

**REVISED CORRIGENDUM**

No. CSE-500405-16-17

Date: 31<sup>st</sup> January 2017

- Sub: 1. Supply, Installation, Commissioning & Maintenance of Desktop Computer along with related software & dedicated manpower.  
2. Old desktop computer and other peripherals on buy back basis.

Sir,


Please refer to our NIT No. CSE-500405-16-17 dated 10.01.2017 regarding supply, installation, commissioning & maintenance of desktop computer along with related software & dedicated manpower and old desktop computer and other peripherals on buy back basis.

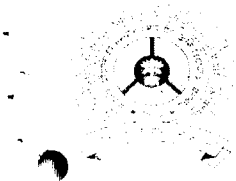
In the above mentioned NIT the tender cost written in words i.e (rupees two thousand only) is to be read as (rupees five thousand only). The due date of the above mentioned NIT No. is changed from 03.02.2017 to 28.02.2017.

You are requested to submit your offer according to the above mentioned correction in the tender cost.

All other terms & conditions remains unchanged.

Yours faithfully,  
For IIT(ISM) Dhanbad

  
Asstt. Registrar (P&S)  
P: 0326-2235612  
F: 0326-2296633  
E: drps@ismdhanbad.ac.in



Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

No. CSE-500405-16-17

Date: 10 January 2017

To  
M/s

**Sub:** NIT No. CSE-500405-16-17 for supply & installation of Desktop Computer on buy back basis

**(Due date 03.02.2017)**

Sir(s),

Indian School of Mines, Dhanbad invites tenders/ quotations for Supply & Installation of

S No	Full Description of items/ store	Qty
1	Supply, Installation, Commissioning & Maintenance of Desktop Computer along with related software & dedicated manpower <i>Specification given in – Annexure – A, B, C respectively.</i>	96 Sets
2	Old Desktop Computer and other peripherals on buy back basis: The bidder has to visit the site and get the details of all old PCs and other peripherals.	

*Particulars of tender cost, earnest money deposit and date and time of submission and opening of tenders are as under:*

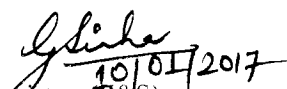
S No	Items	Particulars
1.	Tender cost	Rs.5,000.00 (Rupees two thousand only)
2.	Earnest money deposit	Rs.1,50,000.00 (Rupees One Lakh fifty thousand only)
3.	Date and time for submission of tenders	<b>03.02.2017 at 3:00 P.M.</b>
4.	Date and time of opening of tenders	<b>03.02.2017 at 4.00 P.M.</b>

Tender document containing following document is available in our website [www.ismdhanbad.ac.in/tender](http://www.ismdhanbad.ac.in/tender) page), which may kindly be referred.

1. Technical specifications as per Annexure-A
2. General terms & condition as per Annexure-D
3. Acceptance of terms & conditions as per Annexure-E
4. Particular of Bank Guarantee as per Annexure –F
5. Compliance Statement as per Annexure –G
6. Format of financial bid as per Annexure - H

*Those firms who do not want to quote may please intimate us along with reasons for same as it will help us to update our suppliers list.*

Encl : As above

  
Asst Registrar (P&S)  
P: 0326-2235612  
F: 0326-2296633  
E: [drps@ismdhanbad.ac.in](mailto:drps@ismdhanbad.ac.in)

1926 से रास्ट्र की सेवा में In service of the Nation since 1926

Phone:(0326) 2296-559 to562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**

## Annexure – A

- Make:** DELL / Lenovo / HP or any ISO 9001:2008 certified OEM (submit a document in support of this with the quotation.)
- All PC should be ENERGY STAR-labeled and FCC Class A or B Certified (submit a document in support of this with the quotation.)
- Configuration:** Intel Core i7  
Min 8 GB RAM  
Min 500 GB HDD  
18.5 inch LED Monitor  
USB Keyboard  
USB Optical Mouse  
Graphics Card Nvidia 2GB Dedicated with CUDA support  
Gigabit Ethernet LAN Port  
Rest as per standard supply
- Operating System:** Dual Boot (OS - Windows 8.1 Professional or latest & Red Hat Enterprise Linux 7.0 or latest) with paper License of OS.
- Microsoft Office:** Pre-installed Microsoft Office 2013 or latest with Paper License.
- Antivirus:** Pre-installed Antivirus (Quick Heal/McAfee/Semantec/Trend Micro or Any other firm satisfying Gartner Leaders/Challengers for end point protection) – Server based with five years of subscription.
- Warranty:** 05 Years (By OEM) – The product should not be end of life during the warranty period.
- Spares (onsite):** At least 5 Set of Spares of all items has to be maintained on daily basis on the site.
- Old PCs and other peripherals:** The bidder has to visit the site and get the details of all old PCs and other peripherals (presently they are not in use). A break up price of each item is required to be submit along with price bid.
- Pricing:** The quoted price of the old PC and other peripherals will be subtracted from the quoted price of the new Desktop PCs and then price will be compared for finding out the L1 firm.
- The price quoted will be divided into two parts after adding all cost:
1. Desktop PC Cost - this will be 75% of the total quoted value
  2. Service Cost - this will be 25% of the total quoted value
- Release of Payment:**
1. The cost of Desktop PC part will be released after successful installation as per purchase rule.
  2. The service cost will be released quarterly (at the end of each quarter) after deducting the damage due to downtime.

