

**INDIAN INSTITUTE OF TECHNOLOGY (INDIAN SCHOOL OF MINES), DHANBAD**



**EXPRESSION OF INTEREST (EOI)**

**for**

**Revamping of the website of IIT (ISM) Dhanbad**

**EOI No.: MB-INS-024-24-25**

**Date: 10-Jun-2024**

Particulars	Date & Time
Date of publication of EOI	10-Jun-2024 at 12:45 P.M.
Document Download Date	10-Jun-2024 at 01:30 P.M.
Pre-EOI submission meeting	17-Jun-2024 at 11:00 A.M.
EOI submission start date	18-Jun-2024 at 10:00 A.M.
EOI submission end date	09-Jul-2024 at 05:30 P.M.
Date and time of opening of EOI	10-Jul-2024 at 03:00 P.M.

Place of Pre-EOI Submission Meeting	New Conference Hall, Administrative Building, IIT (ISM), Dhanbad-826004
Address for submission of EOI (through post/courier/by hand)	Deputy Registrar (Purchase & Stores), Purchase & Store Section, IIT (ISM), Dhanbad-826004 (Jharkhand)
Place of opening of tenders	Purchase & Store Section, IIT (ISM), Dhanbad-826004

**DEPUTY REGISTRAR (PURCHASE & STORES)**  
**Indian Institute of Technology (Indian School of Mines), Dhanbad**  
**DHANBAD –826004**  
Contact No. : +91 326-223-5678, 5612  
Website: [www.iitism.ac.in](http://www.iitism.ac.in), Email: [purchase@iitism.ac.in](mailto:purchase@iitism.ac.in),  
GSTIN : 20AAAAI0686D1ZA

# **Expression of Interest (EOI) for “Revamping of the website of IIT (ISM) Dhanbad”**

**EOI No.: MB-INS-024-24-25**

## **1. Invitation for Expression of Interest:**

Indian Institute of Technology (Indian School of Mines) Dhanbad (here in after referred to as the ‘Institute’) established by the Parliament and incorporated as a body corporate, is an Institute of National Importance declared as such under the Institutes of Technology Act, 1961. The Institute is engaged in imparting education and research of the highest standards in the area of Technology and Science. The campus is fully residential and 10,000 (approx.) residents reside on the campus during monsoon and winter semesters.

Expression of Interest (EOI) is accordingly invited on behalf of the Indian Institute of Technology (Indian School of Mines) Dhanbad from the interested bidders for the following services:

- (i) Design, Development, and Implementation of the official website of IIT (ISM) Dhanbad.
- (ii) Maintenance of website during the contract period.

## **2. Scope of Work:**

The scope of work shall consist of

- (i) Design, Development, and Implementation of the official website of IIT (ISM) Dhanbad.
- (ii) Maintenance of website during the contract period.

## **3. Eligibility Criteria:**

The prospective bidder should meet the following qualifying criteria:

<b>Sl. No.</b>	<b>Description</b>
1	Minimum 5 years of existence.
2	At the rate of minimum one website every year should be developed by the bidder, URL of minimum 5 websites should be attached which is developed by the bidder.
3	Bidder should have experience of developing at least one STQC certified website. The URL of the website with proof of STQC certificate promptly displayed on the website should be attached.
4	The bidder should be registered on CPPP.

## **4. Instructions to the bidders:**

1. The proposed website should be fully responsive on all types of devices.
2. The website should be readable on mobile devices without any loss of content.
3. Bidder should study our existing main website and websites of all departments, Academics, DSW, Dean R&D, etc.
4. The proposed website should be dynamic.
5. The bidder should submit at least three sample web designs along with its features.

