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**High Resolution Transmission Electron Microscopy Laboratory
Central Research Facility,
Indian Institute of Technology (ISM), Dhanbad**

BOOKING FORM HRTEM

1. Name: _____

2. Phone: _____ 3. Fax: _____

4. Email: _____

5. Address: _____

6. Category: Internal/External Academic Institution/R&D Institute / Industries/Start-Up

7. Status: B.Tech/ M.Tech/ M.Sc./ Ph.D/ Project Fellow/Others (Please Specify) _____

8. Nature of Sample:

9. Type of Analysis Required: HRTEM/EDS/3D Tomography

10. Any Specific Analysis Required:

11. Sample Preparation Required: Yes/No (If Yes, fill the additional form for Sample preparation)

12. No. of Samples: _____

13. Are the samples: Pathogenic Magnetic Toxic Radioactive

Signature of HOD/HOC/Guide/PI/Prof.-in-Charge

Signature of the user

Contact Number:

Date:

Details of analysis Charges:

The estimated charge for the work Rs. (In words
.....

.....) has been deposited through †DD (Number) / †Cash payment in the
IIT (ISM) Dhanbad Cash counter (Receipt No.) on (date)

OR

To be debited from (**For internal users only: PDA/PDF/Project**):
....

† Please provide the original DD / CC of cash receipt along with this form.

Signature of the User /Faculty /Supervisor /PI

Please allot time and complete the work.

Signature of the Laboratory In-Charge

The above work has been done satisfactorily on _____(Date) and generated data has been
delivered to me.

Signature of the Operator

Signature of the user

User	Charges + Tax	Type of Analysis
Internal	Rs. 500.00/Hour	HRTEM/EDS
External Academic Institution	Rs. 1500.00/Hour	
R&D Institute / Industries	Rs. 3000.00/Hour	
Start-Up	Rs. 2500.00/Hour	
Internal	Rs. 500.00/Sample	3D Tomography
External Academic Institution	Rs. 2000.00/Sample	
R&D Institute / Industries	Rs. 5000.00/Sample	
Start-Up	Rs. 3000.00/Sample	
Internal	Rs. 1000.00/Hour	HRTEM/EDS Analysis on Urgent Basis (Sample Analysis based on availability of Operator on Saturday/Sunday)
External Academic Institution	Rs. 3000.00/Hour	
R&D Institute / Industries	Rs. 6000.00/Hour	
Start-Up	Rs. 5000.00/Hour	
Internal	Rs. 1000.00/Sample	3D Tomography Analysis on Urgent Basis (Sample Analysis based on availability of Operator on Saturday/Sunday)
External Academic Institution	Rs. 4000.00/Sample	
R&D Institute / Industries	Rs. 10000.00/Sample	
Start-Up	Rs. 6000.00/Sample	

[No GST is required for user of IIT(ISM)]

*The charge are excluding GST and it may be calculated as per govt. Rule.

Booking Rules

- 1) All payment must be made prior to booking of the slot and true copy the payment slip [for deposit in IIT(ISM) cash counter in the head of CRF-HRTEM] or original DD [must be drawn in favour of Registrar, IIT(ISM)] must be provided with booking form.
- 2) All forms must be forwarded through the concerned HOD, HOC, PI, Guide or Prof.-in-charge etc. and submitted to the HRTEM Laboratory.
- 3) Raw Data if requested can be provided. For the purpose the user has to provide a new CD to the HRTEM laboratory.