Details for the manpower deputed:

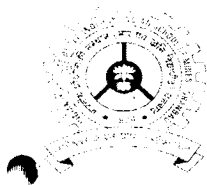
Number of Manpower	<b>One dedicated manpower</b>
Category of Manpower	<b>The manpower should be an employee of the bidder it should not be outsourced. A certificate of HR of Bidder's Company is required to be produced after every six months.</b>
Point of Contact	<b>Single point of contact from bidder's side must be mentioned. The email, mobile and contact address should be mentioned in the bid. The person should be available 24*7 on mobile</b>
Qualification	<b>The manpower deputed should have degree/diploma in Computer Science &amp; Engg or Computer Engg or Computer Science or Computer Application or Electrical Engg or Electronics Engg. OR graduate in any discipline with CCNA/MCSE/MCP will also be considered.</b>
Experience	<b>The manpower should have minimum three years working experience of maintaining PC and installation of Software.</b>
Duty & Responsibility	<b>The deputed person will have to take full responsibility of the LAB in which they are associated and has to report to the office of HOD/CSE on all working days including Saturday.</b>
	<b>A weekly report of all the systems, under this purchase, has to be prepared (working or non working) and has to be submitted by email to HOD/CSE or the Lab In-charge on every Saturday.</b>
	<b>The person deputed must be present during the office hours and properly handover the Lab to the HOD/CSE or the Lab In-charge on daily basis.</b>
	<b>The person deputed has to update the latest patches, antivirus regularly and has to mention in their weekly report.</b>
	<b>The person deputed has to install OS, Office and other required software as the case may be.</b>
Condition for reliever	<b>The person deputed has to monitor the students working on the system so that the rules framed for smooth maintenance cannot be violated.</b>
	<b>In case of absence from duty a reliever has to be deputed by the firm of similar qualification and experience.</b>
Penalty Clause	<b>The person deputed should ensure that the faulty system has to be repaired from the available spare and the faulty spare has to be replaced within a week. They have to ensure that no system should be out of order for more than a week i.e. 7 days, after that Rs. 100/- per day per system will be deducted from the service bill.</b>

## Annexure – B (Desktop & Software)

Sl. No.	Item	Complied (Yes/No)
1	ISO 9001:2008 certified OEM	
2	ENERGY STAR-labeled	
3	FCC Class A or B Certified	
4	Intel Core i7 Min 8 GB RAM Min 500 GB HDD 18.5 inch LED Monitor USB Keyboard USB Optical Mouse Graphics Card Nvidia 2GB Dedicated with CUDA support Gigabit Ethernet LAN Port	
5	<u>Operating System</u> Dual Boot (OS - Windows 8.1 Professional or latest & Red Hat Enterprise Linux 7.0 or latest) with paper License of OS.	
6	Paper License (Academic) of Operating System.	
7	Pre-installed Microsoft Office 2013 or latest	
8	Paper License (Academic) of Microsoft Office	
9	Pre-installed Antivirus (Quick Heal/McAfee/Semantec/Trend Micro or Any other firm satisfying Gartner Leaders/Challengers for end point protection) – Server based with five years of subscription.	

