



# भारतीय प्रौद्योगिकी संस्थान (भारतीय खनि विद्यापीठ), धनबाद

धनबाद, झारखण्ड, भारत, पिन-826004

(मानव संसाधन एवं विकास मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान)

INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD

DHANBAD, JHARKHAND, INDIA, PIN-826004

(An Institute of National Importance under Ministry of H.R.D., Govt. of India)

STORES & PURCHASE SECTION Phone: (0326) 2235678 || Email: purchase@ismdhanbad.ac.in || Website: www.itsm.ac.in

No. PE-500075-2017-18

Date: May 30, 2017

## NOTICE INVITING TENDER

### Subject: Supply & Installation of Monochrome Multifunctional Device

Indian Institute of Technology (Indian School of Mines), Dhanbad invites quotations for the following to be supplied and delivered in PE Department.

S No.	Full Description of items/ store	Qty	Delivery
1	<b>Supply &amp; Installation of Monochrome Multifunctional Device( Copy Print, Scan)</b> Copy/ Print speed : A4 20 ppm, A3 10ppm Warm up time : 13 Sec. (Max) Recovery from sleep mode : 05 Sec. (Max) First copy time (A-I) : 08 Sec. (Max) Memory : 128 MB Power supply : 220- 240AC, 50Hz Power consumption : 1.5 KWh (Max) Copy Resolution : 600 X600 dpi Print Resolution : 600 X600 dpi Multiple Copies/prints : Up to 99 copies Copy Magnification : 25- 400% with 1% increment Scan : BW / CLR 300X 300 dpi Print/ scan OS Compatibility : Windows 10/8/7/Xp Paper Handling sizes : A4,A3, B4,B5,A5, India- LGL, Foolscap, Envelope Warranty : Company's Standard.	01 No	At the Earliest

### Tender Schedule

Particulars	Date & Time
Last date and time for submission of tenders	20.06.2017 at 3:00 P.M.
Date and time of opening of tenders	20.06.2017 at 4.00 P.M.

- You are requested to quote your lowest rates for the supply of above items in the attached format for Financial Bid (Annexure – II)
- You may send your representative in the office of the undersigned at the scheduled date and time of opening of tender.
- Tender should be submitted in sealed cover only superscribed with Enquiry No. and due date at the following address only:

*The Deputy Registrar (P&S)*  
*Indian Institute of Technology (Indian School of Mines),*  
*Dhanbad – 826 004 Jharkhand*



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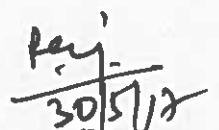
STORES & PURCHASE SECTION Phone (0326) 2235678 || Email purchase@ismdhanbad.ac.in || Website www.iiism.ac.in

No. PE-500075-2017-18

Date: May 30, 2017

## Terms & Conditions

- 1) The rates should be quoted for each item separately.
- 2) Conditional offer will not be accepted.
- 3) IIT (ISM) does not issue any Form 'C' or 'D' towards sales tax concessional rate. Hence, full rate of sales tax/VAT applicable should be quoted.
- 4) *Educational discount*, if any, should be clearly mentioned.
- 5) You are requested to submit your quotation strictly as per the specifications mentioned in the NIT.
- 6) Your tender must be valid for minimum 90 days from the date of opening of tender.
- 7) Please mention warranty/ guarantee in your offer clearly. Material/ equipment to be supplied must have minimum warranty/guarantee of 12 months.
- 8) *Each page in the bid document must be numbered properly* and duly signed & sealed by the bidder on every page of the bid.
- 9) The items/ materials shall be required to be delivered at PE Department/ Section through Purchase & Store Section, IIT (ISM) Dhanbad at the risk and cost of the tenderer.
- 10) Unloading and installation shall be the complete responsibility of the supplier.
- 11) The stores are required to be delivered within 30 days. Late delivery may not be accepted.
- 12) The items offered should be of good quality confirming to BIS standards, wherever applicable.
- 13) *Advance payment is not admissible*. Payment shall normally be made within 3-4 weeks subject to receipt and acceptance & installation (as per Purchase Order Terms) of the ordered materials/items.
- 14) In the event date on which the tender is opened for acceptance is declared to be a holiday, the tenders shall be deemed to remain open for acceptance till the next working day.
- 15) Please send your offer by Regd. Post/ Speed Post/ Courier along with Courier receipt. Tender/ quotation will be received during IIT (ISM) working hours only (i.e. Monday to Friday). *Late or delayed tenders shall be summarily rejected*.
- 16) Any other information that you may like to obtain, you are free to contact IIT (ISM) before submission of tender.
- 17) IIT (ISM) reserves the right to accept and/or to reject any/ all tenders without assigning any reason.

  
30/5/17  
Assistant Registrar



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No. PE-500075-2017-18

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## Annexure - II

### Format for Financial Bid

NIT No.: PE-500075-2017-18

Date:

Bidders Ref: No.

Date:

**Subject: Supply & Installation of Monochrome Multifunctional Device**

Sl. No.	Full Description of Items	Qty.	Rate	Amount
			Packing & Forwarding (if any)	
			<b>Total</b>	
			CST/VAT (if any)	
			Freight (if any)	
			Installation (if any)	
	Amount should be in figure as well as word		<b>Grand Total</b>	

#### Note:

- 1) All the details must be provided as per prescribed format only
- 2) Prices quoted by the bidders should include all local taxes, VAT, service tax, duties, livies, transportation cost and insurance costs etc. if any
- 3) All the rates must be quoted in Indian Rupees.



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