

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

धनबाद, झारखण्ड, भारत, पिन-826004

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

DHANBAD, JHARKHAND, INDIA, PIN-826004

(An Institute of National Importance under Ministry of H.R.D., Govt. of India)

STORES & PURCHASE SECTION Phone:(0326) 2235678 || Email : drps@ismdhanbad.ac.in || Website : www.iitism.ac.in

Tender Notice

No. Hostel/500121/17-18

Date: 27.07.2017

To
M/s

Sub: NIT No. Hostel/500121/17-18 for **Supply of Stitched Student Blazer for the Academic year 2016-17 & 2017-18** (4600 Nos. approx) due on **28th of August, 2017.**

Sir(s),

IIT(ISM), Dhanbad invites tenders/quotations for **Supply of Stitched Student Blazer for the Academic year 2016-17 & 2017-18.** The detailed NIT/ tender document containing terms and conditions, technical specifications, quantity required, format of BG towards earnest money, and form of certificate for concessional rate of sales tax is enclosed for necessary action. The details are available in our website (www.ismdhanbad.ac.in/tender page), which may kindly be downloaded please.

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|----|---|-----|
| 1. | Technical specification as per Annexure - | I |
| 2. | General terms & condition as per Annexure | II |
| 3. | Compliance Statement As per Annexure | III |
| 4. | Particulars of tender cost, earnest money deposit, date and time of submission and opening of tenders | IV |
| 5. | Particulars of Bank Guarantee as per Annexure - | V |

Encl : As above


Assistant Registrar (P&S)



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Annexure-I

Specification for Supply of Stitched Student Blazer

1. Quantity: 4600 No. blazer (approx.). Quantity may vary depending on actual requirement. Depending upon satisfactory performance, the firm getting the present order may be asked to supply 2300 blazers each for the subsequent two years.
2. Specification of cloth to be used by the tenderers:
 - i) Quantity of cloth per blazer: Two meters (approx)
 - ii) Blazer from or made from fabric of **Raymonds/Digjam/Vimal/Reid & Taylor only**. The fabric will be of **Wool content 30% or higher and Polyester content 70% or lower**. Superior quality of lining Buttons and other accessories required for making Blazer.
 - iii) Complete details of cloth and lining cloth (short No., Shade no., brand name, name of manufacturer, etc.), buttons and other inputs to be used for stitching of blazer should be mentioned in the quotation and samples thereof should be submitted with the quotation. **Quotations without these details and samples of quoted items are liable for rejection.**
 - iv) The firm will have the option to get the measurements/required size of the students in the Institute Campus and supply either readymade blazers of the brand as mentioned in its bid or supply blazers after getting them stitched, as per its convenience.
 - v) Tenderers will be required to submit documentary evidence towards purchase of cloth, lining cloth and other input materials from manufacturers or their authorized dealers/distributors.
3. **Stitching requirements:**
 - (a) To be stitched as per existing pattern of IIT(ISM)'s student blazer, which may be seen in the office of Dy. Registrar (P&S) on any working day during office hours (as mentioned in Para ii)
 - (b) The blazers to be supplied to the Institute should have good quality standard buttons and taffeta lining of 70 gsm with polyfil padding on shoulders.
 - (c) The logo of the IIT(ISM) is to be provided on left top pocket of the blazer. A copy of IIT(ISM) logo is attached herewith.
 - (d) The firm allotted the contract will provide Two samples of stitched/readymade blazers for inspection and approval within 10 days of allotment contract.
 - (e) After getting the approval of supplied blazer samples, the firm will start the process for taking measurements at the time of admission of students
4. **Measurement:** Measurement of students is to be taken in IIT(ISM) campus on the dates which will be notified.
5. **Supply period:** Blazer are required to be stitched & supplied within two month from the date of order.
6. **Delivery Mechanism:** Blazer shall be delivered to concerned students directly by the supplier at IIT(ISM) Campus after obtaining
 - i) Photocopy of the identity card of the student concerned.
 - ii) Signed receipt of student.