### Annexure – C (Others)

Sl. No.	Item	Complied (Yes/No)
1	One dedicated manpower	
2	The manpower should be an employee of the bidder it should not be outsourced, a certificate of HR of bidder company is required to be produced after every six months.	
3	Qualification of Manpower	
4	Experience of Manpower	
5	Duty & full responsibility	
6	Condition for reliever	
7	Penalty Clause	
8	Buyback with Old PCs and other peripherals.	
9	Spares (onsite)	
10	Warranty on Desktop	
11	End of Life Certificate by OEM	
12	Pricing	



**GENERAL TERMS & CONDITIONS**

**NIT No. CSE-500405/16-17**

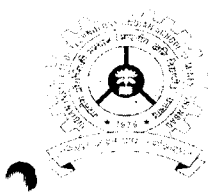
Sealed tenders under **two-bid system** are invited from manufacturers/ their authorized dealers/agents for supply and installation in IIT(ISM) Dhanbad of items specified in *Annexure-A*.

1. Offer should be submitted under **TWO BID** system in two separate sealed covers i.e. “*Techno-commercial bid*” and “*Price bid*”.
2. **Techno-commercial Bid**: should contain the following documents/information:
  - a. **Tender Cost**: Cost of the tender document is to be paid by way of an A/C payee demand draft and drawn in favor of Registrar, IIT(ISM) Dhanbad and payable at any other Bank/Branch located in Dhanbad. Tender cost is non-refundable and non-transferable. Alternatively, intending tenderers may **download** the complete set of tender document from IIT(ISM) website ([www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)) and submit the same duly signed on all pages by the tenderers along with demand draft for tender cost
  - b. **Earnest Money Deposit (EMD)**: Should be submitted in form of A/C payee demand draft drawn in favor of Registrar, IIT(ISM), Dhanbad and payable at any other Bank/ Branch located in Dhanbad. It can also be submitted in the form of bank guarantee issued by a Nationalized Bank in India in the format given in Annexure-F.
  - c. Tenders without payment of tender cost and EMD may not be considered unless the tenderer is exempt from such payment under Govt. Rules/Regulations as amended from time to time and claims such exemption along with relevant and valid supporting documents.
  - d. All relevant technical specifications/details of offered items, drawings, printed technical leaflets, and commercial details which are necessary to ensure that offer is complete in all respects.
  - e. A ‘*Compliance Statement*’ along with a certificate and duly signed that the tenderer satisfies the technical requirements given in *Annexure-A*. The said statement should be in a tabular form with the columns: *sl. no., (2) technical requirement as per NIT; (3) what is offered by the tenderer; and (4) status of compliance: Complied/Not complied*).
  - f. IIT(ISM) does not bind itself to offer any explanation to those bidders whose Technical Bids have not been found acceptable by the Evaluation Committee of the Institute.
3. **Price shall be F.O.R. IIT(ISM), Dhanbad** basis and firm for the period of supply. The packing, forwarding, freight and transit insurance charges, if any must be included in the price and should not be claimed separately. Duties & taxes, if applicable, are to be shown separately clarifying whether those are extra or included in the price. ***Price bids of only technically short-listed tenderers shall be opened in their presence on a pre-notified date and time.***
4. Educational discount, if any, should be clearly mentioned.
5. The Institute is generally at present paying concessional custom duty @9.36% for all items as per Govt of India notification. IIT(ISM) is also entitled for Excise Duty Exemption under Govt of India notifications and is registered with DSIR, Govt of India for this purpose. This may be taken into consideration while quoting minimum possible rate. *Exemption Certificates* can be issued in favour of manufacturers only. It will not be issued any Indian Agent/dealer or distributor at any circumstances. IIT(ISM) has not agreed any high sea sales Purchase. IIT(ISM) will provide only custom duty exemption certificate for availing concessional custom duty. IIT(ISM) will not pay any extra custom duty other than duty exemption certificate.
6. IIT(ISM) does not issue form ‘C’ or ‘D’ for concessional Sales tax/VAT. Hence, full rate of sales tax as applicable to educational institutions against the form of certificate (enclosed as Annexure G) should be indicated.
7. **Warranty**:-The Bidder warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in materials unless provided otherwise in the Contract.
8. The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the computers against defects arising out of faulty design, materials and media workmanship etc. for a period of Three years from the date of acceptance.