6. The bidder may be selected for further presentation and discussion on the basis of the design submitted and the live website developed by the bidder. The decision of the Institute in this regard will be final binding.
7. The shortlisted bidder may be called in the campus for presentation and further discussion. No TA/DA will be paid by the Institute.
8. The proposed website has to be designed and developed by the bidder and bidder has to obtain STQC certificate for the website. No extra payment will be given for obtaining the certificate.
9. The proposed contract will be for a minimum period of 5 years.
10. The bidder should keep expert web designer ready for IIT (ISM) who can send and discuss the design from remote. If required the designer may have to visit campus and for this no extra payment will be released.
11. The Bidder should submit an estimated cost of the whole project (for 5 years).
12. Payment will be released after the completion of every quarter. The First instalment will be released only after getting the STQC certificate.
13. STQC certificate should be regularly renewed at least 2 times during the contract period.
14. The bidder should adhere to the CERT-In guidelines pertaining to government bodies regarding the website, ensure an annual audit by a CERT-In empanelled auditor, and furnish the certificate to IIT (ISM) Dhanbad. Additionally, if a vulnerability/threat to the website is discovered by an internal audit or by any other method, it should be mitigated within a reasonable timeframe.
15. The website should be bilingual (English and Hindi) and documents including circulars /notifications should be uploaded in both languages. The use of UNICODE-based fonts for the creation of Hindi content is preferred.
16. **Content Updating/Editing by stakeholders through user-friendly means such as Google Forms, Excel sheets etc. Faculty and Admin can upload directly while students if want to upload or edit, it should be approved by the concerned Faculty/Admin. All approval should be recorded for future reference.**
17. The Institute reserves the right to accept or reject any or all EOI without assigning any reasons.
18. All matters and disputes under this EOI shall be subject to the jurisdiction of Dhanbad District Courts only.
19. **Instruction to the bidder of countries which share land border with India (Rule 144(xi) GFRs).**  
Any bidder from a country that shares a land border with India will be eligible to bid in this EOI only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT). As per Office Memorandum No. F.7/10/2021-PPD(1) dated: 23.02.2023 issued by the Department of Expenditure (Ministry of Finance), Govt. of India, the bidder is required to submit an undertaking as per **Annexure-D**

20. **MII & Purchase Preference:**

The MII compliances shall be as per Govt. of India guidelines. Only Class-I local suppliers and Class-II local suppliers are eligible to participate in the EOI. As per the Ministry of Commerce and Industry Order No. P-45021/2/2017-PP(BE-II) dated 04.06.2020 preference shall be given to Make in India products/services for which bidders must declare Country of Origin of goods/services and percentage of Local contents in the product/services. The purchase preference shall be as per Govt. of India guidelines. All the bidders must upload undertaking as per **Annexure-C** with the EOI.

**5. Evaluation Criteria and award of Contract:**

1. The EOI will be evaluated based on the documents submitted by the bidders with EOI.
2. The shortlisted bidders, as per eligibility criteria, shall be called for the presentation before a committee at IIT (ISM) Dhanbad.
3. Based on the presentation, the RFP shall be issued to the shortlisted bidders to seek their technical and financial bids through CPPP. Hence bidders must be registered on CPPP. The Technical bids shall be evaluated first. The financial bids of technically qualified bidders shall only be opened. The contract will be awarded to the L-1 bidder.

**Annexure-A**

**Expression of Interest (EOI) for “Revamping of the website of IIT (ISM) Dhanbad”  
(To be given on Company Letter Head)**

Name of the Bidder/Firm/Company	
Address of Bidder/Firm/Company	
GST No.	
PAN No.	
Phone No. /Mobile No.	
Email ID	
CPPP ID	

**Note: Please enclose copy of documents in support of above information.**

**Details of documents submitted against EOI No. MB-INS-024-24-25 for “Revamping of the website of IIT (ISM) Dhanbad”**

Particulars	Documents Submitted (Yes/No)
Minimum 5 years of existence.	
At the rate of minimum one website every year should be developed by the bidder, URL of minimum 5 websites should be attached which is developed by the bidder.	
Bidder should have experience of developing at least one STQC certified website. The URL of the website with proof of STQC certificate promptly displayed on the website should be attached.	
Bidder should be registered on GeM.	
Estimated cost of the whole project (for 5 years). Detailed breakup must be attached in a separate sheet.	
Duly filled Annexure-A, Annexure-B, Annexure-C & Annexure-D attached?	