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7. Quality Assurance Methodology:

- (a) Self-attested copy of Certificate of Registration for ISO 9001:2008 certification has to be submitted with the tender documents.
- (b) The samples of cloth, lining cloth, buttons, pads etc are to be submitted at the time of bidding.
- (c) Sample blazer will be submitted by the firm for inspection and approval after receipt and acceptance of Purchase Order. The firm shall also submit a self-certification regarding the brand and quality of composition of cloth/ready-made blazer, which should be in conformity with the NIT specifications. The sample submitted by the firm will be tested for composition of contents by authorized testing agency.
- (d) After approval of sample blazer, using same quality materials, all rest blazers will be prepared.
- (e) The team of IIT(ISM) may go for site visit for spot verification of inventory.
- (f) IIT(ISM) will randomly select two more samples of blazers from supplied stitched/readymade blazers and may get verification regarding composition of wool and polyester content by the external quality testing agency and match with the sample submitted earlier.
- (g) IIT(ISM) will have right to reject part/ all the stitched blazers if, they do not meet the quality standard as per NIT specification.
- (h) During stitching/supply of ready-made blazer, the shade and brand name of cloth used should be visible in inner side of blazer.
- (i) Before stitching work, the firm must submit proper tax invoice and authorized dealership certificate and mention the details of cloth purchased by distributor (wherever applicable).

2



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Annexure-II

GENERAL TERMS & CONDITIONS

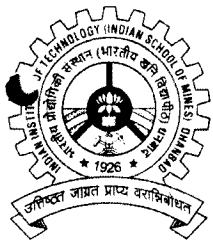
NIT No. Hostel/500121/17-18

Sealed tenders under **two-bid system** are invited from manufacturers/their authorized dealers/agents for supply of items specified in Annexure-I at IIT(ISM), Dhanbad

1. Offer should be submitted under **TWO BID** system in two separate sealed covers i.e. "Technical bid" and "Price bid", by register post/UCP/Speed post/courier with receipt Positively. Please also note that hand delivery quotation/Tender/Offer will not be accept at circumstances failing which bid will be rejected. *A pre-bid meeting will be held on 18.08.2017 at 11:00 am in the New Conference Hall, Admin. Block, IIT(ISM), Dhanbad with the prospective bidders during which they may seek the necessary clarifications about the tender.*
2. **Technical Bid:** should contain the following documents/information:
 - (a) **Tender cost:** Cost of the tender document is to be paid by way of an a/c payee demand draft for an amount indicated in Annexure-III and drawn in favour of Registrar, IIT(ISM), Dhanbad and payable at SBI, IIT(ISM) Campus Branch or any other Bank/Branch located in Dhanbad. Tender cost is non-refundable and non-transferable. Tender document will be issued in duplicate. The duplicate copy of the tender document is required to be submitted duly signed on all pages by tenderers along with their offer.