**1926 से राष्ट्र की सेवा में In service of the Nation since 1926**

Phone: (0326) 2296-559 to 562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**



Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

---

9. The vendor will provide support for Operating Systems and other pre-installed software components during the warranty period of the hardware on which these software & operating system will be installed.
10. Defective hardware shall be replaced by the vendor at his own cost.
11. Vendor's hardware engineer will report at the Institute offices within 24 hours of reporting of breakdown.
12. Free on-site maintenance services shall be provided by the Supplier during the period of warranty.
13. **Buy Back:-** The computers under buyback will be sold by the Institute on "as is where is" basis and purchase price of these PCs once accepted by the Institute cannot be withdrawn by the bidder.
14. **Validity:** Offer must be valid for a period of **180 days** from the date of opening of tender.
15. **Performance Bank Guarantee (PBG):** A bank guarantee issued by a Nationalized Bank in India towards PBG for an amount equal to 10% of basic value of purchase order and valid from date of installation/commissioning to end of two months after the completion of warranty period should be submitted in favor of Registrar, IIT(ISM) Dhanbad.
16. **Further the following documents have to be furnished by the tenderers:**
  - a) Self attested copies of credentials in support of capability to undertake the supply/work.
  - b) Detailed technical specifications of equipments.
  - c) Satisfactory performance certificate from their customers for same/similar supply/service must be enclosed alongwith the technical bid.
  - d) Income tax PAN, Sales tax regn. Nos. (VAT/CST/TIN), & Bank A/c no., name of bank & branch.
17. **Delivery and Installation**
  - Delivery of the Goods shall be made by the bidder in accordance with the terms of the Purchase Contract. The supplier should take responsibility of the Goods till it reaches the delivery destination as informed by Institute.
  - The Bidder should install the goods within two weeks from the date of delivery. If the bidder fails to install the items within the specified period, the Institute may impose a penalty of 1% of the order value for the late installed item for each week's delay or part thereof, subject to maximum of 5% of value of the late installed items.
  - Installation will be treated as incomplete in one/ all of the following situations:
    - Non-delivery of any hardware or other components and software modules mentioned in the order
    - Non-delivery of supporting documentation
    - Delivery, but no installation of the components and/or software
    - System operational, but unsatisfactory to the Institute
18. **Inspection:** Inspection shall be carried out at IIT(ISM), Dhanbad after arrival of the materials and decision of the Institute in this regard shall be final.
19. **Rejection and Replacement:** Rejection, if any, shall be notified to the supplier within 30 days of receipt and inspection of the material/workmanship. Rejected materials/work is to be removed by the supplier at his own risk and cost from IIT(ISM). Campus within 14 days of intimation of rejection. Defective Supplies are required to be replaced within 15 days of the removal of the rejected materials/work.
20. **Risk Purchase:** IIT(ISM) shall be at liberty to realize from the supplier the differential amount, if any, which it shall have to incur on purchase of the material/work at higher price(s) from elsewhere in the market, if the supplier, due to their fault, fails to supply the ordered quality and quantity of the material/work within the stipulated time.
21. Conditional offer will not be accepted.
22. **Payment:** will be made within 30 days (In case of inside in India)/ outside India through LC only) after satisfactory supply, inspection, installation/commissioning & acceptance and on submission of pre-receipted tax invoice, delivery challan, warranty certificate and installation report in triplicate and performance bank guarantee. The invoice should be duly certified by the Head of Dept to which supply is made or any other IIT(ISM) official authorized for this purpose.
23. **Last date** for receipt of tenders and date & time for opening of the same is given. The tenders will be opened in the presence of representatives of tenderers present. In the event last date is a holiday/declared as a holiday, next working date will be the last date for submission/ opening of tender.
24. (i) Tender should be submitted in a sealed cover/envelope and must be superscripted as:

**1926 से रास्टर की सेवा में In service of the Nation since 1926**

Phone: (0326) 2296-559 to 562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**





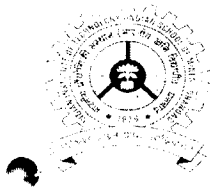
Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

- “Tender No. \_\_\_\_\_ (NIT no. should be mentioned for \_\_\_\_\_ (tendered item should be mentioned) due on \_\_\_\_\_ (tender opening date should be mentioned) at \_\_\_\_\_ (tender opening time should be mentioned).
- (ii) All tender shall be received up to to the time and date as stated in the tender notice, after which no tender shall be accepted in any circumstances.
- (iii) All tender must be send by Registered Post/Speed Post/Courier along with Courier receipt, during IIT(ISM) working days only (i.e. Monday to Friday). Please note that no hand delivery of tender will be received at any circumstances.
25. IIT(ISM) reserves the right to accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion may change the quantity/quality/parameters/upgrade the criteria/drop any item(s) or part thereof at any time before placing the order.
26. In case of any dispute, the decision of IIT(ISM) shall be final and binding on the bidders/tenderers.

