

भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ)
धनबाद - 826004, झारखण्ड
Indian Institute of Technology (Indian School of Mines)
Dhanbad - 826004, Jharkhand, INDIA

TENDER NOTICE

No. INST/500417/16-17

Date: 13.01.2017

To
M/s

Sir,

Indian School of Mines, Dhanbad is interested for the purchase of the materials/ equipment:

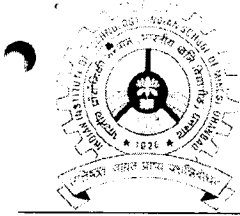
Sl. No.	Nature of stores with generalized specifications samples & drawing	Quantity	Remark
1.	Printing & Supply of Academic wall calendar July-2017 - June 2018, Size: 20"X 30" Printing: 4 color offset Printing, Paper Quality: Art Paper 170 GSM, Binding: Both End Tin mounting, with Hanging Arrangement	600 Nos.	Delivery at the earliest
2	Printing & Supply of Academic Table calendar July-2017 - June 2018, Size: 25 cm X 19 cm (Horizontal) Printing: Multi Color offset Printing, Paper Quality: Art Paper 170 GSM, Binding: Both side, Paper: Art Board 250 GSM	700 Nos.	Delivery at the earliest
3	Printing & Supply of Monthly Executive Planner July-2017 - June 2018, Size: 10" x 9.5" Inside page: 28 page multi color offset Printing on 100 GSM Maplitho Paper. Cover Page: Heat Silver Foil print on Front page on 300 GSM Texture Board. Binding: Centre Stitch (As per our sample enclosed)	400 Nos.	Delivery at the earliest

Terms & Conditions

- 1) Please submit paper sample/ above material alongwith your offer, failing which your bid may not be considered.
- 2) Self attested copies of credentials in support of capability to undertake the supply/work.
- 3) Detailed technical specifications of above material.
- 4) The rates should be quoted for each item separately.
- 5) Rates quoted will be taken as inclusive of all taxes unless given separately.
- 6) ISM does not issue any Form 'C' or 'D' towards sales tax concessional rate. Hence, full rate of sales tax/VAT applicable should be quoted.
- 7) **Educational discount**, if any, should be clearly mentioned.
- 8) You are requested to submit your quotation strictly as per the specifications mentioned in the NIT.
- 9) Your tender must be valid for minimum 90 days from the date of opening of tender.
- 10) Please mention warranty/ guarantee in your offer clearly.
- 11) *Each page in the bid document should be numbered properly.*
- 12) **The items/ materials shall be required to be delivered to IIT (ISM) Store, Dhanbad at the risk and cost of the tenderer. Unloading shall be the complete responsibility of the supplier.**
- 13) The stores are required to be delivered within 30 days. Late delivery may not be accepted.
- 14) **Advance payment is not admissible.** Payment shall normally be made within 3-4 weeks.
- 15) In the event the supplier fails to supply the materials or install the same as contractual condition, IIT (ISM) shall have the right to deploy suitable agency/ third party to get the job completed at the risk and cost of the supplier.

1926 se ra** kl seva me. *** In the Service of Nation since 1926

P: (0326) 2296-559 to 562 (4 Lines) *** F: (0326) 2296563 *** W: www.ismdhanbad.ac.in



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ)

धनबाद - 826004, झारखण्ड

Indian Institute of Technology (Indian School of Mines)
Dhanbad - 826004, Jharkhand, INDIA

- 16) Please send your offer by Regd.Post/ Speed Post/ Courier along with Courier receipt. Tender/ quotation will be received during IIT (ISM) working hours only (i.e. Monday to Friday). *Late or delayed tenders shall be summarily rejected.*
- 17) Any other information that you may like to obtain, you are free to contact the ISM before submission of tender.
- 18) IIT (ISM) reserves the right to accept and/or to reject any/ all tenders without assigning any reason.
- 19) Incomplete tenders will be summarily rejected. There should not be any cutting or overwriting on tender while quoting the rates.
- 20) All the documents must be duly signed by the Authorized signatory.
- 21) IIT (ISM) may place the order item wise to the firm having lowest rate in the respective item or IIT (ISM) may place the order to the firm having lowest quoted rates as a whole in respect of all items mentioned in the tender.
- 22) Goods shall be accepted/received subject to inspection at IIT (ISM) Dhanbad.
- 23) Standing terms and conditions of the Institute in force from time to time shall apply.
- 24) The tenderers are requested to call on our office for getting the sample/ clarifications regarding specifications, etc., if any, on any working day.
- 25) No deviation in quality/specification of materials will be permitted.
- 26) Rejected goods will be removed from the Institute premises by printers immediately within 24 hours, failing which these will be disposed of by the Institute at printer's cost and no claim for the same shall be entertained. Institute will not be responsible in any respect.
- 27) Institute reserves the right of imposing penalty before accepting the goods if useable for defects (minor or major) and for delays, which shall be final and binding.
- 28) IIT (ISM) reserves the right to increase/decrease the quantity to be printed at any time and without assigning any reason whatsoever.
- 29) If quantity found less in any packet supplied by the printer, the payment will be made on average basis with additional penalty of 10% of the cost of material of that lot.
- 30) It is Institute's very prestigious job and time bound, as such; utmost care is to be taken to maintain its high quality and timely delivery.
- 31) In case of any dispute, the decision of the Director shall be final and binding.
- 32) The rough proofs are required to be sent to us within 04 days for approval of the Institute from the date of our order and the supply is to be made within 20 days from the date of approval of proofs/design.
- 33) Please mention Sales Tax, CST, VAT, TIN and PAN numbers and Bank Account Number and name of the bank/ branch in your offer. Please indicate rate of taxes/ duties clearly. 00

1. You are requested to quote your lowest rates for the supply of above items.
2. Last date & time for receipt of tender is **14.02.2016, 13.00 hrs** and tender opening time is **15.00 hrs.** on same day. You may send your representative in the office of the undersigned at the scheduled time.
3. Tender should be submitted in sealed cover only superscribed with Enquiry No. and due date.

Asst Registrar (P&S)

P: 0326-2235612

F: 0326-2296633

E: drps@ismdhanbad.ac.in

1926 se ra** ki seva me. *** In the Service of Nation since 1926

P: (0326) 2296-559 to 562 (4 Lines) *** F: (0326) 2296563 *** W: www.ismdhanbad.ac.in