Alternatively, intending tenderers may **download** the complete set of tender document from IIT(ISM). website (www.iitism.ac.in) and submit the same duly signed on all pages by the tenderers along with demand draft for tender cost.
 - (b) **Earnest Money Deposit (EMD):** Should be submitted for an amount indicated in Annexure-III in the form of bank guarantee issued by a Nationalized Bank in India in the format given in Annexure-IV. Alternatively, a/c payee demand draft drawn in favour of Registrar, IIT(ISM), Dhanbad and payable at SBI, IIT(ISM) Campus Branch or any other Bank/Branch located in Dhanbad should be submitted.
 - (c) **Tenders without payment of tender cost and EMD may not be considered unless the tenderer is exempt from such payment under Govt. Rules/Regulations as amended from time to time and claims such exemption along with relevant and valid supporting documents.**
 - (d) All relevant technical specifications/details of offered items, drawings, printed technical leaflets, and commercial details which are necessary to ensure that offer is complete in all respects.
 - (e) A 'Compliance Statement' along with a certificate and duly signed that the tenderer satisfies the technical requirements given in annexure-III. The said statement should be in a tabular form with the columns: sl. no., (2) technical requirement as per NIT; (3) what is offered by the tenderer; and (4) status of compliance: Complied/Not complied).
 - (f) The Institute does not bind itself to offer any explanation to those bidders whose Technical Bids have not been found acceptable by the Evaluation Committee of the Institute
3. **Price shall be F.O.R., Dhanbad**, basis and firm for the period of supply. The packing, forwarding, freight and transit insurance charges if any must be included in the price and should not be claimed separately. Duties & taxes if application, are to be shown separately clarifying whether those are Extra or Included in the price. **Price bids of only technically short-listed tenderers shall be opened in their presence on a pre-notified date and time.**
4. Educational discount, if any, should be clearly mentioned.
5. IIT(ISM), Dhanbad does not issue form 'C' or 'D' for Sales tax/VAT. Hence, full rate of sales tax/ GST as applicable to educational institutions against the form of certificate should be indicated.
6. **Warranty:** Comprehensive warranty of the total supply is to be offered/provided for at least one year from the date of acceptance of final stitching/supply of ready-made blazers.
7. **Turnover:** The firm must have a turnover of minimum 25 Crores per annum for the last three years. Self-Attested copy of audited balance sheet for the last three years must be submitted along with the

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bidding documents.

8. **Performance Bank Guarantee (PBG):** A bank guarantee issued by a Nationalized Bank in India towards PBG for an amount equal to 10% of order value of purchase order and valid from date of installation/commissioning to end of two months after the completion of warranty period should be submitted in favor of Registrar, IIT(ISM)., Dhanbad.
9. **Further the following documents have to be furnished by the tenderers:**
 - (a) Self attested copies of credentials in support of capability to undertake the supply/work.
 - (b) Detailed technical specifications of cloth/blazer.
 - (c) Satisfactory performance certificate from their customers for same/similar supply/service.
 - (d) Income tax PAN, Sales tax regn. Nos. (GST), & Bank A/c no., name of bank & branch.
10. **DELIVERY PERIOD AND LIQUIDATED DAMAGE:** The ordered materials/work complete in all respects are required to be delivered and installed within the period stipulated in the purchase order failing which liquidated damages of 1% per week for the delayed period subject to maximum of 5% of the total basic value of the order shall be deducted from the invoice of the supplier.
11. **INSPECTION:** Inspection shall be carried out at IIT(ISM), Dhanbad after arrival of the materials and decision of the Institute in this regard shall be final.
12. **REJECTION AND REPLACEMENT:** Rejection, if any, shall be notified to the supplier within 30 days of receipt and inspection of the material/workmanship. Rejected materials/work is to be removed by the supplier at his own risk and cost from IIT(ISM) campus within 14 days of intimation of rejection. Defective Supplies are required to be replaced within 15 days of the removal of the rejected materials/work.
13. **RISK PURCHASE:** IIT(ISM). shall be at liberty to realize from the supplier the differential amount, if any, which it shall have to incur on purchase of the material/work at higher price(s) from elsewhere in the market, if the supplier, due to their fault, fails to supply the ordered quality and quantity of the material/work within the stipulated time.
14. **Validity:** Offer must be valid for a period of **150 days** from the date of opening of tender.
15. **Payment:** will be made after satisfactory supply, inspection, installation/commissioning & acceptance and on submission of pre-receipted tax invoice, delivery challan, warranty certificate and installation report in triplicate and performance bank guarantee. The invoice should be duly certified by the Head of the Deptt. to which supply is made or any other IIT(ISM) official authorized for this purpose.
16. **Last date** for receipt of tenders and date & time for opening of the same is given in annexure-III. The tenders will be opened in the presence of representatives of tenderers present.
- 17.(i) Tender should be submitted in a sealed cover/envelope and must be super scribed as:
"Tender No. _____ (NIT no. should be mentioned for _____
(Tendered item should be mentioned) due on _____ (tender opening date should be mentioned) at _____ (tender opening time should be mentioned).
(ii) The tender shall be received upto the time and date as stated in the tender notice, after which no tender shall be accepted in any Circumstances.
18. Conditional offers will not be accepted. IIT(ISM). reserves the right to accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The University at its discretion may change the quantity/quality/parameters/upgrade the criteria/drop any item(s) or part thereof at any time before placing the order.
19. In case of any dispute, the decision of IIT(ISM) shall be final and binding on the bidders/tenderers.