**Declaration:**

I hereby undertake –

1. That I have read the EOI documents.
2. That I am not blacklisted by any of the IITs/NITs/IIMs/AIIMS/Universities/PSUs/Any Govt. organization.

Date:\_\_\_\_\_

Signature of the Bidder \_\_\_\_\_

Name:

Seal:

**SELF-CERTIFIED DECLARATIONS FOR TAKING PART IN EOI**

- a. Regarding blacklisting / debarring**
- b. Insolvency**

1. I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency / Company, namely M/s \_\_\_\_\_ has not been declared as **insolvent** by the Central/State Government or any other Organization.

**AND**

2. I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency / Company, namely M/s \_\_\_\_\_ has not been **blacklisted or debarred** in the past by the Central/State Government or any other Organization from taking part in Government tenders in India.

**OR**

I / We \_\_\_\_\_ (Tenderer) hereby declare that the Firm/Agency/Company, namely M/s \_\_\_\_\_ was **blacklisted or debarred** by \_\_\_\_\_ (Name of organization) from taking part in Government tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is expired and now the Firm/Agency/Company is entitled to take part in Government tenders.

In case the above information is found to be false at any point of time, I / We am/are fully aware that the IIT (ISM) Dhanbad can cancel the purchase order and forfeit the EMD. Further, I will not claim any payment for any supplied item against cancelled purchase order.

**Date:**

**Signature:**\_\_\_\_\_

**Place:**

**Name:**\_\_\_\_\_

**Address:**\_\_\_\_\_

**Stamp:**

**Declaration for Local Content**

**(To be given on Company Letter Head)- For the item value below Rs.10 Crores) (To be given by the Statutory Auditor/Cost Auditor/Cost Accountant/CA for the item value above Rs.10 Crores)**

Date: \_\_\_\_\_

To,  
The Director,  
IIT (ISM) Dhanbad.

Sub: Declaration of Local content.

**EOI No.: MB-INS-024-24-25**

**EOI for : Revamping of the website of IIT (ISM) Dhanbad.**

In accordance with the order No. P-45021/2/2017-PP (BE-II) dated 04<sup>th</sup> June, 2020, I hereby declare that

- i) I am aware of the order No. P-45021/2/2017-PP (BE-II) dated 04<sup>th</sup> June, 2020 and abides by the same.
- ii) I declare that for this tender, I am a **Class-I local supplier / Class-II local supplier / Non-local supplier** (Strike out whichever is not applicable) and classification is based on local content of goods/services/work offered by bidder in this tender.
- iii) **Local content (in percentage) for offered item is: \_\_\_\_\_ %**  
**Whereas 'Local Content'** means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.
- iv) The local content for all inputs which constitute the said goods/services/works has been verified and bidder is responsible for the correctness of the claims made therein. I am fully aware that false declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.
- v) Details of items, amount and location(s) at which the local value addition is made:

Sl. No.	ITEM (S)	AMOUNT	LOCATION(S)
1.			
2.			
3.			

**Yours Faithfully,**

**(Signature of the Bidder)**

**Name:  
Seal**

**Certificate by the bidder**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,  
The Director,  
IIT (ISM) Dhanbad.

Subject: Undertaking regarding type of bidder.

Reference: Office Memorandum No. F.7/10/2021-PPD(1) dated: 23.02.2023 issued by  
Department of Expenditure, Ministry of Finance, Govt. of India.

**EOI No.: MB-INS-024-24-25**

**EOI for: Revamping of the website of IIT (ISM) Dhanbad.**

Sir,

1. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]
2. I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached.]"

**Yours Faithfully,**

**(Signature of the Bidder)**

**Name:**

**Seal**