**1926 से रास्ट्र की सेवा में In service of the Nation since 1926**

Phone:(0326) 2296-559 to562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**



Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

**Annexure-E**

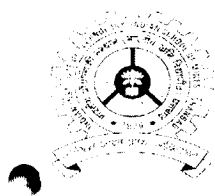
**ABOVE TERMS AND CONDITIONS OF THE NIT ARE ACCEPTED**

1	Name and address of the tenderer	
2	Telecom nos. of the tenderer i.e. phone fax, & email id.	
3	Signature, name & designation of the person signing on behalf of the tenderer & his/her office seal	
4.	Name & designation of the contact person & his phone/mobile no.	

**1926 से रास्ट्र की सेवा में In service of the Nation since 1926**

Phone:(0326) 2296-559 to562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**



**FORMAT OF BANK GUARANTEE TOWARDS EMD**

Whereas \_\_\_\_\_ (hereinafter called “the Bidder”) has submitted its bid dated \_\_\_\_\_ (date of submission of bid) for the supply of \_\_\_\_\_ (name and/or description of the goods) (hereinafter called “the Bid”) against Tender Document No. \_\_\_\_\_ of the Indian School of Mines, Dhanbad.

KNOW ALL PEOPLE by these presents that WE \_\_\_\_\_ (name of bank) of \_\_\_\_\_ (name of country), having our registered office at \_\_\_\_\_ (address of bank) (hereinafter called “the Bank”), are bound unto \_\_\_\_\_ (name of Purchaser) (hereinafter called “the Purchaser”) in the sum of \_\_\_\_\_ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this \_\_\_\_\_ day of \_\_\_\_\_ 2009.

THE CONDITIONS of this obligation are:

1) If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

2) If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

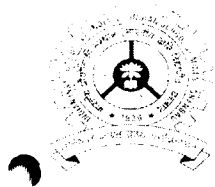
(a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to six months from the date of opening of tender or the period of the bid validity whichever is later and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the Bank



Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

**Annexure-G**

**FORM OF CERTIFICATE**

(To be issued by an Educational Institution, Hospital, Laboratory or Institution situated outside of the State of \_\_\_\_\_ in respect of purchase of Scientific equipments and Instruments made in the course of Inter-State Commerce from a dealer in the State of \_\_\_\_\_.

I, \_\_\_\_\_ for and on behalf of the Director, Indian Institute of Technology (Indian School of Mines), Dhanbad-826004 situated in the State of Jharkhand, hereby certify that the Scientific Equipment/Instruments/Chemicals indented as per Order No. \_\_\_\_\_ dated \_\_\_\_\_

Placed on M/s \_\_\_\_\_

\_\_\_\_\_ is being/have been purchased by the said Indian Institute of Technology (Indian School of Mines), Dhanbad.

1. For use in the teaching of Science & Research,
2. And for use in research work and the said Laboratory or Institution carries on research work in Dhanbad and do not run with the motive of making profit and is entitled to purchase on concessional rate of sales tax 'as applicable' against above declaration,
3. And, this Institution is fully funded by the Ministry of Human Resource Development, Govt. of India, New Delhi.

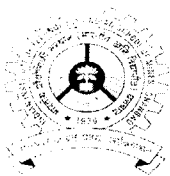
Date:

Signature

**1926 से रास्ट्र की सेवा में In service of the Nation since 1926**

Phone: (0326) 2296-559 to 562 (4 Lines); \* Fax : (0326) 2296563 \* Website : [www.ismdhanbad.ac.in](http://www.ismdhanbad.ac.in)

**Keep your Environment Clean & Green**



Indian Institute of Technology (Indian School of Mines)  
Dhanbad – 826004, Jharkhand, India

**Annexure-H**

**Commercial Bid**

S No	Item description	Qty	Unit Cost (In Rupees)		Total Cost (In Rupees)
			Figures	Words	
			A	B	C = AXB
i)	Desktop PC with all desired software & licenses.	96			
Sub Total (i)					
	Buyback				
ii) a	Old PC and other peripherals (Deduction)				
Sub Total (ii)					
Total Cost [(i) – (ii) ]					

**Note:**

- The price quoted will be divided into two parts after adding all cost:
  1. Desktop PC Cost – this will be 75% of the total quoted value.
  2. Service Cost – this will be 25% of the total quoted value.
- A break up price of each item (Old PC and peripherals) is required to be submit along with this price bid.
- All the details must be provided as per prescribed format only
- Prices quoted by the bidders should include all local taxes, VAT, Service Tax, duties, levies, transportation costs and insurance costs etc.
- L<sub>1</sub> will be arrived based on total cost as prescribed above.
- All the rates must be quoted in Indian Rupees.