2



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ABOVE TERMS AND CONDITIONS OF THE NIT ARE ACCEPTED

1	Name and address of the tenderer	
2	Telecom nos. of the tenderer i.e. phone fax, & email id.	
3	Signature, name & designation of the person signing on behalf of the tenderer & his/her office seal	
4.	Name & designation of the contact person & his phone/mobile no.	

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Annexure - III

Compliance Statement

Sl.No.	Technical requirement as per NIT	What is offered by the tenderer	Status of Compliance complied/Not Complied
1.	Quantity: 4600 No. blazer (approx.) quantity may vary depending on actual requirement		
2	Specification of cloth to be used by the tenderers: Quantity of cloth per blazer: Two meters (approx) Raymonds/Digjam/Vimal/Reid & Taylor only. Wool content 30% or higher, Polyester content 70% or lower. Superior quality of lining Buttons and other accessories required for making Blazer. Complete details of cloth and lining cloth (short No., Shade no., brand name, name of manufacturer, etc.) buttons and other inputs to be used for stitching of blazer should be mentioned in the quotation and samples thereof should be submitted with the quotation. Quotations without these details and samples of quoted items are liable for rejection. Tenderers will be required to submit documentary evidence towards purchase of cloth, lining cloth and other input materials from manufacturers of their authorized dealers/distributors.		
3.	Stitching requirements:		
(a)	To be stitched as per existing pattern of IIT(ISM)'s student blazer, which may be seen in the office of Asstt. Registrar (P&S) on any working day during office hours.		
(b)	Good quality lining cloth, button, pads etc. are to be provided by the supplier. The logo of the IIT(ISM) is to be provided on left top pocket of the blazer. A copy of IIT(ISM) logo is attached herewith.		

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Annexure - IV

Particulars of tender cost, earnest money deposit and date and time of submission and opening of tenders

Sl. No.	Items	Particulars
1.	Tender cost	Rs.1000.00 (Rupees One thousand only)
2.	Earnest money deposit	Rs.1,66,000.00 (Rupees One Lac Sixty Six Thousand Only)
3.	Last date and time for submission of tender	28 th of August, 2017; 1.00 P.M.
4.	Date and time of opening of tenders	28 th of August, 2017; 3.00 P.M.

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ANNEXURE-V

FORMAT OF BANK GUARANTEE TOWARDS EMD

Whereas _____ (hereinafter called "the Bidder") has submitted its bid dated _____ (date of submission of bid) for the supply of _____ (name and/or description of the goods) (hereinafter called "the Bid") against Tender Document No. _____ of the Indian School of Mines, Dhanbad.

KNOW ALL PEOPLE by these presents that WE
(name of bank) of _____
(name of country), having our registered office at
(address of bank) (hereinafter called "the Bank"), are bound unto
(name of Purchaser) (hereinafter called
"the Purchaser") in the sum of _____ for which payment will and truly to
be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these
presents. Sealed with the Common Seal of the said Bank this _____ day of _____
2009.

THE CONDITIONS of this obligation are:

1) If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or

2) If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:

(a) fails or refuses to execute the Contract Form if required; or

(b) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to six months from the date of opening of tender or the period of the bid validity whichever is later and any demand in respect thereof should reach the Bank not later than the above date.

Signature of the Bank