amount, if any, which it shall have to incur on purchase of the material/work at higher price(s) from elsewhere in the market, if the supplier, due to their fault, fails to supply the ordered quality/ quantity of the material/work within the stipulated time.



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12. Conditional offer will not be accepted.
13. **Payment:** Payment will be released on quarterly basis against bills after submission of satisfactory service report.
14. Your full address for correspondence and name address of the beneficiary's banker should be clearly indicated in the offer. **Institute does not make any advance payment.**
15. **Last date** for receipt of tenders and date & time for opening of the same is given in page- 01. The tenders will be opened in the presence of representatives of tenderers present. ***In the event last date is a holiday/declared as a holiday, next working date will be the last date for submission/ opening of tender.***
16. Tender should be submitted in a sealed cover/envelope and must be super scribed as under:
 "Tender No. NIT No. CC-INS-267-18-19 (For AMC of 185 Computers for 02 years terms, as per attached specification (14.11.2018 at 4.00 p.m.).
- i) All tender shall be received up to to the time and date as stated in the tender notice, after which no tender shall be accepted in any circumstances.
- ii) All tender must be sent by Registered Post/Speed Post/Courier along with Courier receipt, during IIT (ISM) working days only (i.e. Monday to Friday). Please note that no hand delivery of tender will be received at any circumstances.
17. The Institute at its discretion may change the quantity/quality/parameters/upgrade the criteria/drop any item(s) or part thereof at any time before placing the order. In case of any dispute, the decision of IIT(ISM) shall be final and binding on the bidders/tenderers.
18. The Institute reserves the right to accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid.



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ABOVE TERMS AND CONDITIONS OF THE NIT ARE ACCEPTED

1	Name and address of the tenderer	
2	Telecom nos. of the tenderer i.e. phone fax, & email id.	
3	Signature, name & designation of the person signing on behalf of the tenderer & his/her office seal	
4.	Name & designation of the contact person & his phone/mobile no.	



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Annexure-III

FORMAT OF BANK GUARANTEE TOWARDS EMD

Whereas _____ (hereinafter called “the Bidder”) has submitted its bid dated _____ (date of submission of bid) for the supply of _____ (name and/or description of the goods) (Hereinafter called “the Bid”) against Tender Document No. _____ of the Indian School of Mines, Dhanbad.

KNOW ALL PEOPLE by these presents that WE _____ (name of bank) of _____ (name of country), having our registered office at _____ (address of bank) (hereinafter called “the Bank”), are bound unto _____ (name of Purchaser) (hereinafter called “the Purchaser”) in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 2009.

THE CONDITIONS of this obligation are:

- 1) If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
- 2) If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) fails or refuses to execute the Contract Form if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to six months from the date of opening of tender or the period of the bid validity whichever is later and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the Bank



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Annexure-IV

Compliance Statement

Sl. No	Technical requirement as per NIT	What is offered by the tenderer	Status of Compliance Complied/Not Complied
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Annexure - V

Format for Financial Bid

NIT No.: No. W-INS-272-18-19

Date:

Bidders Ref: No.

Date:

GSTIN No.:

Subject: For AMC of 185 Computers for 02 years terms

Sl. No.	Full Description of Items with (HSN Code/SAC Code)	Qty.	Rate	Amount
		Packing & Forwarding (if any)		
		Total		
		GST		
		Freight (if any)		
		Installation (if any)		
Amount should be in figure as well as word		Grand Total		

Note:

- 1) All the details must be provided as per prescribed format only
- 2) Prices quoted by the bidders should include GST, HSN Code, SAC Code, duties, livies, transportation cost and insurance costs etc. if any