



भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

धनबाद, झारखण्ड, भारत, पिन-826004

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD  
DHANBAD, JHARKHAND, INDIA, PIN-826004

(An Institute of National Importance under Ministry of H.R.D., Govt. of India)

STORES & PURCHASE SECTION Phone:(0326) 2235678 || Email : drps@ismdhanbad.ac.in || Website : www.iitism.ac.in

No.: INST/500557/16-17

Date: April 11, 2017

**NOTICE INVITING TENDER**

**Subject: Supply of Medals**

Indian Institute of Technology (Indian School of Mines), Dhanbad invites quotations for the following to be supplied and delivered in Examination Section.

S No	Full Description of items/ store	Qty	Delivery
1	IIT(ISM) Gold Medals	46 Nos	At the Earliest/
2	IIT(ISM) Silver Medals	15 Nos.	
3	SBM Gold Medal	01 No.	
4	SBM Silver Medal	02 No.	
5	Late Prof. S. Srinivasan Gold Medal	01 No.	
6	V. L. Karwande Gold Medal	02 Nos.	
7	L. J. Johnson Gold Medal	01 No.	
8	Prof. N. L. Sharma Gold Medal	01 No.	
9	Kaushalya Devi Gold Medal	01 No.	
10	Late Jagdish Mitter Dhawan Memorial Gold Medal	01 No.	

**Technical Specification:**

- 1) Each Medal is to be packed in a Velvet Case.
- 2) Name of student shall be communicated at the time of Purchase Order.
- 3) Size: 4.5 cm dia, weight – 60 grams embossing with IIT(ISM) logo one side and academic disciplines and awardee's name to be engraved on other side
- 4) Silver 60 grams and Gold (24 crt) plating (for gold medal).
- 5) Silver Medal 60 grams (for silver medal)
- 6) Silver purity 92% (Min.)
- 7) BIS hall mark on each medals.

**Tender Schedule**

Particulars	Date & Time
Last date for seeking clarification/s (if any)	20.04.2017 at 1:00 P.M.
Last date and time for submission of tenders	28.04.2017 at 1:00 P.M.
Date and time of opening of tenders	28.04.2017 at 4.00 P.M.

1. You are requested to quote your lowest rates for the supply of above items in the attached format for Financial Bid (Annexure – I)
2. Clarification(s) sought after the prescribed date shall not be entertained.
3. You may send your representative in the office of the undersigned at the scheduled date and time of opening of tender.
4. Tender should be submitted in sealed cover only superscribed with Enquiry No. and due date at the following address only:

*The Deputy Registrar (P&S)*  
*Indian Institute of Technology (Indian School of Mines),*  
*Dhanbad – 826 004 Jharkhand*  
*P: 0326-2235612*  
*E: drps@ismdhanbad.ac.in*

*Per.*  
*11/4/17*





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## Terms & Conditions:

- 1) The rates should be quoted for each item separately.
- 2) Conditional offer will not be accepted.
- 3) IIT (ISM) does not issue any Form 'C' or 'D' towards sales tax concessional rate. Hence, full rate of sales tax/VAT applicable should be quoted.
- 4) **Educational discount**, if any, should be clearly mentioned.
- 5) You are requested to submit your quotation strictly as per the specifications mentioned in the NIT.
- 6) Your tender must be valid for **minimum 90 days** from the date of opening of tender.
- 7) Please mention warranty/ guarantee in your offer clearly. Material/ equipment to be supplied must have minimum warranty/guarantee of **12 months**.
- 8) *Each page in the bid document must be numbered properly* and duly signed & sealed by the bidder on every page of the bid.
- 9) The items/ materials shall be required to be delivered at Examination Section through Purchase & Store Section, IIT (ISM) Dhanbad at the risk and cost of the tenderer.
- 10) The stores are required to be delivered within 20 days. Late delivery may not be accepted.
- 11) The items offered should be of good quality confirming to BIS standards, wherever applicable.
- 12) **Advance payment is not admissible**. Payment shall normally be made within 3-4 weeks subject to receipt and acceptance & installation (as per Purchase Order Terms) of the ordered materials/items.
- 13) In the event date on which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the next working day.
- 14) Please send your offer by Regd.Post/ Speed Post/ Courier along with Courier receipt. Tender/ quotation will be received during IIT (ISM) working hours only (i.e. Monday to Friday). *Late or delayed tenders shall be summarily rejected*.
- 15) Any other information that you may like to obtain, you are free to contact IIT (ISM) before submission of tender.
- 16) IIT (ISM) reserves the right to accept and/or to reject any/ all tenders without assigning any reason.

*Pay:*  
Deputy Registrar  
11/5/19





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Annexure - I

**Format for Financial Bid**

Our NIT No.: INST/500557/16-17

Dated:

Bidders Ref: No.

Dated:

**Sub: Supply of Medals.**

Sl. No.	Full Description of Items	Qty.	Rate	Amount
		Packing & Forwarding (if any)		
		<b>Total</b>		
		CST/VAT (if any)		
		Freight (if any)		
		Installation (if any)		
Amount should be in figure as well as word		<b>Grand Total</b>		

**Note:**

- 1) All the details must be provided as per prescribed format only
- 2) Prices quoted by the bidders should include all local taxes, VAT, service tax, duties, levies, transportation cost and insurance costs etc. if any
- 3) All the rates must be quoted in Indian Rupees.